

Information Notice No.2

I. DATE AND VENUE OF THE WORKSHOP

1. The 2023 HLG-MOS Workshop on the Modernisation of Official Statistics will be held at the Palais des Nations, meeting room VIII (Door A11, see Annex 1 for more details), Geneva, Switzerland, starting at 9:30 on 21 November 2023 and ending at 17:00 on 22 November¹.



Please read the following instructions carefully as the procedure for entering Palais des Nations has changed recently.

2. The Palais des Nations is currently undergoing major renovation works which are scheduled to go on until 2025. During this time, some of the walkways inside the premises will be only partly accessible.

3. As the United Nations Security and Safety Service is moving to a more efficient and greener digital badging solution, all registered and accredited conference participants will receive a digital badge by email. This digital badge will have your photo², name and last name, your organization, the name and date of meeting and a QR code.



4. Once printed or downloaded to a mobile phone or any other mobile device, the digital badge will enable faster entry to the Palais des Nations through the Peace Gate³ (Annex 1). **Please use the Peace Gate every time to enter and exit the Palais de Nations and be ready to present your national passport/ID document to security officer.**

5. Participants who do not have a phone or any other mobile device shall print their confirmation and bring it to the badging desk at the Peace Gate in order to have a paper badge issued and printed.

6. It is advisable to arrive 60 minutes before the workshop begins in order to allow for sufficient time to collect your badge and make your way to the meeting room. It may take time to obtain your badge, as well as to enter the Palais des Nations, due to other meetings starting on the same day. After entering the Palais des Nations grounds, it will take around 10 minutes to walk to the meeting room.

¹ Draft timetable <https://unece.org/sites/default/files/2023-09/HLG2023%20Timetable%20Draft.pdf>

² Please make sure that your photo in the registration form corresponds to [official documents standard](#). In case you already registered, you can update the photo when you login in the form <https://indico.un.org/e/HLG2023>

³ <https://www.ungeneva.org/en/about/practical-information>

II. WEBSITE AND DOCUMENTATION

7. The working language of the workshop is English. All documents will be provided in English only. Presentations and papers for the workshop will be made available on the workshop web site at: <https://unece.org/statistics/events/HLG2023>.

8. Documents posted on the website will not be distributed in the meeting room. You are encouraged to save paper by reading documents on your electronic device where feasible. A wireless Internet connection will be available in the meeting room.

III. ACCOMODATION AND TRANSPORT

9. Participants are requested to make their own travel arrangements and hotel reservations and are reminded that they are responsible for covering all related costs.

10. It is advisable to book your hotel well in advance as available rooms may be limited due to other meetings and events taking place in Geneva at the same time. A list of hotels and other valuable information about Geneva are available on the following website: <https://www.geneve.com/en/>.

11. There are several hotels near Cornavin train station. These hotels are located about 10 minutes by bus or tram and 25-30 minutes on foot from the Palais des Nations.

12. Geneva has an extensive public transport network with many tram and bus lines. See <https://www.tpg.ch/en> to plan your route.

13. Some hotels in Geneva offer a free Geneva Transport Card, enabling you to use the entire Geneva public transport system free of charge throughout your stay. Please ask at your hotel.

IV. SOCIAL EVENT

14. A subscription dinner at [Les Brasseurs](#)⁴ will be organised for participants on the first evening of the workshop (**21 November at 19:00**). Please indicate your interest in the social dinner as soon as possible and by **10 November** at the latest to ensure we have enough space for the event: <https://forms.office.com/e/p8CzSuU9B6>. Everyone will be able to order dishes and drinks from the menu⁵ according to own preferences.

V. USEFUL INFORMATION ABOUT GENEVA

15. General information:

- **Local time:** UTC+01:00 (Central European Time)
- Temperatures in November: average: 6°C - 42°F
- For **weather** information:
https://www.meteoblue.com/en/weather/week/geneva_switzerland_2660646
- Suggested websites to find out **more about Switzerland and Geneva:**
 - (i) Travel information Geneva: <https://www.myswitzerland.com/en-ch/destinations/geneva/>
 - (ii) The portal dedicated to welcome internationals in Geneva
<https://www.cagi.ch/en/?jsf=jet-engine:actus&tax=category:56>

⁴ <https://www.les-brasseurs.ch/site/fr/geneve/accueil/>

⁵ <https://www.les-brasseurs.ch/site/fr/geneve/notre-carte/la-carte/>

- **Electricity:** 230V/50 Hz. Please note that Switzerland uses ‘type J’ 3-pin electrical plugs and sockets. European ‘type C’ 2-pin plugs such as that shown below will fit these sockets, but all other equipment, including European ‘type F’ plugs, will require a socket adaptor.



Type C: This will fit



Type F: This will NOT fit

- **Currency:** The Swiss currency is the Swiss franc (CHF). Currency exchange facilities are available in the city centre and at the UBS bank branch at the Palais des Nations, located on the second floor of E building (door 41). The bank is open from 08:30 to 16:30 from Monday to Friday. All major credit cards are widely accepted in shops, hotels and restaurants.

