



INF. 2
14 June 2024
ENGLISH ONLY

UNITED NATIONS
ECONOMIC COMMISSION FOR EUROPE
CONFERENCE OF EUROPEAN STATISTICIANS

UNECE Census Week 2024:

Workshop on Population and Housing Censuses

30 September – 1 October 2024

Meeting of the Group of Experts on Population and Housing Censuses

2-4 October 2024

LOGISTICAL INFORMATION

The meeting and the workshop will be held at the Palais des Nations, Geneva, Switzerland
(morning sessions 9:30–12:30 / afternoon sessions 14:30–17:30)

I. GENERAL INFORMATION AND REGISTRATION

The United Nations Economic Commission for Europe (UNECE) will hold the 2024 Census Week in Geneva, Switzerland from 30 September to 4 October. This consists of two meetings: a capacity development [workshop on population and housing censuses](#) on 30 September and 1 October, and the [meeting of the Group of Experts on population and housing censuses](#) from 2 to -4 October.

The meetings are open to representatives of all UNECE member States. Representatives of other Member States of the United Nations, specialized agencies of the United Nations, other intergovernmental organizations and non-governmental organizations in consultative status with the Economic and Social Council (ECOSOC) may also participate in a consultative capacity, according to the terms of reference of UNECE (E/ECE/778/Rev.5, paras. 11, 12 and 13). All delegates must be accredited by the competent authority of their country or international organization. Representatives of academia and non-governmental organizations may also register and will be able to participate subject to available capacity.

Participants must **register online** by Friday 6 September 2024 using the links below. If you will attend both events, you must register separately for both of them.

- [Registration for workshop](#)
- [Registration for meeting of the Group of Experts.](#)

The working languages of the workshop are **English** and **Russian** and the working languages of the meeting of the Group of Experts are **English, Russian and French**. Simultaneous interpretation will be provided in these languages.

Timetables, papers, presentations and other documents for the meetings will be made available on the respective meeting web pages.

Instructions for submission of papers for the meeting of the Group of Experts are provided in [the Call for Papers](#). Instructions for the submission of presentation slides will be sent by email to all submitting authors. Presenters are reminded that any images used in papers and slides must be obtained in accordance with copyright regulations.

Participants are encouraged to download papers from the websites and, where feasible, use electronic devices to read them. Documents posted on the websites will not be distributed in the meeting room.

II. VENUE



The workshop and the meeting of the Group of Experts will be held at the Palais des Nations in Geneva, Switzerland.

Further details on the room(s) where the meetings will be held, instructions on how to get to the meeting room(s) and other important logistical information, will be communicated by e-mail to all registered participants several days before the meetings.

All registered and accredited conference participants will receive their digital badge by email when their registration is approved. Please make sure to save the email with your digital badge. If you have registered for both meetings, you will receive a separate digital badge for the workshop and another digital badge for the meeting of the Group of Experts. The digital badge will have the participant's photo, name, last name, organization, the title and date of the meeting and a QR code. Once downloaded to a mobile phone or any other mobile device, the digital badge will enable faster entry to the Palais des Nations. Please click the link to view a video, which provides more details on how the digital badge will work: [Pavilion Prégny \(English\) - YouTube](#).



Participants who do not have a phone or any other mobile device should print their confirmation in colour and bring it with them on the first day of the meeting.

Please find the map of the Palais des Nations on the next page.



ACCESS DOORS TO THE BUILDINGS

OPEN ACCESS 7:00 a.m. - 7:00 p.m.
C6 | A15 | A17 | E40

Open access 08.00 a.m. - 6:00 p.m.: S1

Open access for guided tours: E39

DOORS UNDER PERMANENT ACCESS CONTROL AUTHORIZED BADGES ONLY:

- Door S2
- Door C21
- Door D9
- Door A13
- Door A18
- Door B20
- Door H60

SMOKING SHELTERS

Accessibility at the Palais des Nations premises is more limited than usual due to the ongoing renovation works.

For accessible routes throughout the premises, please visit our updated [webpage](#).

