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**ECONOMIC COMMISSION FOR EUROPE
WORLD HEALTH ORGANIZATION**
Regional Office for Europe

HIGH-LEVEL MEETING ON TRANSPORT, ENVIRONMENT AND HEALTH
THE PEP Steering Committee
(Fourth session, 10-11 April 2006,
agenda item 4. B.)

IMPLEMENTATION OF THE COMMITTEE'S WORK PROGRAMME

Resources for the implementation of THE PEP work programme

Note by the secretariat

A. INTRODUCTION

1. The present document reports on the use of the financial and in-kind resources made available by donor countries for the implementation of THE PEP work programme 2003-2005. It complements the reports made by the UNECE and WHO/Europe secretariats (thereafter: the secretariat) submitted at the second and third sessions of the Steering Committee in 2004 and 2005 (ECE/AC.21/2004/7-EUR/04/5045236/7; ECE/AC.21/2005/12-EUR/05/5046203/12).

B. ESTIMATED EXTRA-BUDGETARY RESOURCE REQUIREMENTS FOR THE IMPLEMENTATION OF THE PEP WORK PLAN 2005-2007

2. At the third session of the Steering Committee, the key priorities of THE PEP were confirmed to remain valid. In adopting its work programme for 2005-2007, the Steering Committee agreed that the focus should continue to be on the activities that were currently implemented. It also expressed caution in launching new activities unless appropriate resources were ensured for their implementation.

3. On 17 May 2005, the secretariat transmitted a communication to Ministers of Transport, Health and Environment of WHO/Europe and UNECE Member States informing them about details of the resources needed for implementation of the projects of the THE PEP work plan and invited them to contribute financially or in-kind. Details of these resource estimates are also contained in document ECE/AC.21/2005/12-EUR/05/5046203/12, paragraphs 4-15 that had been considered at the third session of the Steering Committee.

C. EXTRA-BUDGETARY RESOURCES RECEIVED AND UTILIZED

4. During 2005, official extra-budgetary financial and in-kind assistance has been received by the secretariat from Germany, the Netherlands and Switzerland. As provided in detail below, the majority of the financial assistance had been earmarked by donors for THE PEP Clearing House. Substantial in-kind contributions include:

- Organization of a workshop in Berlin, 23-24 January 2006 to contribute to the preparation of guidance for Governments on institutional arrangements for policy integration by Germany
- Collection of case studies under the project on promotion of cycling and walking by Switzerland
- Organization of the kick-off meeting for the development of the tool-box for action on transport, environment and health and support of a consultant who developed the tool-box outlined by the Netherlands.

I. Financial resources received and used by WHO/Europe (preliminary data)

Financial resources received and used by WHO/Europe in 2005 (in US\$)					
Donor	Amount of contribution	Activity supported	Progress (until 31.03.04)	Progress (until 31.12.04)	Progress¹ (until 31.12.05)
United Kingdom Department of Transport	178,025 (141,104 in 2003 36,921 in 2004) Programme support costs (13 %): 20,481 Net: 157,544	75,000 (2003) + 16,336 (2004) THE PEP Clearing House (CH)	5,000 Contents and Health-related aspects of Clearing House (EU/04/014492 – 5,000) 1,367 1st Bureau Meeting (12.03) – 1 consultant (2003) (EU/03/659698- 1,367)	666 2nd Bureau meeting (Dec 2004) - 1 consultant (EU/04/656037- 666)	
		Total: 91,336	Spent: 6,367	Spent: 666	Spent:
		35,000 Support of NIS/South-eastern Member States	7,305 Participation of NIS/South Eastern Member States in: 1st Steering Committee: - 3 persons (2003) (EU/03/616085 - 2,177) (EU/03/616098 - 1,516) (EU/03/616132 - 1,610) 1st Bureau Meeting (12. 2003): - 1 person (2003) (EU/03/659702 - 783) Cyprus Workshop: - 2 persons (2003) (EU/03/659685 - 726) (EU/03/659715- 493) 7,883 2nd Steering Committee: - 5 persons (2004) (EU/04/610085 - 1,362) (EU/04/610098 - 1,361) (EU/04/610102 - 1,605) (EU/04/612133 - 1,940) (EU/04/613675 - 1,615)	2,811 Preparation and editing of background document for Moscow workshop (ECMT) (EU/04/027742 - 1,500) (EU/04/055174 - 1,311) 6,051 Moscow workshop Participation of NIS/South Eastern Members (3 persons) (EU/04/639594 - 1,338) (EU/04/643523 - 916) (EU/04/645403 - 908) Participation of 1 consultant (EU/04/634995- 1,277) THE PEP Chairperson (EU/04/634982 - 1,612)	5,813 Supporting NIS/South-East European member States to 3 rd THE PEP Steering Committee in April 2005 (4 participants) (EU/05/614094 – 1,646) (EU/05/614107 – 1,735) (EU/05/616675 – 540) (EU/05/617087 – 1,892) 1,027 Supporting 1 participant from NIS/South-East European member State to 3 rd Bureau Meeting in December 2005 (EU/05/6667341 – 1,027)
		Total: 35,000	Spent: 15,188	Spent: 8,862	Spent: 6,840
		14,870 Other relevant activities	1,335 Consultants for 2nd Steering Committee (2004) -Stead (EU/04/612423 - 593) -Rutter (EU/04/612545 - 742)	1,500 Common services; i.e. mailing of reports to the Budapest Conference (EU/04/058625 – 1,500)	493 Consultant for 3 rd THE PEP Steering Committee in April 2005: D. Stead (EU/05/614081 – 493) 3,500 Consultant for project on institutional mechanisms (EU/05/007006 – 3,500)
	Total: 14,870	Spent: 1,335	Spent: 1,500	Spent: 3,993	
	16,336 Promotion of Safe Walking and Cycling in urban areas	Nothing to report	Nothing to report	Nothing to report	
	Total: 16,336	Spent: 0.0	Spent: 0.0	Spent: 0.0	

