



ToR on Joint activities between UNECE and ISO/TC154  
ISO 7372 (UNTDDED) kick-off meeting

2023-10-25

# Outline

Part 1: development of ToR of JWG

Part 2: main content of ToR

# Part 1: development of ToR of JWG

- The draft ToR has been prepared by TC154 and UNECE.
- Since last Nov, TC154/CAG and UNECE have a meeting every month to develop the draft ToR.
- The first version of ToR was officially circulated as N1378 and TC154 has launched a CIB for comments and approval. The voting result can be found in N1384 and comments from SCC were received, and the disposition of comments received can be found in N1396.
- Based on the comments received disposition in N1396, the updated ToR was finalized as N1397 and approved by the ISO/TC154 side.
- On 7 Sep 2023, UNECE officially confirmed the Terms of Reference (ToRs) finalized in N1397 on the joint activities between UNECE and ISO TC/154 via email.
- **N1397 is the final version ToR and approved by TC154 and UNECE.**
- **Question: ToR for ISO 7372(TDED) (J)MA in N998 approved by TC154 and UNECE was circulated in 2018, what is the procedure to cancel or withdraw it?**

- As pre the voting result in N1412, JWG9 is established from ISO/TC154 side with the title "information exchange of supply chain aligned to UN/CEFACT semantics" and the scope "Development and maintenance of standards for supply chain aligned to UN/CEFACT semantics. Excluded standards related to EDIFACT-Syntax (JWG1)", and ISO 7372 is assigned to JWG9.
- On 3 Oct 2023, UNECE officially confirmed to establish JWG9 via email.
- Co-conveners for JWG9 need to be nominated accordingly in this plenary meeting.

# Part 2: main content of ToR

# Terms of Reference (ToR) on Joint Working Group(s) between UNECE and ISO/TC 154

1. Introduction: introduce the background to draft the ToR
2. Objectives : improve the joint collaborative activities, in line with the ISO/IEC Directives and the UN/CEFACT Policies, Procedures, the technical principles requirements and the project management procedures in the JWG
3. Scope: ToR governs activities under JWG(s) , and these activities cover all tasks performed in JWG(s) in the development of any type of deliverable.
4. Governance Structure : nomination of (co-)convener
5. Participation : UNECE experts, P-members and A-liaison of TC154
6. Technical Principles: decisions concerning JWG(s) between UNECE and TC154, way of collaboration, etc,
7. Projects Management: Project Leadership, Project Procedure ,
8. Exemptions from the technical principle and procedure: how to deal with an exemption
9. Project Cancellation: the procedure on a project cancellation
10. Closing the JWG(s) : the procedure on closing the JWG
11. Disputes : if disputes happen, final decision for any dispute shall be made between ISO/CS and UNECE.

Thank you!