UNECE Expert Forum for Producers and Users of Climate Change-Related Statistics
Geneva, Switzerland, 29-30 August 2024

INFORMATION NOTE

I. GENERAL INFORMATION

The meeting is open to representatives of all Member States of the United Nations. Specialized agencies of the United Nations, other intergovernmental organizations and non-governmental organizations in consultative status with the Economic and Social Council (ECOSOC) may also participate in a consultative capacity, according to the terms of reference of UNECE (E/ECE/778/Rev.5, paras. 11, 12 and 13). All delegates must be accredited by the competent authority of their country or international organization. Representatives of academia and non-governmental organizations may be able to participate subject to available capacity.

II. DATE AND VENUE OF THE MEETING

The meeting will be held in room XXII, building E, at the Palais des Nations in Geneva, from 9:30 on 29 August to 17:30 on 30 August. The exact timetable will be available on the meeting webpage.

III. INTERPRETATION AND DOCUMENTATION

Simultaneous interpretation during the meeting will be provided into and from the three official working languages of the UNECE (English, French and Russian). The documents for the meeting will be available at the following website: https://unece.org/statistics/events/EFCCRS2024. Free Wi-Fi is available in all meeting rooms in the Palais des Nations.

IV. VISAS

Participants travelling to Switzerland must have a valid passport and, if required, a visa. Prior to leaving their country of residence, participants are requested to make their own arrangements for obtaining a Schengen visa or any other travel permits that may be required for the entire journey, including countries of transit. If necessary, the UNECE secretariat can provide an invitation letter to facilitate visa procedures. Such letters can be requested by contacting the secretariat.

V. REGISTRATION AND ENTERING THE UN BUILDING

Participants are kindly requested to register at https://indico.un.org/e/EFCCRS2024 by 7 August 2024. As the United Nations Security and Safety Service is moving to a more efficient and greener digital badging solution, all registered and accredited conference participants will receive a digital badge by email.

This digital badge will have your photo, name and last name, your organization, the name and date of the meeting and a QR code. Please download the digital badge to your mobile phone or any other mobile device, for a faster entry to the Palais des Nations.

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1 Information on visa requirements according to the traveler’s nationality can be found on the website of the Swiss government: https://www.eda.admin.ch/eda/en/fdfa/entry-switzerland-residence/visa-requirements-application-form.html.
details on how the digital badge will work can be found in this video: Pavilion Prégny (English) - YouTube. Participants who do not have a phone or any other mobile device can print their confirmation and bring it to the badging desk at the Prégny Pavilion in order to have a paper badge issued and printed.

You may activate your digital badge at the UN Pass and ID Accreditation Service at the newly-renovated Prégny Pavilion:

Address: Visitors’ Entrance / Prégny Gate at Avenue de la Paix 14, 1210 Geneva
Public transport: Buses: 8, 20, 22, F (the closest bus stop is Appia)
Working hours: from 08:00 to 16:45 on weekdays
Location: The Prégny Gate is located opposite the Red Cross (CICR) building on Avenue de la Paix, approximately 300 metres uphill from the Nations Gate and Peace Gate (on Place des Nations)
Doors B and C are dedicated to Conference Participants, Guided Tours and Visitors.

Please bring your photo ID (e.g., passport, or national identity card for EU citizens) to present it at the UN Pass and ID Accreditation Services together with your digital badge on the first day of the meeting. Your entry badge will last for the duration of the meeting for which you have registered.

It is advisable to arrive at the Prégny Gate 1 hour before the meeting to activate your badge and make your way to the meeting room. There might be a long queue at the gate due to other meetings starting on the same day. After entering the Palais des Nations grounds, you may need 10-15 minutes to walk to the meeting room.

After activating your badge and during its period of validity, you may access Palais des Nations either through the Prégny Gate or the Peace Gate entrance. If you arrive in Geneva earlier, you may wish to activate your digital badge at the Prégny Gate one day before the start of the meeting. Due to security procedures, we advise participants not to bring any large items of luggage to the Palais des Nations as such luggage is not permitted in the building. You may bring into the Palais only the type of luggage that is normally considered as carry-on luggage by airline companies e.g., computer bags, rucksacks and handbags.

Once you have entered through the Pregny Gate entrance, to get to room XXII in building E, turn to your left and continue walking for 5 minutes until you reach door E40. Room XXI is located one level below the entrance.
VI.  ACCOMMODATION

Participants and/or their offices are requested to make their own travel arrangements and hotel reservations.

It is advisable to book your hotel well in advance as available rooms may be limited due to other meetings and events taking place in Geneva at the same time. A list of hotels and other useful information about Geneva are available on the following website: https://www.geneve.com/en/.

The following accommodation options are close to the Palais des Nations:

- The closest hotel to Palais des Nations is the 5-star Intercontinental.
- There are several 3- and 4-star hotels near Servette/Grand Pre and Cornavin train station. These hotels are located about 10 minutes by bus or tram and 25-30 minutes on foot from the Palais des Nations.

VII.  DINING

Meeting participants may choose to have lunch at the UN cafeteria located on the ground floor of the A building. It is open from 11:30 to 14:30 Monday to Friday. There are many dining options available nearby and in the city centre for evening meals.

VIII.  SOCIAL EVENT

A subscription dinner on a self-paid basis will be organized on 29 August. Details will be communicated to registered participants by e-mail.

IX.  PUBLIC TRANSPORT

Geneva has an extensive public transport network with many tram and bus lines. See https://www.tpg.ch/fr to plan your route. Some hotels in Geneva offer a free Geneva Transport Card, enabling you to use the entire Geneva public transport system free of charge throughout your stay. Please ask at your hotel.

Should you need to purchase public transport tickets, you may do so from the ticket machines at bus stops or by SMS (text ‘tpg1’ to 788 for a single ticket for the ‘all Geneva’ zone, zone 10, valid for one hour. For other SMS ticket options, route maps and itineraries use the ‘TPG Preview’ app). No tickets are sold on buses and trams.

X.  GENERAL INFORMATION ABOUT GENEVA

Currency. The Swiss currency is the Swiss franc (CHF). All major credit cards are widely accepted in shops, hotels and restaurants. Currency exchange facilities are available in the city centre and at the UBS bank branch.
at the Palais des Nations, located on the second floor of E building (door 41). It is open from 08:30 to 16:30 from Monday to Friday.

**Time zone.** Switzerland is located in the Central European time zone.

**Electricity.** The voltage in Switzerland, as in most of Europe, is 230V/50 Hz. Please note that Switzerland uses ‘type J’ 3-pin electrical plugs and sockets. European ‘type C’ 2-pin plugs such as that shown below will fit these sockets, but all other equipment, including European ‘type F’ plugs, will require a socket adaptor.

![Type C: This will fit](image1.png) ![Type F: This will NOT fit](image2.png)

**Water.** We ask you to consider reducing your contribution to plastic waste by bringing your own refillable water bottle. [Geneva tap water](#) consistently rates among the highest-quality tap water in the world.

**Useful telephone numbers:**

- General emergency calls: 112
- Police: 117
- Ambulance: 144
- Fire Department: 118

**XI. CORRESPONDENCE**

Additional details will be communicated to all registered meeting participants by e-mail.

For any questions, please contact:

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