



INF. 2

25 October 2023

ENGLISH ONLY

UNITED NATIONS
ECONOMIC COMMISSION FOR EUROPE
CONFERENCE OF EUROPEAN STATISTICIANS

Expert meeting on statistics on children
Annual session of UNICEF's TransMonEE network
4–6 March 2024

LOGISTICAL INFORMATION

The meeting will be held at the Palais des Nations, Geneva, Switzerland,
starting at 9:30 on 4 March 2024
(morning sessions 9:30–12:30 / afternoon sessions 14:30–17:30)

I. GENERAL INFORMATION AND REGISTRATION

The United Nations Economic Commission for Europe (UNECE) and the United Nations Children's Fund (UNICEF) Regional Office for Europe and Central Asia will jointly hold the [Expert meeting on statistics on children](#) from 4 to 6 March 2024 at the Palais des Nations in Geneva, Switzerland. The expert meeting includes the annual session of UNICEF's TransMonEE network of national statistical offices on 6 March, open to all interested countries.

The meeting is open to representatives of all UNECE member States. Representatives of other Member States of the United Nations, specialized agencies of the United Nations, other intergovernmental organizations and non-governmental organizations in consultative status with the Economic and Social Council (ECOSOC) may also participate in a consultative capacity, according to the terms of reference of UNECE (E/ECE/778/Rev.5, paras. 11, 12 and 13). All delegates must be accredited by the competent authority of their country or international organization. Representatives of academia and non-governmental organizations may also register and will be able to participate subject to available capacity.

All participants attending the meeting must [register online](#).

The working languages of the expert meeting are **English, Russian and French**. Simultaneous interpretation will be provided in these languages.

Timetables, papers, presentations and other documents for the meeting will be made available on the [meeting webpage](#). They will not be distributed in print.

Instructions for submission of papers and presentations are provided in the Call for papers that is also available on the meeting web page.

II. VENUE



The meeting will be held at the Palais des Nations in Geneva, Switzerland.

Further details on the room, in which the meeting will be held, and other important logistical information, will be communicated by e-mail to all registered meeting participants several days before the meeting.

As the United Nations Security and Safety Service is moving to a more efficient and greener digital badging solution, all registered and accredited conference participants will receive a digital badge by email. This digital badge will have your photo, name and last name, the country or the organization your represent, the name and date of meeting and a QR code. Once downloaded to a mobile phone or any other mobile device, the digital badge will enable faster entry to the Palais des Nations.



Participants who do not have a phone or any other mobile device should print their confirmation in color and bring it with them on the first day of the meeting.

You may find the map of the Palais des Nations on the next page.

PLEASE SCAN THIS QR CODE FOR LATEST CHANGES. DUE TO THE ONGOING RENOVATION WORKS, DIFFERENT ENTRANCES AND SERVICES MAY NOT BE AVAILABLE AT TIMES.



ACCESS DOORS TO THE BUILDINGS

OPEN ACCESS 7:00 a.m. - 7:00 p.m.
CS | A15 | A17 | E40

Open access 08:00 a.m. - 6:00 p.m. **S1**
 Open access for guided tours: **E39**

DOORS UNDER PERMANENT ACCESS CONTROL AUTHORIZED BADGES ONLY:

- Door S2
- Door C21
- Door Q9
- Door A13
- Door A18
- Door S20
- Door H60

SHOPING SHELTERS

Accessibility of the Palais des Nations premises is restricted from usual due to the ongoing renovation works.

For accessible routes throughout the premises, please visit our updated webpage.

ACCESSIBLE DOORS

- Open access 7:00 a.m. - 7:00 p.m.
 Rooms CS | A15 | E40 | H60

ACCESSIBLE TOILETS

- MAIN ENTRANCE** | Ground floor, 1st floor
 Door A15 | Ground floor near the Cafeteria
- Door A13** | 2nd, 3rd and 5th floors
- Door CS** | Ground floor, 1st, 2nd, 3rd and 4th floors
- Door E40** | 1st, 2nd and 5th floors
- Door A17** | 3rd floor
- Door S20** | Ground floor
- Door H60** | All floors
- TEMPUS** | Ground floor

SERVICES CURRENT OPENING TIMES OF THESE SERVICES ARE AVAILABLE ON OUR WEBSITE

	Access	Hours
1	SMI SHOP / POST OFFICE	1 31
2	MEDICAL SERVICE	1 31
3	PRESS BAR	08 06
4	SALON SUISSE	3 06
5	CAFETERIA	07 A13 15
6	DELEGATES RESTAURANT	8 A13 15
7	CONCORDIA BAR	9 A13 15
8	GUIDED TOURS www.unep.org UN STAMPS	2 E39
9	BOOKSHOP / SOUVENIRS	2 E40
10	CURRY BAR PASTA CORNER	1 E40
11	UBS BANK / UNICEF BANK	2 E40
12	POUETTE HOP	8 E40
13	GRAB 'N GO	2 H60
14	CLIENT SUPPORT CENTRE	1 H60