16. Useful telephone numbers and contacts:

- General Emergency Number: 112
- Ambulance: 144
- Police: 117
- Fire Service: 118
- TPG (all Public Transport in Geneva) <https://www.tpg.ch/en/contacts>
- Geneva Airport (Flight information): <https://www.gva.ch/en/>

VI. COVID-19 MEASURES

17. All public health measures and travel requirements related to COVID-19 have now been lifted. Nevertheless, in the interests of protecting one-another’s health, please do not come to the UN premises if you develop any COVID-like symptoms.

VII. LUNCH

18. Workshop participants may choose to have lunch at the UN cafeteria located on the ground floor of the A building. It is open from 11:30 to 14:30 Monday to Friday.

VIII. CONTACTS

19. For further information you may contact the following organisers:

United Nations Economic Commission for Europe

Ms. InKyung Choi (choii@un.org)

Ms. Tetyana Kolomiyets (tetyana.kolomiyets@un.org)

Ms. Stela Derivolcov (stela.derivolcov@un.org)

DEADLINES

10 November 2023

Registration deadline

10 November 2023

Registration for the social dinner

Annex 1: Map of the Palais des Nations, Salle VIII



PLEASE SCAN THIS QR CODE FOR LATEST CHANGES. DUE TO THE ONGOING RENOVATION WORKS, DIFFERENT ENTRANCES AND SERVICES MAY NOT BE AVAILABLE AT TIMES.



ACCESS DOORS TO THE BUILDINGS

OPEN ACCESS 7:00 p.m. - 7:00 p.m.
C6 | A15 | A17 | E40

Open access 08.00 a.m. - 6.00 p.m. :S1

Open access for guided tours: E39

DOORS UNDER PERMANENT ACCESS CONTROL AUTHORIZED BADGES ONLY:

- Door S2
- Door C21
- Door D9
- Door A13
- Door A18
- Door B20
- Door H60

SMOKING SHELTERS

Accessibility at the Palais des Nations premises is more limited than usual due to the ongoing renovation works.

For accessible routes throughout the premises, please visit our updated webpage.

ACCESSIBLE DOORS
Open access 7:00 a.m. - 7:00 p.m.:
Doors C6 | A15 | E40 | H60

ACCESSIBLE TOILETS

MAIN ENTRANCE | Ground floor, 1st floor
Door A15 | Ground floor near the Cafeteria
Door A13 | 2nd, 3rd and 5th floors
Door C6 | Ground floor, 1st, 2nd, 3rd and 4th floors
Door E40 | 1st, 3rd and 6th floors
Door A17 | 3rd floor
Door B20 | Ground floor
Door H60 | All floors
TEMPUS | Ground floor

SERVICES

CURRENT OPENING TIMES OF THESE SERVICES ARE AVAILABLE ON OUR WEBSITE.

	FLOOR	DOOR
1 SAFI SHOP / POST OFFICE	-1	S1
2 MEDICAL SERVICE	1	S1
3 PRESS BAR	0	C6
4 SALON SUISSE	3	C6
5 CAFETERIA	0	A13 15
6 DELEGATES RESTAURANT	8	A13 15
7 CONCORDIA BAR	2	A13 15
8 GUIDED TOURS www.unge Geneva.org	2	E39
9 UN STAMPS		
9 BOOKSHOP / SOUVENIRS	2	E40
10 SERPENT BAR PASTA CORNER	1	E40
11 UBS BANK / UNFCU BANK	2	E40
12 PALETTE BAR	6	E40
13 GRAB 'N' GO	2	H60
14 CLIENT SUPPORT CENTRE	1	H60

CONFERENCE ROOMS

BUILDING	FLOOR	DOOR
BUILDING A	ROOMS III, V	1 C6
	ROOMS VI, VII, VIII, IX	3 A13
	ROOMS X, XI, XII	3 A15
	ROOM XIV	1 A18
CONCORDIA 1-5	ROOM XV	2 A11
	ROOM XVI	5 A13 15
	ROOM XVII	2 A13 15
BUILDING B	ASSEMBLY HALL	3 A13 15
	LIBRARY	1 B20
BUILDING E	UNITED NATIONS MUSEUM AT GENEVA	1 B20
	ARCHIVES READING ROOM	3 B20

BUILDING	FLOOR	DOOR
BUILDING C	ROOMS I, II	1 C6
	ROOM IV	3 C6
COUNCIL CHAMBER		
		1 C6
COUNCIL CHAMBER		
	FLOOR	DOOR
ROOMS XVII, XVIII	1	E40
ROOMS XIX, XX	3	E40
ROOMS XXI, XXII, XXIII, XXIV, XXV, XXVI, XXVII	1	E40
BUILDING S		
	FLOOR	DOOR
ROOM S1	0	S2
ROOMS S2, S3, S4	3	S2
ROOM S5	4	S2
TEMPUS		
	FLOOR	DOOR
1, 2, 3		0