

## I. GENERAL INFORMATION

The meeting is open to representatives of all UN Member States. All delegates must be accredited by the competent authority of their country or international organization. Representatives of academia and non-governmental organizations may also register and will be able to participate subject to available capacity.

## II. VENUE



The meeting will be held in **room XXVI** at the Palais des Nations in Geneva, Switzerland (see the map below).

Further details on the room, in which the meeting will be held, and other important logistical information, will be communicated by e-mail to all registered meeting participants several days before the meeting.

As the United Nations Security and Safety Service is moving to a more efficient and greener digital

badging solution, all registered and accredited conference participants will receive a digital badge by email. This digital badge will have your photo, name and last name, your organization, the name and date of meeting and a QR code. Once downloaded to a mobile phone or any other mobile device, the digital badge will enable faster entry to the Palais des Nations. Please click the link to view a video, which provides more details on how the digital badge will work: <u>Pavilion Prégny</u> (English) - YouTube.



Participants who do not have a phone or any other mobile device can print their confirmation and bring it to the badging desk at the Prégny Pavilion in order to have a paper badge issued and printed.



You may activate your digital badge at the UN Pass and ID Accreditation Service at the **newly-renovated Prégny Pavilion**:

Address: Visitors' Entrance / Prégny Gate at Avenue de la Paix 14, 1210 Geneva

Public transportation: Buses: 8, 20, 22, F (the closest bus stop is Appia)

Working hours: from 08:00 to 16:45 on weekdays

Location: The Prégny Gate is located opposite the Red Cross (CICR) building on Avenue de la Paix, approximately 300 metres uphill from the Nations Gate and Peace Gate.

<u>Doors B and C</u> at the Prégny Gate are dedicated to Conference Participants, Guided Tours and Visitors.



Please bring your photo ID (e.g., passport, or national identity card for EU citizens) to present it at the UN Pass and ID Accreditation Services together with your digital badge on the first day of the meeting. Your entry badge will last for the duration of the meeting for which you have registered.

It is advisable to arrive at the Prégny Gate 1 hour before the meeting to activate your badge and make your way to the meeting room. There might be a long queue at the gate due to other meetings starting on the same day, especially on Monday mornings. After entering the Palais des Nations grounds, you may need 10-15 minutes to walk to the meeting room.

**Room XXVI** – after the Pregny Gate turn to your left and continue walking for 5 minutes until you reach entrance door 40. After entering door 40, please go one floor down and follow the signs to room XXVI.

After activating your badge and during its period of validity, you may access Palais des Nations either through the Prégny Gate or the Peace Gate entrance. If you arrive in Geneva earlier, you may wish to activate your digital badge at the Prégny Gate one day before the start of the meeting (or on Friday, if the meeting starts on Monday).

Due to security procedures, we advise participants not to bring any large items of luggage to the Palais des Nations as such luggage is not permitted in the building. You may bring into the Palais only the type of luggage that is normally considered as carry-on luggage by airline companies e.g., computer bags, rucksacks and handbags.



Page 3

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#### ACCESS DOORS TO THE BUILDINGS OPEN ACCESS 7:00d m -7:00 p.m.1 C61A151A171E40

Open access 08.00 a.m. - 6:00 p.m. 51 Open access for guided tours: E39

DOORS UNDER PERMANENT ACCESS CONTROL AUTHORIZED BADGES ONLY: Door S2 Door C21 Door D9 Door A13 Door A18 Door 820 Door H60 SHOKING SHELTERS

Accessibility at the Palais des Nations premises is more limited then usual due to the angoing renevation works. For accessible routes throughout the premises, please visit our updated webpage

#### ACCESSIBLE DOORS Open access 7:00 p.m. - 7:00 p.m. | Doars C6 | A15 | E40 | H60

ACCESSIBLE TOILETS ACCESSIBLE TOTLETS MAIN EXTRANCE [ Ground floot, 1º floor Door Att3 I Ground floor rear the Coltentis Door Att3 I Ground floor 1º, 2º1, 3º and 4º floors Door C61 I Ground floor, 1º, 2º1, 3º and 4º floors Door Att3 I 3º floor Door Att3 I 3º floor Door 829 Ground floor Door HEO | All floors TEMPUS | Ground floor

#### SERVICES CURRENT OPENING TIMES OF THESE SERVICES ARE AVAILABLE ON OUR WEBSITE.

	FLOOR DOOR
SAFI SHOP / POST DIFICE	-1 51
2 MEDICAL SERVICE	1 51
PRESS BAR	e c6
(1) SALON SUISSE	3 C6
() CAFETERIA	0 A13[11
DELEGATES RESTAURANT	8 A13[19
CONCORDIA BAR	2 A19[15
GUIDED TOURS www.unjens.com UN STAMPS	2 639

	PL00	E 2008	BUILDING
BOOKSHOP/SOUVENRS	2	E40	HOOMS III, V
~			ROOMS VI, VII, V
SERPENT BAR		640	ROOMS X, XI, XI
PASTA CORNER		Cal	NDON XIV
0			NOCH XV
1 UBS BANK / UNFCU BANK	S	E40	ROCH XVI
D PALETTE BAR	6	840	CONCORDIA
(B) GRAB W GO	-	HEO	ASSEMBLY H
CO GARA N GO	2	HEG	BUILDING
CUENT SUPPORT CENTRE	1	H60	LIBRARY
			8:30 a.m 5:30 p
			9:00 a.m 5:00 p

