

# PRACTICAL INFORMATION NOTE

## 13<sup>th</sup> meeting of the Conference of the Parties (CoP-13)

### UNECE Industrial Accidents Convention



#### MEETING VENUE AND REGISTRATION

##### Meeting venue



Palais des Nations

##### **Salle VII**

8-14 avenue de la Paix

CH - 1211 Geneva 10, Switzerland

Access to the meeting venue will only be granted to registered participants upon presentation of a valid ID or passport. Please note that Palais des Nations issues digital badges to participants at Pregny Gate, as of Monday 22 May 2023; the information note on [digital badging](#) should be observed in advance.

Delegates are only allowed to enter the Palais with what is considered carry-on luggage (e.g. computer bags, rucksacks and hand bags). No luggage storage is available. Delegates remain responsible for their belongings at the Palais throughout their stay.

A map of the campus is available [here](#). The venue is accessible to participants with reduced mobility needs.

##### **Registration of participants**

Registration will be open soon and all participants need to register online **by 30 October 2024**, using the following link: <https://indico.un.org/event/1007305/>

- **Step 1:** Create an account in Indico, if you do not yet have one (tutorial): <https://indicohelp.unog.ch/userguides/create-your-account/>
- **Step 2:** Once you have created your account, login and register for the meeting (tutorial): <https://indicohelp.unog.ch/userguides/registration-with-an-indico-account/>

We recommend using the Google Chrome browser.

Participation in the meeting is subject to the approval of the registration by the Secretariat. An email notification will be sent to confirm your registration. For assistance with registration, please contact the secretariat by e-mail ([ece-teia.conv@un.org](mailto:ece-teia.conv@un.org)).

Delegates are requested to check all requirements regarding medical and other relevant insurance prior to the travel. Please be informed that any medical, quarantine or other possible expenses will be borne by your Organisation and/or insurance, as the United Nations do not take any responsibility for possible health-related consequences.



## CREDENTIALS

### **Only applicable to Parties to the UNECE Industrial Accidents Convention**

All [Parties to the Convention on the Transboundary Effects of Industrial Accidents](#) must submit their credentials to the Secretariat. Credentials are issued either by the Head of State or Government or by the Minister for Foreign Affairs and should indicate the composition of the delegation, including the Head of Delegation and a list all official representatives of the Party. Parties are strongly encouraged to include at least one representative of their Permanent Mission to the United Nations Office and other international organizations in Geneva. Credentials should state that the respective delegation is empowered to participate in the meeting and take decisions on behalf of the respective Government, following the applicable rules of procedure. Please find an example of credentials [here](#).

Parties are requested to send a **scanned copy** of their credentials **by 30 October 2024** to the Secretariat by e-mail ([ece-teia.conv@un.org](mailto:ece-teia.conv@un.org)). **Originals** of credentials must also be submitted to the secretariat; these should be presented to the Secretariat upon arrival to the meeting room and **before the start of the meeting**. Parties must participate in the meeting in person in order to participate in decision-making.

Non-Parties do not need to submit credentials.



## CONFERENCE DETAILS

### **Provisional agenda**

The thirteenth meeting of the Conference of the Parties will start at 10 a.m. on Wednesday, 27 November 2024 and end at 6 p.m. on Friday, 29 November 2024.

All official sessions will be organised in the form of a plenary. The [provisional agenda](#) will be made available on the meeting webpage (<https://unece.org/info/Environmental-Policy/Industrial-Accidents/events/389754>)

### **Statements during the meeting**

Delegations are invited to participate actively in the Conference of the Parties and to consider, among other items, intervening in particular during the discussions on disaster risk reduction, natural hazard-

triggered technological disaster risk management (Natech) and climate change (item 7 (b)), assistance (item 8 (b)) and mine tailings safety (item 13). All delegations are invited to speak during the *tour de table* discussion on financing (item 5). Delegates are kindly requested to send their statements and/or presentations to the secretariat four weeks in advance of the meeting, **by 30 October 2024**, via email ([ece-teia.conv@un.org](mailto:ece-teia.conv@un.org)) to facilitate the organization of the session and the work of the interpreters.

