

Economic Commission for Europe

Standing Working Group on Ageing

Sixteenth meeting of the Bureau

Rome, 22 and 23 April 2024

Item 1 of the provisional agenda

Opening of the meeting and adoption of the agenda

Annotated provisional agenda for the sixteenth meeting of the Bureau

To be held at the “Sala Consiliare”, Department of Family Policies, Presidency of the Council of Ministers, Rome, beginning on Monday, 22 April 2023 at 9.30 a.m.

I. Provisional agenda

1. Opening of the meeting and adoption of the agenda.
2. Introduction by host country: ageing policies in Italy.
3. Implementation of the Programme of Work of the Standing Working Group on Ageing in 2024:
 - (a) Raising awareness on ageing and its implications for sustainable development and synergies with related policy agendas
 - (b) International cooperation and exchange of experience and knowledge:
 - (i) Policy Brief
 - (ii) In-depth policy discussion
 - (iii) Policy Dialogues on Ageing
 - (iv) Peer learning
 - (c) Guidelines and policy recommendations, advisory services and capacity-building:
 - (i) Translation and dissemination of training products
 - (ii) Road maps for mainstreaming ageing
 - (iii) Data availability assessment in Georgia
 - (d) Monitoring the implementation of the Madrid International Plan of Action on Ageing and its Regional Implementation Strategy and strengthening the evidence base for policymaking:
 - (i) Ageing-related and age-disaggregated data
 - (ii) Ageing Policies Database
 - (e) Preparing for the fifth cycle of review and appraisal of the implementation of the Madrid International Plan of Action on Ageing and its Regional Implementation Strategy:
 - (i) Timeline and next steps in preparation of the next review
 - (f) Updating the Regional Implementation Strategy for the Madrid International Plan of Action on Ageing:
 - (i) Update on activities by the task force
 - (ii) Webinar series on “An engaged civil society as engine for an age-friendly society: an international exchange”

4. Follow-up on other decisions taken at the sixteenth meeting of the Standing Working Group on Ageing:
 - (a) Meeting of the Chair with the ECE Executive Committee on 25 March 2024
 - (b) Follow-up on recommendations of the 2023 evaluation
 - (i) Update on actions taken
 - (ii) Terms of reference for National Focal Points on Ageing
5. Preparations for the seventeenth meeting of the Standing Working Group on Ageing:
 - (a) Bureau elections
 - (b) Draft agenda
 - (c) Topics for discussion groups
6. Financing of the programme of work of the Standing Working Group on Ageing in 2025 and beyond.
7. Other business.
8. Decisions and closing of the meeting.

II. Annotations

1. Opening of the meeting and adoption of the agenda

The Chair of the Standing Working Group on Ageing (SWGGA) will open the sixteenth meeting of the Bureau and welcome Bureau members to Rome. Bureau members will then be invited to adopt the agenda as set out in the present document. This will be followed by a short welcome by the secretariat.

Documentation: [Annotated provisional agenda for the sixteenth meeting of the Bureau](#)

2. Introduction by host country: ageing policies in Italy

Under this item, representatives of the host country will share ageing-related policies. There will be time for questions and discussion.

3. Implementation of the Programme of Work of the Standing Working Group on Ageing in 2024

Under this item, the secretariat will brief the Bureau on implemented, ongoing and planned activities since sixteenth meeting of the Standing Working Group on Ageing and follow up on decisions taken at the annual meeting.

(a) Raising awareness on ageing and its implications for sustainable development and synergies with related policy agendas

Members of Bureau will be briefed on several events and opportunities in 2024 to raise awareness on ageing and mainstream ageing into related international initiatives and agendas. Bureau members are invited to discuss strategies to further promote the inclusion of ageing through inter-governmental processes. Members of the Bureau are invited to share updates on relevant awareness-raising activities organized during the year.

(b) International cooperation and exchange of experience and knowledge

(i) Policy Brief

Bureau members are invited to provide feedback on the draft policy brief No. 29 on the mental health of older persons.

Documentation: [INF1_Draft policy brief no. 29 on Mental Health of Older Persons](#)

(ii) In-depth policy discussion

Following the decision by SWGA, the topic of the in-depth policy discussion will be evidence-based policymaking. Members of the Bureau are invited to provide feedback on the concept note prepared by the secretariat.

Documentation: [INF2_Proposal for the in-depth policy discussion in 2024](#)

(iii) Policy Dialogues on Ageing

The secretariat will brief Bureau members on the first Policy Dialogue on Ageing organized as a side event to the Regional Forum on Sustainable Development in March 2024. Bureau members are invited to provide feedback on the proposed concept notes for the two remaining policy discussions on the topics of mental health of older persons (to be held in June) and mainstreaming ageing across government (to be held in September).

Documentation: [INF3_Concept note for the Ageing Policy Dialogues](#)

(iv) Peer learning

Under this item, a proposal for next steps in developing peer learning between SWGA members will be discussed.

(c) Guidelines and policy recommendations, advisory services and capacity-building

(i) Translation and dissemination of training products

The Bureau will be briefed on progress in translating and disseminating tools on mainstreaming ageing.

(ii) Road maps for mainstreaming ageing

The secretariat will inform members of the Bureau on progress in developing a road map for mainstreaming ageing in Uzbekistan initiated in 2023.

(iii) Data availability assessment in Georgia

The Bureau will be briefed on a data availability assessment in Georgia that will be conducted in 2024 at the request of the Government of Georgia.