¹ Planned activities in 2006 include: 3-month WHO staff time to contribute to the Clearing House contents and update, translation of relevant documents into Russian, support to participants from EECCA and SEE countries to meetings of the Steering Committee/Bureau, support to a dissemination event for the Clearing House, organization of a workshop on promotion of safe cycling and walking.

Financial resources received and used by WHO/Europe in 2005 (in US\$)					
Donor	Amount of contribution	Activity supported	Progress (until 31.03.04)	Progress (until 31.12.04)	Progress² (until 31.12.05)
Norway Ministries of Transport, Environment and Health	22,857 Programme support cost (13 %): 2,630 Net: 20,227	19,836 THE PEP Clearing House (translation into Russian, software, consultancies)	Nothing to report	1,446 Equipment for THE PEP stand at Min. Conference on Environment and Health (Budapest, June 2004) (EU/04/027404 - 1,446) 1,614 Production of THE PEP Clearing House brochure: Editing (EU/04/027417-86) Lay-out (EU/04/015285 - 763) Printing 500 copies (EU/04/027452 - 765) 1,212 Gualtieri Budapest Conf. (EU/04/620342 - 1,212) 675 2 nd THE PEP Bureau: Sochirca (EU/04/656024 - 675)	1,586 Support for 2 temp. advisors for the Clearing House to attend 3 rd THE PEP Steering Committee in April 2005 (EU/05/614259 - 1,182) (EU/05/614874 - 404) 582 Support for 1 expert of the Clearing House to the 3 rd meeting of THE PEP Bureau in December 2005 (EU/05/664828 - 582) 4,350 Translation of key messages of Clearing House into Russian (EU/05/042036 - 3,000) (EU/05/005036 - 1,350)
		Total: 19,836	Spent: 0	Spent: 4,947	Spent: 6,518
USA EPA	40,000 Programme support cost (13 %): 4,602 Net: 35,398	Developing methods for the economic valuation of transport related health effects on children	Nothing to report	Nothing to report	8,000 (EU/05/.....) Contributing to WHO staff support to project implementation
		Total: 35,398	Spent: -	Spent: -	Spent: 8,000
Swedish Expertise Funds	35,460 Programme support cost (13 %): 4,079 Net: 31,381	Promotion of safe cycling and walking: Development of background review by the Karolinska Institute	Not applicable	Not applicable	Nothing to report
		Total: 31,381	Spent: -	Spent: -	Spent: -
WHO	8,000 Biannual collaborative agreement with Georgia to be implemented in 2006-2007	Organization of a sub-regional workshop in Georgia	Not applicable	Not applicable	Not applicable
		Total: 8,000	Spent: -	Spent: -	Spent: -

² Planned activities in 2006 include:

Norway: Translation of documents into Russian for the Clearing House, support to consultants for the Clearing House to participate in meetings of the Steering Committee/Bureau, dissemination events for the Clearing House.