CONFERENCE ROOMS

BUILDING A	FLOOR	DOOR
ROOMS III, V	1	CS
ROOMS VI, VII, VIII, IX	3	A13
ROOMS X, XI, XII	3	A15
ROOM XIV	1	A18
ROOM XV	2	A11
ROOM XVI	5	A13 15
CONCORDIA 1-5	2	A13 15
ASSEMBLY HALL	3	A13 15

BUILDING B	FLOOR	DOOR
LIBRARY 8:30 a.m. - 5:30 p.m.	1	B20
UNITED NATIONS MUSEUM AT GENEVA 9:00 a.m. - 5:00 p.m.	1	B20
ARCHIVES READING ROOM 8:30 a.m. - 5:30 p.m.	3	B20

BUILDING C	FLOOR	DOOR
ROOMS I, II	1	CS
ROOM IV	3	CS
COUNCIL CHAMBER	1	CS

BUILDING E	FLOOR	DOOR
ROOMS XVII, XVIII	1	E40
ROOMS XIX, XX	3	E40
ROOMS XXI, XXII, XXIII, XXIV, XXV, XXVI, XXVII	1	E40

BUILDING S	FLOOR	DOOR
ROOM S1	0	S2
ROOMS S2, S3, S4	3	S2
ROOM S5	4	S2

TEMPUS	FLOOR
1, 2, 3	0

III. ACCOMMODATION

Participants and/or their offices are requested to make their own travel arrangements and hotel reservations.

It is advisable to book your hotel well in advance as available rooms may be limited due to other meetings and events taking place in Geneva at the same time. A list of hotels and other valuable information about Geneva are available on the following website:

<https://www.geneve.com/en/>.

The following accommodation options are close to the Palais des Nations:

- The closest hotel to Palais des Nations is the 5-star Intercontinental.
- There are several 3- and 4-star hotels near Cornavin train station. These hotels are located about 10 minutes by bus or tram and 25-30 minutes on foot from the Palais des Nations.

IV. VISAS

Participants travelling to Switzerland must have a valid passport and, if required, a visa¹. Prior to leaving their country of residence, participants are requested to make their own arrangements for obtaining a Schengen visa or any other travel permits that may be required for the entire journey, including countries of transit.

If necessary, the UNECE secretariat can provide an invitation letter to facilitate visa procedures. Such letters can be requested by contacting the secretariat at social.stats@un.org.

V. COVID-19 MEASURES

All public health measures and travel requirements related to COVID-19 have now been lifted.

Nevertheless, in the interests of protecting one-another's health, please do not come to the UN premises if you develop any COVID-like symptoms.