(d) Monitoring the implementation of the Madrid International Plan of Action on Ageing and its Regional Implementation Strategy and strengthening the evidence base for policymaking

(i) Ageing-related and age-disaggregated data

The secretariat will brief the Bureau on the in-depth review on ageing-related statistics that will be conducted by the Conference of European Statisticians with the support of the secretariat and SWGA.

(ii) Ageing Policies Database

The secretariat will report on progress in developing the UNECE Ageing Policies Database.

Documentation: [INF4_Wireframe for the new database](#)

(e) Preparing for the fifth cycle of review and appraisal of the implementation of the Madrid International Plan of Action on Ageing and its Regional Implementation Strategy

(i) Timeline and next steps in preparation of the next review

The Bureau will be briefed on the usual timelines and process followed to prepare the review and appraisal of MIPAA/RIS and will discuss how to approach the preparatory process this time.

(f) Updating the Regional Implementation Strategy for the Madrid International Plan of Action on Ageing

(i) Update on activities by the task force

The Bureau will be briefed on progress by the task force and invited to comment on the draft guidance for national stakeholder engagement on ageing policy priorities.

(ii) Webinar series on “An engaged civil society as engine for an age-friendly society: an international exchange”

Bureau members will be briefed on the second event in the series in April 2024 and informed about plans for the third event planned for December 2024. The Bureau is invited to discuss how the webinar series can be best leveraged to support the participatory approach for updating RIS.

Documentation: [INF5_Guidance for national stakeholder engagement on ageing policy priorities](#)

4. Follow-up on other decisions taken at the sixteenth meeting of the Standing Working Group on Ageing

(a) Meeting of the Chair with the ECE Executive Committee on 25 March 2024

Members of Bureau will be briefed on the outcome of the meeting with the Executive Committee of UNECE.

(b) Follow-up on recommendations of the 2023 evaluation

(i) Update on actions taken

The secretariat will brief Bureau members on steps taken to address the recommendations of the evaluation as contained in document [ECE/WG.1/2023/INF.2](#)

(ii) Terms of reference for National Focal Points on Ageing

The Bureau is invited to discuss key elements for inclusion in the terms of reference for National Focal Points on Ageing based on a background note prepared by the secretariat.

Documentation: [INF6_Checklist for events and publications](#); [INF7_Draft terms of reference for national focal points on ageing](#)

5. Preparations for the seventeenth meeting of the Standing Working Group on Ageing

(a) Bureau elections

The secretariat will brief Bureau members on the upcoming Bureau elections. As per usual practice, membership is extended during the years leading up to the Ministerial Conference. Bureau members are invited to indicate their interest to renew their term on the Bureau beyond 2024.

(b) Draft agenda

Bureau members are invited to provide feedback on the draft agenda for the seventeenth meeting.

(c) Topics for discussion groups

The Bureau will be invited to discuss the topic for the discussion groups.

Documentation: [INF8_Draft annotated provisional agenda for the seventeenth meeting of the SWGA](#)

6. Financing of the programme of work of the Standing Working Group on Ageing in 2025 and beyond

The secretariat will report on the current status of the financing of the programme, including budget allocations of recent donations, and identify areas that require further contribution. Bureau members are invited to discuss strategies for ensuring sustainable funding of activities through the Ageing Fund.

7. Other business

Bureau members wishing to discuss other issues under this agenda item are invited to inform the secretariat ahead of the meeting.

8. Decisions and closing of the meeting

The Chair, with the assistance of the secretariat, will summarize the decisions taken and close the meeting.

III. Tentative timetable

<i>Time</i>	<i>Agenda item</i>
Monday, 22 April, morning	
09:00–09:30	<i>Arrival and registration</i>
09:30–09:45	Item 1. Opening of the meeting and adoption of the agenda
09:45–10:40	Item 2. Introduction by host country: ageing policies in Italy
10:40–11:00	<i>Coffee break</i>
11:00–13:00	Item 3. Implementation of the Programme of Work of the Standing Working Group on Ageing in 2024
11:00–12:00	(a) Raising awareness on ageing and its implications for sustainable development and synergies with related policy agendas
12:00–13:00	(b) International cooperation and exchange of experience and knowledge
13:00–14:30	<i>Lunch break</i>
Monday, 22 April, afternoon	
14:30–15:00	(c) Guidelines and policy recommendations, advisory services and capacity-building

<i>Time</i>	<i>Agenda item</i>
15:00–16:00	(d) Monitoring the implementation of MIPAA/RIS and strengthening the evidence base for policymaking
16:00–16:45	(e) Preparing for the fifth cycle of review and appraisal of the implementation of MIPAA/RIS
16:45–17:45	(f) Updating RIS
17:45–18:00	Wrap up and closing of the first day
18:30–22:00	<i>Social programme and dinner</i>
Tuesday, 23 April, morning	
09:00–09:30	<i>Arrival and registration</i>
09:30–09:45	Opening of the second day of the meeting
09:45–10:20	Item 4. Follow-up on other decisions taken at the sixteenth meeting of the Standing Working Group on Ageing
	(a) Meeting of the Chair with the ECE Executive Committee on 25 March 2024
	(b) Follow-up on recommendations of the 2023 evaluation of the Ageing – Phase III project
10:20–10:45	<i>Coffee break</i>
10:45–11:30	Item 5. Preparations for the seventeenth meeting of the Standing Working Group on Ageing
	(a) Bureau elections
	(b) Draft agenda
	(c) Topics for discussion groups
11:30–12:00	Item 6. Financing of the programme of work of the Standing Working Group on Ageing in 2025 and beyond
12:00–12:15	Item 7. Other business
12:15–12:30	Item 8. Decisions and closing of the meeting
12:30–14:00	<i>Lunch & departure</i>