### **Comments on draft decisions and documents to be adopted**

Delegations are also invited to send their eventual comments on the draft decisions and documents to be adopted, as outlined in the provisional agenda, to the secretariat one month in advance of the meeting, by 30 October 2024, via email ([ece-teia.conv@un.org](mailto:ece-teia.conv@un.org)).

### **Management of documents**

All official and informal documents for the meeting will be made available on the webpage of the 13<sup>th</sup> meeting of the Conference of the Parties: <https://unece.org/info/Environmental-Policy/Industrial-Accidents/events/389754>.

The meeting will follow a PaperSmart model. Therefore, delegates are asked to bring their own copies of documents or laptops. Internet access to documents will be provided during the meeting.

### **Working languages**

Simultaneous interpretation will be provided in English, French and Russian during all plenary sessions.

### **Listen.Live and UN Web TV**

The meeting can be followed in audio format via Listen.Live – a live audio feed from any public meeting held in the United Nations conference rooms in the Palais des Nations that disposes of interpretation booths. Listeners can use the following Listen.Live web portal and select the respective language: <https://listen-live.unog.ch/en/index.html>.

The opening of the meeting and the seminar *Global energy transition: Strengthening industrial safety to address emerging risks* (item 3(a)) will be livestreamed via UN Web TV: <http://webtv.un.org/en>.



## **SEMINAR AND SPECIAL SESSION**

The concept notes and programmes of the seminar *Global energy transition: Strengthening industrial safety to address emerging risks* (ECE/CP.TEIA/2024/INF.1) (item 3(a)) and the special session *Innovations and industrial safety: Satellite monitoring technologies, including InSAR, for tailings safety* (ECE/CP.TEIA/2024/INF.5) (item 14) will complement the official agenda and be made available on the meeting webpage.

Additional information will also be made available on the [seminar's dedicated webpage](#) in advance.



## FINANCIAL SUPPORT

Nominated eligible participants from countries with economies in transition and developing countries may apply for financial support to facilitate their participation in the meeting.

Applications for [financial support](#) should be submitted together with the **financial support request form duly signed by the authorized high-level official** and registration in Indico to the secretariat ([ece-teia.conv@un.org](mailto:ece-teia.conv@un.org)) as soon as possible but **not later than 1 October 2024**.

Only limited funding is available for financial support, in accordance with the financing provided by Parties. Financial support will be provided in accordance with the guiding principles on financial assistance adopted at the last 12<sup>th</sup> meeting of the Conference of the Parties (see [Decision 2022/2](#)).



## VISA

Participants requiring an entry visa for Switzerland are expected to make their own visa arrangements. Switzerland is part of the **Schengen area**. Information about visas can be found at the following link: [Schengen Area Countries - List of 29 Member States \(schengenvisainfo.com\)](https://www.schengenvisainfo.com)

As visa applications could take at least 5 weeks to process, participants requiring a visa are invited to register as soon as possible and start the visa application procedure well in advance, which means no later than in the second half of September.

*In the case of representatives of State Parties to the Industrial Accidents Convention or other UN Nations Member States:*

- a diplomatic note with the names of delegation members is recommended to facilitate expedited visa processing;

*In the case of the representatives of governmental and non-governmental organisations with the observer status:*

- an official appointment of the representative by the organisation concerned is recommended;

*In the case of the media representative:*

- an official appointment of the representative by the Media house concerned is recommended.



## MEALS AND ACCOMMODATION

Participants are responsible for their own meals during the meeting.

All options available at the Palais des Nations can be found at the following site: [Palais Food Options | The United Nations Office at Geneva \(ungeneva.org\)](https://www.un.org/en/press/docs/2024/24-09-01-palais-food-options.shtml).

Please note that you can drink tap water at the Palais des Nations. As there will be no drinking water served in the meeting room, we encourage delegates to bring reusable bottles or containers for tap water.

Participants are responsible for booking and covering the costs of their accommodation.

*How to benefit from the negotiated rate?*

Please find attached in PDF information on hotel rooms at United Nations preferential rates.



## AIRPORT AND OTHER MEANS OF ARRIVING TO GENVEA

In traveling to the meeting, participants might arrive in Geneva by plane at the International Airport, by train to the Geneva Rail Station or by other means of transportation.