USA EPA: Contracting a consultant to review state of the art on economic assessment and methods of transport related health effects on children and organization of a workshop.

Swedish Expertise Fund: Development by the Karolinska Institute of a review paper identifying the recommended health effects to be included in economic evaluations of projects promoting safe cycling and walking.

II. Financial resources received and used by UNECE (preliminary data)

Financial resources received and used by UNECE in 2005 (in US\$)					
Donor	Amount of contribution	Activity supported	Progress (until 31.03.04)	Progress (until 31.12.04)	Progress (until 31.12.05)
Netherlands Ministry of Environment	53,706 (50,000 EUR) 24 February 2003 62,714 (55,000 EUR) 5 August 2003 60,168 (50,000 EUR) 29 September 2004 60,241 (50,000 EUR) 16 June 2005 Total: 236,829 (Programme support 13%: -27,246) Net: 209,583	188,625 THE PEP Clearing House Conceptual design of the Clearing House and implementation and pilot operation phases	Establishment of the <u>conceptual design</u> and implementation mechanisms (implementation (2005) and pilot operation (2006) phases of the Clearing House) ECE/AC.21/2004/3- EUR/04/5045236/3 Background reports No. 1-10 Endorsed by THE PEP Steering Committee in 2004 Completed Expenditure figures for 2004 are given below (for 2003 figures refer to: ECE/AC.21/2004/7)	Technical and substantive work under the <u>implementation phase</u> of the Clearing House ECE/AC.21/2004/3- EUR/04/5045236/3 Completed Expenditure figures for 2004 are given below (for 2003 figures refer to ECE/AC.21/2004/7)	Technical and substantive work under the <u>pilot operation phase</u> of the Clearing House ECE/AC.21/2005/3- EUR/05/5045236/3 Expenditure figures for 2005 are given below (for 2004 figures refer to ECE/AC.21/2005/12)
		20,958 Support for EECCA countries	Participation at Steering Committee: 1. session (2003): 2 persons 2. session (2004): 3 persons	Participation at Moscow workshop (9/10.2004) 1 person	Participation at Steering Committee: 3 rd session (2005) 6 persons
Finland	20,877 (20,000 EUR) 14 January 2003 18,270 (15,000 EUR) 5 July 2004 Total: 39,147 (Programme support 13%: -4,504) Net: 34,643	34,643 THE PEP Clearing House Conceptual design of the Clearing House and implementation and pilot operation phases	For details see Netherlands above	For details see Netherlands above	For details see Netherlands above
United Kingdom Ministry of Transport	18,003 (9,919 £) 4 August 2004 (Programme support 13%: -2,071) NET: 15,932	15,932 THE PEP Clearing House Implementation and pilot operation phases of THE PEP Clearing House		For details see Netherlands above	For details see Netherlands above
Switzerland Ministry of Transport	15,625 (20,000 CHF) 21 September 2004 23,622 (30,000 CHF) 29 November 2005 Total: 39,247 (Programme support 13%: -4,515)	34,732 THE PEP Clearing House Implementation and pilot operation phases of THE PEP Clearing House		For details see Netherlands above	For details se: Netherlands above

Financial resources received and used by UNECE in 2005 (in US\$)					
Donor	Amount of contribution	Activity supported	Progress (until 31.03.04)	Progress (until 31.12.04)	Progress (until 31.12.05)
	NET: 34,732				
Germany	23,219 (18,250 EUR) 30 November 2004 18,029 (15,000 EUR) 6 October 2005 Total: 41,248 (Programme support 13%: -4,745) NET: 36,503	36,503 THE PEP Clearing House: Implementation and pilot operation phases		For details see Netherlands above	For details see Netherlands above
UNECE	7,000 November 2005	Institutional arrangements for integrated policy and decision-making			Consultancy report as basis for workshop (Berlin, 23-24 January 2006)

Financial resources received by the UNECE and expenditures incurred in 2005

UNECE Local Technical Cooperation Trust Fund Project entitled: THE PEP Project ID No: E126 - ECE-EV-201

