

## Information Notice No.2

### I. DATE AND VENUE OF THE WORKSHOP

1. The 2024 HLG Workshop on Ethics in Modern Statistical Organisations will be held at the Palais des Nations, meeting room V<sup>1</sup> (Door A11, see Annex 1 for more details) in Geneva, Switzerland, starting at 9.30 on 26 March 2024 and ending by 12.00 on 28 March.

2. A formal Workshop on Ethics will take place on March 26th and 27th. In the morning of 28 March, there will be a discussion focused on the development of a Reference Book on Ethics, led by a Task Team on Ethics under the HLG-MOS. All workshop participants are invited to participate in this segment of the workshop.



**Please read the following instructions carefully as the procedure for entering Palais des Nations has changed recently.**

3. The Palais des Nations is currently undergoing major renovation works which are scheduled to go on until 2025. During this time, some of the walkways inside the premises will be only partly accessible.

4. As the United Nations Security and Safety Service is moving to a more efficient and greener digital badging solution, all registered and accredited meeting participants will receive a digital badge by email. This digital badge will have your photo<sup>2</sup>, name and last name, your organization, the name and date of meeting and a QR code.

5. Once downloaded to a mobile phone or any other mobile device, the digital badge will enable faster entry to the Palais des Nations through the Peace Gate<sup>3</sup> (Annex 1). You should enter the UN through the Peace Gate security, where your badge will be checked against your national photo ID document.



6. Participants who do not have a phone or any other mobile device shall print their confirmation and bring it to the badge desk at the Peace Gate so that a paper badge printed and issued to you instead.

### II. WEBSITE AND DOCUMENTATION

7. The working language of the workshop is English. All documents will be provided in English only. Presentations and papers for the workshop will be made available on the workshop web site at: <https://unece.org/statistics/events/Ethics2024>.

8. Documents posted on the website will not be distributed in the meeting room. You are encouraged to save paper by reading documents on a personal electronic device where feasible. A wireless Internet connection will be available in the meeting room.

<sup>1</sup> <https://www.ungeneva.org/en/meetings-events/rooms/room-v>

<sup>2</sup> Please make sure that your photo in the registration form corresponds to [official documents standard](#).

<sup>3</sup> <https://www.ungeneva.org/en/about/practical-information>

### III. ACCOMODATION AND TRANSPORT

9. Participants are requested to make their own travel arrangements and hotel reservations and are reminded that they are responsible for covering all related costs.
10. It is advisable to book your hotel well in advance as available rooms may be limited due to other meetings and events taking place in Geneva at the same time. A list of hotels and other valuable information about Geneva are available on the following website: <https://www.geneve.com/en/>.
11. There are several hotels near Cornavin train station. These hotels are located about 10 minutes by bus or tram and 25-30 minutes on foot from the Palais des Nations.
12. Geneva has an extensive public transport network with many tram and bus lines. See <https://www.tpg.ch/en> to plan your route.
13. Some hotels in Geneva offer a free Geneva Transport Card, enabling you to use the entire Geneva public transport system free of charge throughout your stay. Please ask at your hotel.

### IV. SOCIAL EVENT

14. A subscription dinner at [Mr Pickwick](#)<sup>4</sup> will be organised for participants on the first evening of the workshop (**26 March at 19:00**). Please indicate your interest in the social dinner as soon as possible and by **20 March** at the latest to ensure we have enough space for the event: <https://forms.office.com/e/f2YBtPVnuE>. Everyone will be able to order dishes and drinks from the menu<sup>5</sup> according to own preferences.

### V. USEFUL INFORMATION ABOUT GENEVA

15. General information:
- **Local time:** UTC+01:00 (Central European Time)
  - Temperatures in November: average: 6°C - 42°F
  - For **weather** information:  
[https://www.meteoblue.com/en/weather/week/geneva\\_switzerland\\_2660646](https://www.meteoblue.com/en/weather/week/geneva_switzerland_2660646)
  - Suggested websites to find out **more about Switzerland and Geneva**:
    - (i) Travel information Geneva: <https://www.myswitzerland.com/en-ch/destinations/geneva/>
    - (ii) The portal dedicated to welcome internationals in Geneva <https://www.cagi.ch/en/?jsf=jet-engine:actus&tax=category:56>
  - **Electricity:** 230V/50 Hz. Please note that Switzerland uses 'type J' 3-pin electrical plugs and sockets. European 'type C' 2-pin plugs such as that shown below will fit these sockets, but all other equipment, including European 'type F' plugs, will require a socket adaptor.



Type C: This will fit



Type F: This will NOT fit

- **Currency:** The Swiss currency is the Swiss franc (CHF). Currency exchange facilities are available in the city centre and at the UBS bank branch at the Palais des Nations, located on the second floor of E building (door 41). The bank is open from 08:30 to 16:30 from Monday to Friday. All major credit cards are widely accepted in shops, hotels and restaurants.