### **Arrival at International Airport in Geneva**

The official site of the Geneva Airport is: [Home page Passengers - Genève Aéroport \(gva.ch\)](https://www.gva.ch/en/home-page-passengers)



**Participants** arriving at Geneva International Airport are welcome to use an organized shuttle service from the airport to their hotels. The information on shuttle services can be found [Shuttle buses to hotels - Transport - Genève Aéroport \(gva.ch\)](https://www.gva.ch/en/shuttle-buses-to-hotels-transport). They can offer participants a shuttle from the airport to a selected hotel and back. The reservation of transportation can be made via the above link.

**Participants are requested to make their own, self-paid arrangements for transportation from and to the airport.**

### **Arrival at Geneva Rail Station**

Information for arriving at the Geneva's Main Rail Station can be found at: [Genève station plan | SBB](https://www.sbb.ch/en/genève-station-plan)

### **Taxi services**

Participants have the possibility to use the taxi services, provided at Geneva International Airport. Possible taxi services can be found on the bellow link: [Naveco \(nav-eco.fr\)](https://www.nav-eco.fr)

### **Bus services**

A bus from Genève-Aéroport, Terminal to United Nations Office at Geneva via Grand-Saconnex, Palexpo and Genève, Appia takes **around 18 minutes**. [Geneva Airport \(GVA\) to United Nations Office at Geneva - 5 ways to travel \(rome2rio.com\)](https://www.rome2rio.com/en/geneva-airport-gva-to-united-nations-office-at-geneva-5-ways-to-travel)



## CONFERENCE FACILITIES



The deep-seated traditions and peaceful spirit of Geneva make the city the venue of choice for accessible, international multi-stakeholder gatherings. Multilateral meetings, conferences and events at the Palais des Nations cover a wide range of topics, the outcomes of which are capable of impacting every living thing on the planet.

Around 8,000 meetings were organized last year at UN Geneva. Many are open for the public to watch, or listen to, including special cultural events, exhibitions and discussions. 39% of meetings were held with interpretation, and between 70 and 80 million words in official documents and publications are translated every year, making the work of the United Nations widely accessible.

More information is available at: <https://www.ungeneva.org/en/meetings-events>



## ABOUT GENEVA

Geneva is the second-most populous city in Switzerland and the most populous of the French-speaking Romandy. Situated in the southwest of the country, where the Rhône exits Lake Geneva, it is the capital of the Republic and Canton of Geneva, and a centre for international diplomacy. Geneva hosts the highest number of international organizations in the world.

The city of Geneva (Ville de Genève) had a population of 203,856 in January 2021 within its municipal territory of 16 km<sup>2</sup> (6 sq mi), but the larger Canton of Geneva had a population of 506,343 over 246 km<sup>2</sup> (95 sq mi). The Geneva metropolitan area, as officially defined by Eurostat, including suburbs and exurbs in Vaud and the French departments of Ain and Haute-Savoie, extends over 2,292 km<sup>2</sup> (885 sq mi) and had a population of 1,0 53,436 in 2021.

Geneva is a global city, a financial centre and a worldwide centre for diplomacy due to the presence of numerous international organizations, including the headquarters of many agencies of the United Nations and the ICRC and IFRC of the Red Cross. In the aftermath of World War I, it hosted the League of Nations. It was where the Geneva Conventions on humanitarian treatment in war were signed. It shares a unique distinction with municipalities such as New York City (global headquarters of the UN), Basel (Bank for International Settlements) and Strasbourg (Council of Europe), as a city which serves as the headquarters of at least one critical international organization without being the capital of a country.

**Time zone**      UTC + 2 hours  
**Currency**        Swiss Franc (CHF)

1 EUR = 1,07 USD

1 EUR = 0,84 GBP

**Electricity** The voltage in Geneva is 230 volts, 50 Hz

**Power** type J, three-pin



**Weather:** [Cité, Geneva, Switzerland weather forecast | MSN Weather](#)



## CONTACTS

**For issues related to financial support and registration**

[ece-teia.conv@un.org](mailto:ece-teia.conv@un.org)