Estimated Unencumbered Balance as at 31 December 2005 (in US\$) – UNOFFICIAL

	Receipt No:	Receipt date	Currency	For Year	Total US\$	Donors
(a)	Total estimated unencumbered fund balance and reserve as at 31 December 2003				97,494.51	
	CONTRIBUTIONS (DEPH/PDCA)					
	19563/22444	16 June 2005	EUR 50,000	2005	60,240.96 (CH)	Netherlands
	21187/24349	6 October 2005	EUR 15,000	2005	18,022.85 (CH)	Germany
	21740/24859	29 November 2005	CHF 30,000	2005	23,622.05 (50/50 CH and Urban transport)	Switzerland
	Total contributions received in 2005				101,891.86	
	Plus: Interest Income (provisional)				0.00	Amount not yet calculated
	Plus: Other Miscellaneous Income				0.00	
(b)	Total contributions/Income received in 2005				101,891.86	
(c)	= (a) + (b) Total funds available in 2005				206,609.86	
(d)	Less: Total expenditures				- 87,648.00	
(e)	Less: 13% Programme support costs of (d) for 2005				- 11,394.24	
(f)	Less: Total requirements for 2005 = (d) + (e) + (f)				-99,042.24	
(g)	= (c) - (h) Total unencumbered net fund balance as at 31 December 2005				107,567.48	
Expenditures in 2005 (in US\$) (net of programme support costs)						
	Object	Project		Expenditures	Explanations	
	Short-term staff	Clearing House		77,288.49	Salaries for 2 CH staff (substance and IT)	
	Travel of staff	Clearing House		933.22	Mission of 1 CH staff at Bureau meeting (Rome, December 2005)	
	Mission cost for participants of EECCA countries	Support for EECCA countries		6,682.78	6 EECCA participants at 3. session Steering Committee – April 2005)	
	Non-expendable equipment	Clearing House		2,743.51	US\$ 343.51: Translation software US\$ 2,400: Annual licence fee: Search engine	
	Total expenditures in 2005			87,648.00		
	Expenditures: Clearing House			80,965.22		
	Expenditures: EECCA country support			6,682.78		

D. EXTRA-BUDGETARY FUNDING REQUIREMENTS (2006 AND BEYOND)

I. General considerations

5. To the extent possible, the secretariat has made provisions to support the implementation of the projects endorsed by the Steering Committee under THE PEP work plan. However, the necessary regular budget resources cannot be allotted to ensure full implementation of these projects, such as THE PEP Clearing House, the preparation and organization of major workshops or seminars, including necessary scientific background work, unless the competent governing bodies of UNECE and WHO/Europe so decide. As this is not yet the case, extra-budgetary resources are required as has been estimated by the UNECE and WHO/Europe secretariats (refer to the resource estimates contained in document ECE/AC.21/2005/12-EUR/05/5046203/12, paragraphs 4-15).

6. In order to provide for the necessary start-up of some of the projects under the adopted THE PEP work programme, the secretariat has made available in 2005 (as indicated in Section C. above) some limited regular budget resources, namely for:

- (a) capacity-building on sustainable and healthy urban transport (involving organization of a sub-regional workshop in Georgia in October 2006) (WHO/Europe)
- (b) preparation of guidance on institutional arrangements for integrated policy- and decision-making (UNECE and WHO/Europe).

7. Extra-budgetary funds identified, partly on a preliminary basis, for the implementation of THE PEP work programme in 2006, include:

- (a) €15,000 provided by Switzerland and €45,000 pledged by the Netherlands to support capacity-building in EECCA on urban transport related issues (to be confirmed)
- (b) €20,000 pledged by Belgium to support the preparation of guidance on institutional arrangements for policy integration, in addition to the in-kind support of Germany in the organization of a workshop as part of this project (Berlin 23-24 January 2006)
- (c) €5,000 pledged by the Netherlands to support the participation of the eligible countries in transition in the meetings related to THE PEP (to be confirmed)
- (d) \$35,460 through the Swedish Expertise Fund to support the development of the project "Promotion of safe cycling and walking in urban areas".

8. Considerable financial and in-kind resources have been made available by some UNECE and WHO/Europe member States to provide, in particular, for the conceptual design and start-up costs of THE PEP Clearing House. These resources have also been complemented by considerable contributions of the UNECE and WHO/Europe secretariats.

These combined efforts were, however, not sufficient to implement all the projects in THE PEP work plan. This is all the more regrettable as THE PEP work plan was designed as a deliberately lean, consolidated and well-focused programme consisting of only a few carefully chosen projects that, according to the Steering Committee, would provide a clear value-added for promoting sustainable policies for implementation at the pan-European level.