#### CONFERENCE ROOMS

BUILDING A	FLOOR	DOOM
ADDHS III, V	1.	C6
ADDHS VI, VII, VIII, IX	3	A13
ROCHS X, XI, XII	3	A15
ROOM XIV	1	A18
ROOM XV	2	A11
ROCH XVI	5	A13(1
CONCORDIA 1-5	- 2	A13 1
ASSEMBLY HALL	3	A13[1
BUILDING B	FLOOR	0008
LIBRARY 8:30 a.m 5:30 p.m.	1	820
UNITED NATIONS MUSEUM AT GENEVA 9:00 a.m 5:00 p.m.	1	820
ARCHIVES READING ROOM 8:30 a.m 5:30 p.m.	з	820

BUILDING C	HUDDR	DOOR
NOOMS I, II	1	C6
ROOM IV	3	05
COUNCIL CHAMBER	1	05
BUILDING E	FLOOR	DOOR
NOOMS XVII, XVIII	1	240
ROOMS XIX, XX	3	E40
ROOMS XXI, XXII, XXIII, XXIV, XXV, XXVI, XXVII	1	E40
BUILDING S	Ripper	DOOR
R00H S1	0	52
ROOMS 52, 53, 54	3	52
ROOM \$5	4	52

0

TEMPU

1, 2, 3

Page 4



### III. ACCOMMODATION

Participants and/or their offices are requested to make their own travel arrangements and hotel reservations.

It is advisable to book your hotel well in advance as available rooms may be limited due to other meetings and events taking place in Geneva at the same time. A list of hotels and other valuable information about Geneva are available on the following website: <u>https://www.geneve.com/en/</u>.

The following accommodation options are close to the Palais des Nations:

- The closest hotel to Palais des Nations is the 5-star Intercontinental.
- There are several 3- and 4-star hotels near Servette/Grand Pre and Cornavin train station. These hotels are located about 10 minutes by bus or tram and 25-30 minutes on foot from the Palais des Nations.

#### IV. VISAS

Participants travelling to Switzerland must have a valid passport and, if required, a visa<sup>1</sup>. Prior to leaving their country of residence, participants are requested to make their own arrangements for obtaining a Schengen visa or any other travel permits that may be required for the entire journey, including countries of transit.

If necessary, the UNECE secretariat can provide an invitation letter to facilitate visa procedures. Such letters can be requested by contacting the secretariat at <u>evita.sisene@un.org</u>

#### V. COVID-19 MEASURES

All public health measures and travel requirements related to COVID-19 have now been lifted.

Nevertheless, in the interests of protecting one-another's health, please do not come to the UN premises if you develop any COVID-like symptoms.

#### VI. DINING

Meeting participants may choose to have lunch at the UN cafeteria located on the ground floor of the A building. It is open from 11:30 to 14:30 Monday to Friday. There are many dining options available nearby and in the city centre for evening meals.

#### VII. PUBLIC TRANSPORT

Geneva has an extensive public transport network with many tram and bus lines. See <u>https://www.tpg.ch/fr</u> to plan your route.

<sup>&</sup>lt;sup>1</sup> Information on visa requirements according to the traveler's nationality can be found on the website of the Swiss government: <u>https://www.eda.admin.ch/eda/en/fdfa/entry-switzerland-residence/visa-requirements-application-form.html</u>.



Page 6



Some hotels in Geneva offer a free Geneva Transport Card, enabling you to use the entire Geneva public transport system free of charge throughout your stay. Please ask at your hotel.

Should you need to purchase public transport tickets, you may do so from the ticket machines at bus stops or by SMS (text 'tpg1' to 788 for a single ticket for the 'all Geneva' zone, zone 10, valid for one hour. For other SMS ticket options, route maps and itineraries use the 'TPG Preview' app). No tickets are sold on buses and trams.



Page 7

## VIII. GENERAL INFORMATION ABOUT GENEVA



#### Currency

The Swiss currency is the Swiss franc (CHF).

Currency exchange facilities are available in the city centre and at the UBS bank branch at the Palais des Nations, located on the second floor of E building (door 41). It is open from 08:30 to 16:30 from Monday to Friday.

All major credit cards are widely accepted in shops, hotels and restaurants.

#### Time Zone

Switzerland is located in the Central European time zone..

#### Electricity

The voltage in Switzerland, as in most of Europe, is 230V/50 Hz. Please note that Switzerland uses 'type J' 3-pin electrical plugs and sockets. European 'type C' 2-pin plugs such as that shown below will fit these sockets, but all other equipment, including European 'type F' plugs, will require a socket adaptor.





Type C: This will fit



Type F: This will NOT fit



#### Water

We ask you to consider reducing your contribution to plastic waste by bringing your own refillable water bottle. <u>Geneva tap water</u> consistently rates among the highest-quality tap water in the world.

#### Useful telephone numbers

General emergency calls: 112 Police: 117 Ambulance: 144 Fire Department: 118

#### IX. CORRESPONDENCE

Additional details will be communicated to all registered meeting participants by e-mail.