ACCESSIBLE DOORS

Open access 7:00 a.m. - 7:00 p.m.:

Doors C6 | A15 | E40 | H60

ACCESSIBLE TOILETS

- MAIN ENTRANCE** | Ground floor, 1st floor
- Door A15 | Ground floor near the Cafeteria
- Door A13 | 2nd, 3rd and 5th floors
- Door C6 | Ground floor, 1st, 2nd, 3rd and 4th floors
- Door E40 | 1st, 3rd and 6th floors
- Door A17 | 3rd floor
- Door B20 | Ground floor
- Door H60 | All floors
- TEMPUS | Ground floor

SERVICES CURRENT OPENING TIMES OF THESE SERVICES ARE AVAILABLE ON OUR WEBSITE.

	FLOOR	DOOR
1 SAFI SHOP / POST OFFICE	-1	S1
2 MEDICAL SERVICE	1	S1
3 PRESS BAR	0	C6
4 SALON SUISSE	3	C6
5 CAFETERIA	0	A13 15
6 DELEGATES RESTAURANT	8	A13 15
7 GUIDED TOURS www.ungeneva.org UN STAMPS	2	E39
8 BOOKSHOP/SOUVENIRS	2	E40
9 SERPENT BAR PASTA CORNER	1	E40
10 UBS BANK / UNFCU BANK	2	E40
11 BAR PALETTE	6	E40
12 GRAB 'N' GO	2	H60
13 CLIENT SUPPORT CENTRE	1	H60

CONFERENCE ROOMS

BUILDING	FLOOR	DOOR
BUILDING A		
ROOMS III, V	1	C6
ROOMS VI, VII, VIII, IX	3	A13
ROOMS X, XI, XII	3	A15
ROOM XIV	1	A18
ROOM XV	2	A11
ROOM XVI	5	A13 15
CONCORDIA 1-5	2	A13 15
ASSEMBLY HALL	3	A13 15
BUILDING B		
LIBRARY	1	B20
8:30 a.m. - 5:30 p.m.		
UNITED NATIONS MUSEUM AT GENEVA	1	B20
9:00 a.m. - 5:00 p.m.		
ARCHIVES READING ROOM	3	B20
8:30 a.m. - 5:30 p.m.		
BUILDING C		
ROOMS I, II	1	C6
ROOM IV	3	C6
COUNCIL CHAMBER	1	C6
BUILDING E		
ROOMS XVII, XVIII	1	E40
ROOMS XIX, XX	3	E40
ROOMS XXI, XXII, XXIII, XXIV, XXV, XXVI, XXVII	1	E40
BUILDING S		
ROOM S1	0	S2
ROOMS S2, S3, S4	3	S2
ROOM S5	4	S2
TEMPUS	FLOOR	
1, 2, 3		0

III. ACCOMMODATION

Participants are requested to make their own travel arrangements and hotel reservations. Our funding partners will contact separately those participants whose participation is funded by them, regarding their travel arrangements.

It is advisable to book a hotel well in advance as available rooms may be limited due to other meetings and events taking place in Geneva at the same time. A list of hotels and other valuable information about Geneva is available [on the Geneva Tourism website \(www.geneve.com/en\)](http://www.geneve.com/en).

The closest hotel to Palais des Nations is the 5-star Intercontinental. There are several 3- and 4-star hotels near Cornavin train station. These hotels are located about 10 minutes by bus or tram and 25-30 minutes on foot from the Palais des Nations.

IV. VISAS

Participants travelling to Switzerland must have a valid passport and, if required, a visa. Information on visa requirements according to the traveller's nationality can be found on [the website of the Swiss government](#)¹. Prior to leaving their country of residence, participants are requested to make their own arrangements for obtaining a Schengen visa or any other travel permits that may be required for the entire journey, including countries of transit.

If necessary, the UNECE secretariat can provide an invitation letter to facilitate visa procedures. Such letters can be requested by contacting the secretariat at social.stats@un.org.

V. COVID-19 MEASURES

All public health measures and travel requirements related to COVID-19 have been lifted.

Nevertheless, in the interests of protecting one-another's health, please do not come to the UN premises if you develop any COVID-like symptoms.