<sup>4</sup> <https://www.mrpickwick.ch/en/>

<sup>5</sup> <https://www.mrpickwick.ch/en/food-drinks>

16. Useful telephone numbers and contacts:

- General Emergency Number: 112
- Ambulance: 144
- Police: 117
- Fire Service: 118
- TPG (all Public Transport in Geneva) <https://www.tpg.ch/en/contacts>
- Geneva Airport (Flight information): <https://www.gva.ch/en/>

## VI. COVID-19 MEASURES

17. All public health measures and travel requirements related to COVID-19 have now been lifted. Nevertheless, in the interests of protecting one-another's health, please do not come to the UN premises if you develop any COVID-like symptoms.

## VII. LUNCH

18. Workshop participants may choose to have lunch at the UN cafeteria located on the ground floor of the A building. It is open from 11:30 to 14:30 Monday to Friday.

## VIII. CONTACTS

19. For further information you may contact the following organisers:

***United Nations Economic Commission for Europe:***

Ms. InKyung Choi ([choii@un.org](mailto:choii@un.org))

Ms. Tetyana Kolomiyets ([tetyana.kolomiyets@un.org](mailto:tetyana.kolomiyets@un.org))

Mr. Andrew J. Tait ([andrew.tait1@un.org](mailto:andrew.tait1@un.org))

## Annex 1: Palais des Nations, directions to meeting room V.



### ACCESS DOORS TO THE BUILDINGS

**OPEN ACCESS 7:00 a.m. - 7:00 p.m.**  
**C6 | A15 | A17 | E40**

Open access 08:00 a.m. - 6:00 p.m.: S1  
 Open access for guided tours: E39

### DOORS UNDER PERMANENT ACCESS CONTROL AUTHORIZED BADGES ONLY:

- Door S2
- Door C21
- Door D9
- Door A13
- Door A18
- Door B20
- Door H60

### SMOKING SHELTERS

Accessibility at the Palais des Nations premises is more limited than usual due to the ongoing renovation works.  
 For accessible routes throughout the premises, please visit our updated webpage.

**ACCESSIBLE DOORS**  
 Open access 7:00 a.m. - 7:00 p.m.  
 Doors C6 | A15 | E40 | H60

**ACCESSIBLE TOILETS**  
**MAIN ENTRANCE** | Ground floor, 1<sup>st</sup> floor  
 Door A15 | Ground floor near the Cafeteria  
 Door A13 | 2<sup>nd</sup>, 3<sup>rd</sup> and 5<sup>th</sup> floors  
 Door C6 | Ground floor, 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> floors  
 Door E40 | 1<sup>st</sup>, 3<sup>rd</sup> and 6<sup>th</sup> floors  
 Door A17 | 3<sup>rd</sup> floor  
 Door B20 | Ground floor  
 Door H60 | All floors  
**TEMPUS** | Ground floor

### SERVICES CURRENT OPENING TIMES OF THESE SERVICES ARE AVAILABLE ON OUR WEBSITE.

	FLOOR	DOOR
1 SAH SHOP / POST OFFICE	-1	S1
2 MEDICAL SERVICE	1	S1
3 PRESS BAR	0	C6
4 SALON SUISSE	3	C6
5 CAFETERIA	0	A13 15
6 DELEGATES RESTAURANT	8	A13 15
7 CONCORDIA BAR	2	A13 15
8 GUIDED TOURS <small>(www.unhcr.org)</small> UN STAMPS	2	E39

	FLOOR	DOOR
9 BOOKSHOP / SOUVENIRS	2	E40
10 SERPENT BAR PASTA CORNER	1	E40
11 UBS BANK / UNFCU BANK	2	E40
12 PALETTE BAR	6	E40
13 GRAB 'N' GO	2	H60
14 CLIENT SUPPORT CENTRE	1	H60

### CONFERENCE ROOMS

BUILDING	FLOOR	DOOR
<b>BUILDING A</b>		
ROOMS III, V	1	C6
ROOMS VI, VII, VIII, IX	3	A13
ROOMS X, XI, XII	3	A15
ROOM XIV	1	A18
ROOM XV	2	A11
ROOM XVI	5	A13 15
CONCORDIA 1-5	2	A13 15
ASSEMBLY HALL	3	A13 15
<b>BUILDING B</b>		
LIBRARY	1	B20
6:30 a.m. - 3:30 p.m.		
UNITED NATIONS MUSEUM AT GENEVA	1	B20
9:00 a.m. - 5:00 p.m.		
ARCHIVES READING ROOM	3	B20
8:30 a.m. - 5:30 p.m.		

BUILDING	FLOOR	DOOR
<b>BUILDING C</b>		
ROOMS I, II	1	C6
ROOM IV	3	C6
COUNCIL CHAMBER	1	C6
<b>BUILDING E</b>		
ROOMS XVII, XVIII	1	E40
ROOMS XIX, XX	3	E40
ROOMS XXI, XXII, XXIII, XXIV, XXV, XXVI, XXVII	1	E40
<b>BUILDING S</b>		
ROOM S1	0	S2
ROOMS S2, S3, S4	3	S2
ROOM S5	4	S2
<b>TEMPUS</b>		
FLOOR		
1, 2, 3		0