

UNITED NATIONS
ECONOMIC COMMISSION FOR EUROPE

Regional capacity-building seminar
“Digitalization of Multimodal Data and Document Exchange in the Trans-Caspian Corridor using United Nations standards and reference data models”.

7-8 October 2024

Ballroom, hotel **Pullman Tbilisi Axis Towers**
Tbilisi, Georgia

INFORMATION NOTE FOR PARTICIPANTS

GENERAL

1. This event is organized in collaboration between the United Nations Economic Commission for Europe (UNECE), the Ministry of Economy and Sustainable Development of Georgia, Georgian Railways, the Permanent Secretariat of the Intergovernmental Commission of the Transport Corridor Europe-Caucasus-Central Asia (PS IGC TRACECA) and other partners in Tbilisi, Georgia.
2. The venue of the meeting is the Ballroom of the hotel **Pullman Tbilisi Axis Towers** at the address: 37 M, Chavchavadze Avenue, 0179 Tbilisi – Georgia.
3. The seminar will start at 9:30 a.m. on Monday, 7 October 2024.

REGISTRATION

4. Participants are requested to pre-register via link [RegisterTbilisi7_8Oct2024](#). The onsite registration will start at 9:00 am. Please arrive early enough to obtain your badges.

VISA

5. Please be advised that participants are requested to check whether they need a visa to enter Georgia. Please check on the website: geoconsul.gov.ge/en/entering-georgia. In case of need for a visa to enter Georgia, please contact Diplomatic/Consular Missions of Georgia in your residing countries prior to departure to Georgia.

HOTEL ACCOMMODATION

6. Participants can stay at the hotel **Pullman Tbilisi Axis Towers** for the duration of the meeting. **Superior Room Single Occupancy with breakfast is at the rate of 120 USD including VAT 18%**. You are kindly requested to pay for your room at check-in or check out by any major credit cards or cash.

Check-In & Check-Out Policy

Check-In time 15:00

Early arrival from 09:00 till 15:00 - 50% of the room rate
Early arrival before 09:00 - 100% of the room rate

Check-Out time 12:00

Late Check-Out till 18:00 - 50% of the room rate
Late Check-Out after 18:00 - 100% of the room rate

Early Check-In and Late Check-Out is provided based on Hotel availability.

Please make your own room booking directly to the Hotel by sending an email with a code “**UNECE event on 7-9 October**” on subject line to: **Eka Pataraiia** (email: Eka.Pataraiia@accor.com) and **Nika Kakhniashvili** (email: HA1F1-SL4@accor.com)
Contact phone number: T. +995 32 200 33 22

From Airport to the hotel, it is about 23 Km (approx.25 minutes).

PRESENTATION

7. Kindly send your power point presentation to the secretariat mario.apostolov@un.org and mijidgombo.oyunjargal@un.org in advance of the meeting.

USEFUL INFORMATION

Climate: The climate in Georgia in October is warm. In Tbilisi, daytime temperatures average around 18-19°C.

Time: GMT+4

Banking services: ATMs are available in most hotels.

Currency: 2.70 GEL \approx 1 US Dollar

Electricity: Voltage of the alternating current comprises 220 V with 50 Hz frequency.

Taxi services: For taxi services, please contact the hotel reception at the Hotel.