VI. DINING

Meeting participants may choose to have lunch at the UN cafeteria located on the ground floor of the A building. It is open from 11:30 to 14:30 Monday to Friday. There are many dining options available nearby and in the city centre for evening meals.

VII. PUBLIC TRANSPORT

Geneva has an extensive public transport network with many tram and bus lines. Use [the Geneva public transport website \(www.tpg.ch/en\)](http://www.tpg.ch/en) to plan your route.

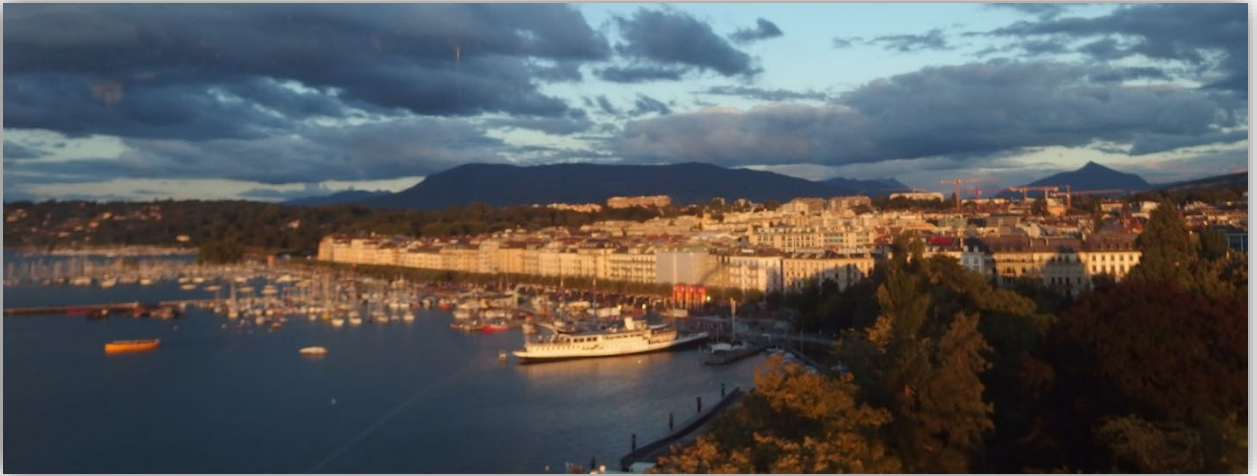
¹ <https://www.eda.admin.ch/eda/en/fdfa/entry-switzerland-residence/visa-requirements-application-form.html>



Some hotels in Geneva offer a free Geneva Transport Card, enabling you to use the entire Geneva public transport system free of charge throughout your stay. Please ask at your hotel.

Should you need to purchase public transport tickets, you may do so from the ticket machines at bus stops or by SMS (text 'tpg1' to 788 for a single ticket for the 'all Geneva' zone, zone 10, valid for one hour; for other SMS ticket options, route maps and itineraries use the 'TPG Preview' app). No tickets are sold on buses and trams.

VIII. GENERAL INFORMATION ABOUT GENEVA



Currency

The Swiss currency is the Swiss Franc (CHF).

Currency exchange facilities are available in the city centre and at the UBS bank branch at the Palais des Nations, located on the second floor of E building (door 41), open from 08:30 to 16:30 from Monday to Friday.

All major credit cards are widely accepted in shops, hotels and restaurants.

Time Zone

Switzerland is in the Central European time zone.

Electricity

The voltage in Switzerland, as in most of Europe, is 230V/50 Hz. Please note that Switzerland uses 'type J' 3-pin electrical plugs and sockets. European 'type C' 2-pin plugs such as that shown below will fit these sockets, but all other equipment, including European 'type F' plugs, will require a socket adaptor.



Type C: This will fit



Type F: This will NOT fit

Water

Please reduce your contribution to plastic waste by bringing your own refillable water bottle. [Geneva tap water](#) consistently rates among the highest-quality tap water in the world.

Useful telephone numbers

General emergency calls: 112

Police: 117

Ambulance: 144

Fire Department: 118

IX. INFORMATION AND CORRESPONDENCE

Additional details will be communicated to all registered meeting participants by e-mail.

UNECE Secretariat**For substantive issues**

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