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Administrative Committee for the TIR Convention, 1975

Eighty-fourth session

Geneva, 10 October 2024

Item 3 (b) (ii) of the provisional agenda

Activities and administration of the TIR Executive Board:

Administration of the TIR Executive Board

and the TIR secretariat

Interim financial statement for the year 2024

Note by the secretariat

I. Introduction and background

1. The present document is submitted pursuant to Annex 8, Article 11, paragraph 4 of the Customs Convention on the International Transport of Goods under Cover of TIR Carnets (TIR Convention), 1975, which stipulates that the TIR Executive Board (TIRExB) “shall report on its activities to the Administrative Committee at least once a year or at the request of the Administrative Committee.”
2. The budget for the operation of TIRExB and the TIR secretariat for the year 2024 amounted to United States dollars 1,785,079 (i.e., cost plan US\$ 1,579,716 plus 13 per cent programme support costs US\$ 205,363).
3. The TIR Secretary presents below a detailed report on the financial situation of TIRExB and the TIR secretariat as at 30 June 2024.
4. A complete financial report for the year 2024 will be prepared for approval by the Administrative Committee at one of its forthcoming sessions in 2025. The budget and cost plan for the operation of the TIRExB and the TIR secretariat for the year 2024, as approved by the Administrative Committee on 11 October 2023 (ECE/TRANS/WP.30/AC.2/159, para. 31), are contained in document ECE/TRANS/WP.30/AC.2/2023/17.
5. The Administrative Committee may wish to take note of the present status report for 2024.

II. Interim financial statement (2024)

"Transports Internationaux Routiers – TIR" Trust Fund

(Status report as at 30 June 2024 (in US\$))

<i>Object of expenditure</i>	<i>2024</i>		<i>Balance</i>
	<i>released budget</i>	<i>Expenditures</i>	
Staff and personnel costs	1 322 900	601 065	721 835
Travel (official travel of staff, travel of meeting participants)	63 316	15 202	50 114
Operating and other direct costs (e.g. rental of premises, staff training, communication costs, hospitality etc.)	88 000	20 245	67 755
Contractual services	80 000	9 421	70 579
Supplies, commodities and materials	3 500	3 241	259
Equipment, vehicles and furniture	20 000	3 640	16 360
Sub-Total	1 579 716	652 814	926 902
Programme Support at 13%	205 363	84 866	120 497
Total	1 785 079	737 680	1 047 399

Specification of expenditures (as at 30 June 2024)

Staff and personnel costs

The TIR secretariat consists of five experts on fixed-term appointments and two general service personnel for secretarial support. Costs incurred for consultant.

Travel (official travel of staff, travel of meeting participants)

Participation of TIR secretariat staff at training and capacity building workshops to assist in the implementation for interconnection to eTIR.

Participation of TIRExB members at the one hundredth session (June 2024) held in Geneva.

Operating and other direct costs (e.g. rental of premises, staff training, communication costs, hospitality etc.)

Costs incurred for staff training.

Contractual services

Costs incurred for software licences.

Supplies, commodities and materials

Costs incurred for other licenses and supplies.

Equipment, vehicles and furniture

Costs incurred for the purchase of information technology equipment.