

Working Party on Regulatory Cooperation and Standardization Policies (WP.6)
Advisory Group on Market Surveillance (MARS) teleconference discussion notes and actions
6 December 2023, 16:30 CET

Item	Subject	Discussion / Action
1	Approval of the agenda	Agenda agreed with no modifications
1	Roll call	<p><u>Leadership</u>: Jan Deconinck (Chair, FOD Economie Belgium), <u>Lucy Salt</u> (Vice-Chair WorkSafe New Zealand)</p> <p>Secretariat: Lance Thompson (UNECE), Tauno Kangur (UNECE)</p> <p>4 participants (1 was a <u>woman</u>)</p>
	Update from 33 rd session	<p>A brief update was provided on the 33rd WP.6 annual session. The new WP.6 Bureau was elected and features three new vice-chairs. The presentation of the work of MARS went well and there were no objections.</p> <p>During the 33rd session, the Programme of Work for 2024 was approved and the working practices documents were noted.</p> <p>The conference on “How to target continuous compliance” was very interesting; all of the presentations are available on the event webpage.</p> <p>Also, the revision of Recommendation K on “Metrological Assurance of Conformity Assessment and Testing” was adopted.</p> <p>A new publication on The Basics of Quality Infrastructure for Trade was launched at this meeting (there is a chapter on market surveillance by Jan).</p> <p>The working practices of WP.6 were noted and will help to provide transparent and harmonized procedures for the future.</p>
	Update from secretariat	<p>The Forum of WP.6 subgroups is planned for 2 to 5 April 2024. The meetings of MARS would be:</p> <ul style="list-style-type: none"> • Thursday 4 April 09:00-12:00 = working meeting (probably hybrid) • Thursday 4 April 14:00-18:00 = conference (in person only) • Friday 5 April 09:00-12:00 = working meeting (probably hybrid) <p>A social dinner with all subgroups would be planned on Wednesday evening.</p> <p>The other groups would meet with a similar timing:</p> <ul style="list-style-type: none"> • Group of Experts on Risk Management in Regulatory Systems: 2 to 3 April • Team of Specialists on Gender-responsive standards: 3 to 4 April • START group (one day only, no morning session the next day): 5 April • Education on Standardization initiative (one day, no conference): 2 April <p>(Each day: morning two parallel working meetings, afternoon one conference) More information will be made available soon.</p>

New projects/project proposals	<p>Revision of Recommendation N project will be started after the MARS internal review and public review of Recommendation M revision results is over. This is planned approximately around beginning of March 2024.</p> <p>Also, further work on General Market Surveillance Procedure (GMSP) was proposed to be worked upon during 2024. Proposed changes to GMSP are in the annex to this report.. These should be aligned with the UN editorial rules.</p>
	<p><u>Next Recommendation M revision meeting: 9 January 2024</u> (11:00 – 12:00)</p> <p><u>Next MARS meetings: 20 February and 17 September</u> (both 11:00-13:00 Geneva-time)</p> <p><u>And MARS annual session: 4-5 April</u></p>

Annex. Proposed changes to GMSP

Main changes:

- Requirements for Economic Operators (reg. 765 and eventually parts of amended LVD 2014/35/EU)
- Introducing a QMS (Quality Management System) for MSAs

Below are the contents of the current GMSP

No	Description	Changes	Justification
1	Contents		
2	Introduction		
2.1	What is Market Surveillance?		
2.2	Why do countries need an effective Market Surveillance system?	To add: Setting objectives in MS actions among different product categories.	It is not possible anymore for a MSA to have no overall view of the number and conformity rate of products on the market (ref. 765).
2.3	What are the ingredients of a future, effective Market Surveillance system?		
3	Scope of the document		
4	Structure of the document		
5	Abbreviations and Glossary		
6	The General Market Surveillance Procedure	To add: requirements for Economic Operators (manufacturers, importers, distributors, authorised representatives)	Use of 1020
7	The different parts of the GMSP explained.	To add: requirements for Economic Operators (manufacturers, importers, distributors, authorised representatives)	Use of 1020
8	Directions for future work		
Annex 1	List of sub-procedures and related reporting templates	In version 3 of the GMSP only 1 procedure was developed: the MS test plan. The other 9 sub-procedures were not developed.	If we chose for a quality management system approach, then these sub-procedures will be taken up in the QMS
Annex 2	General MS test plan		
Annex 3	Practical guide for MS actions for LVD equipment (household)		
Annex 4	Sampling at system level		
Annex 5	A business plan approach to MS actions: cost considerations	Showing importance of in-house testing for MSAs.	Refer to 2.2

Annex 6	Structure of a QMS for a MSA	2 pages: 1 flow chart for the core procedures, and 1 page for supporting procedures.	See annex 1 above
Annex 7	Content of an audit checklist for the assessment of the operation of MSAs		
Annex 8	Requirements for a web crawler for data mining for market surveillance purposes		
Annex 9	Content of a business plan for the operation of a market surveillance authority		