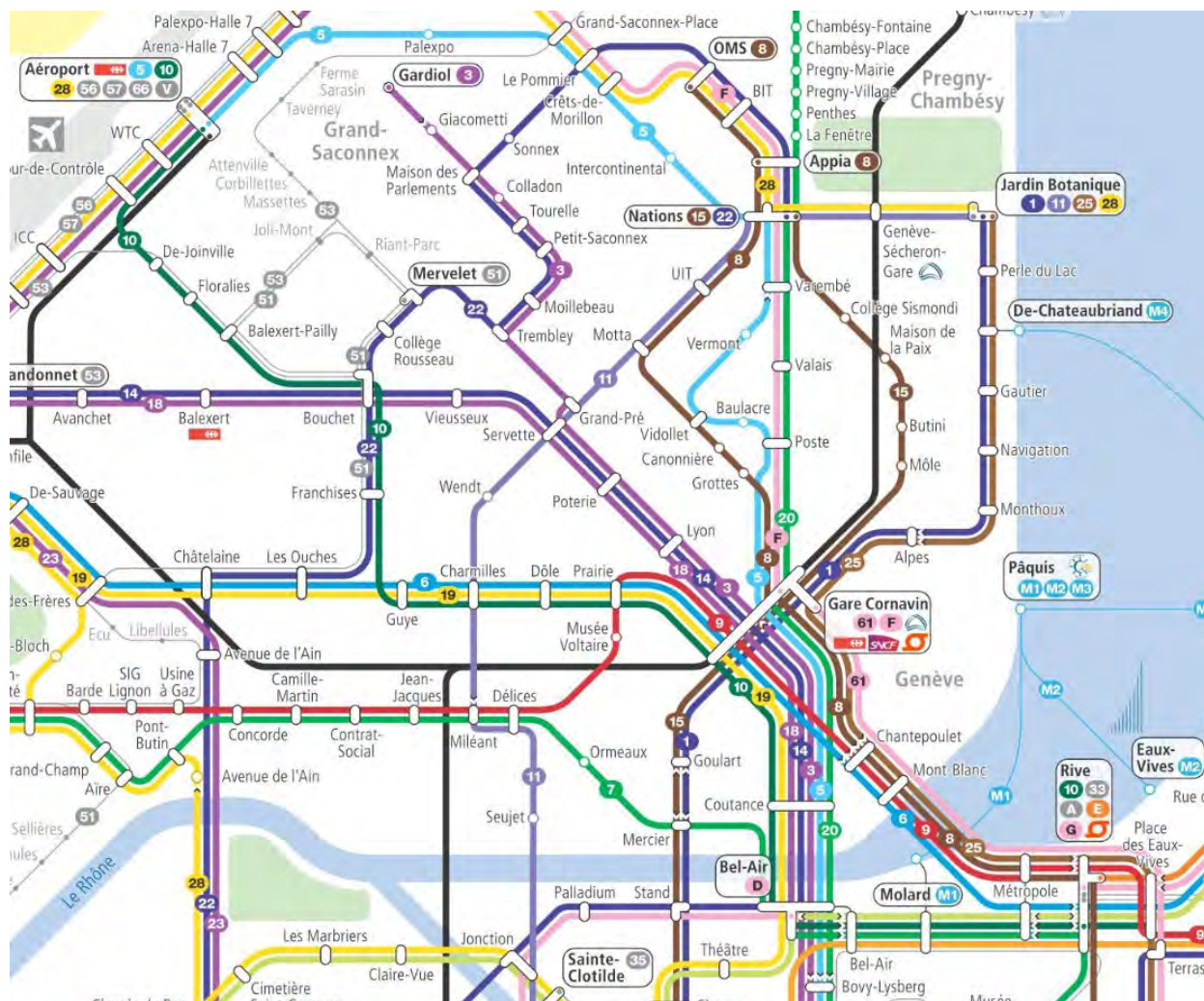
VI. DINING

Meeting participants may choose to have lunch at the UN cafeteria located on the ground floor of the A building. It is open from 11:30 to 14:30 Monday to Friday. There are many dining options available nearby and in the city centre for evening meals.

¹ Information on visa requirements according to the traveler's nationality can be found on the website of the Swiss government: <https://www.eda.admin.ch/eda/en/dfa/entry-switzerland-residence/visa-requirements-application-form.html>.

VII. PUBLIC TRANSPORT

Geneva has an extensive public transport network with many tram and bus lines. See <https://www.tpg.ch/fr> to plan your route.



Some hotels in Geneva offer a free Geneva Transport Card, enabling you to use the entire Geneva public transport system free of charge throughout your stay. Please ask at your hotel.

Should you need to purchase public transport tickets, you may do so from the ticket machines at bus stops or by SMS (text 'tpg1' to 788 for a single ticket for the 'all Geneva' zone, zone 10, valid for one hour. For other SMS ticket options, route maps and itineraries use the 'TPG Preview' app). No tickets are sold on buses and trams.

VIII. GENERAL INFORMATION ABOUT GENEVA



Currency

The Swiss currency is the Swiss franc (CHF).

Currency exchange facilities are available in the city centre and at the UBS bank branch at the Palais des Nations, located on the second floor of E building (door 41). It is open from 08:30 to 16:30 from Monday to Friday.

All major credit cards are widely accepted in shops, hotels and restaurants.

Time Zone

Switzerland is located in the Central European time zone..

Electricity

The voltage in Switzerland, as in most of Europe, is 230V/50 Hz. Please note that Switzerland uses 'type J' 3-pin electrical plugs and sockets. European 'type C' 2-pin plugs such as that shown below will fit these sockets, but all other equipment, including European 'type F' plugs, will require a socket adaptor.



Type C: This will fit



Type F: This will NOT fit

Water

We ask you to consider reducing your contribution to plastic waste by bringing your own refillable water bottle. [Geneva tap water](#) consistently rates among the highest-quality tap water in the world.

Useful telephone numbers

General emergency calls: 112

Police: 117

Ambulance: 144

Fire Department: 118

IX. INFORMATION AND CORRESPONDENCE

Additional details will be communicated to all registered meeting participants by e-mail.

UNECE

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