II. Specific extra-budgetary funding and in-kind resource requirements in 2006

9. Immediately following the present session of the Steering Committee, the secretariat proposes to transmit, as in the past, detailed resource requirements for the projects endorsed under THE PEP work plan to all WHO/Europe and UNECE member countries. These requests will take account of the views expressed by member countries on the current status of development and implementation of these projects and on the priorities accorded to them by the Steering Committee.

10. In this respect, particular attention will need to be given to ensure the required resources for the continued operation of THE PEP Clearing House (for details refer to document ECE/AC.21/2006/3-EUR/06/THEPEPST/3 and document ECE/AC.21/2005/12-EUR/05/5046203/12, paragraphs 25-35). Due to the generous financial support for this project by WHO/Europe and UNECE member countries and the use of considerable regular UNECE staff resources in 2005, the development of the Clearing House had been kept on track and its services have been made available to the public as planned in early December 2005. Given the present uncertainties about available resources for its sustained operation³ and about the amount of additional services to be provided by the Clearing House, it is suggested to extend the pilot operation phase of the Clearing House and to utilize the remaining extra-budgetary resources earmarked for that purpose. This would also allow for further fine-tuning of the technical features of the Clearing House operating, since December 2005, under “real world conditions” and the installation and testing of additional services, such as the bulletin board.

III. New extra-budgetary funding mechanisms

11. At its third session, the Steering Committee acknowledged the importance of ensuring a sustainable financial basis for the implementation of THE PEP and invited the secretariat to explore further mechanisms for improving the financial sustainability of THE PEP, in particular voluntary subscriptions to “shares” that could be earmarked to specific activities in

³ In early 2005, the secretariat had estimated the annual cost for personnel for the operation of the Clearing House, if administered by the UNECE, to be in the order of US\$ 168,000 to US\$ 240,000 depending on the qualifications and experiences of recruited staff. These estimates were based on cost figures for two professional staff (ECE/AC.21/2005/10-EUR/05/5046203/10).

the work programme (building on the positive experience gained through the Aarhus Convention) (ECE/AC.21/2005/12-EUR/05/5046203/12, paragraph 34).

12. Accordingly, on 17 May 2005, the secretariat has transmitted an official communication to WHO/Europe and UNECE Ministers of Transport, Health and Environment in which a simple and flexible system of “shares” with values of US\$/EUR 1000 and US\$/EUR 10,000 was proposed. Donors were invited to subscribe to one or more of these shares or to a combination of them, with the possibility of earmarking them to specific or for general support to THE PEP programme of work.

13. Unfortunately, there was no reaction to this newly proposed funding mechanism and none of the donor countries utilized this mechanism in 2005. Therefore, the Steering Committee may wish to consider whether these ideas should be pursued further or whether other procedures should be envisaged in this respect (the Steering Committee, at its third session, suggested that the sustainable funding of THE PEP could be an issue to be addressed at the third High-Level Meeting in 2007).

E. GUIDELINES FOR THE TRANSFER OF VOLUNTARY CONTRIBUTIONS

14. The secretariat provides below bank information for the transfer of voluntary contributions to UNECE and WHO/Europe to ensure the effective implementation of THE PEP work plan as well as the adequate participation of representatives of countries with economies in transition in its meetings. Contributions should be transmitted to the UNECE THE PEP Trust Fund and/or to WHO/Europe.

15. For administrative reasons, funds for personnel and IT infrastructure for THE PEP Clearing House should be made available to the UNECE Trust Fund while support for additional services to be provided by the Clearing House could be made available to either organization. In general, resources made available through the UNECE Trust Fund would mainly support activities that have a strong transport and environment component. Funds promoting primarily health objectives could be directed to WHO/Europe.

UNECE BANK INFORMATION

Contributions should be made to the United Nations Economic Commission for Europe (UNECE) and should be labelled and transferred or sent as follows:

US\$	Account number:	485-001802
	Account currency:	US Dollars
	Account title:	UNOG General Fund
	Bank name and address:	JP Morgan Chase Bank, New York International Agencies Banking 1166, Avenue of the Americas, 17 th Floor New York, N.Y. 10036-2708, USA
	ABA (US Bank Code):	021000021
	Swift Code:	CHASUS33
	Reference:	Indicate "Credit account ECE/E126 (ECE-EV-201): THE PEP"
€	Account number:	23961-901
	Account currency:	EUR
	Account title:	United Nations Office in Geneva
	Bank name and address:	JP Morgan Chase Bank, London International Agencies Banking 125 London Wall, London, EC2Y 5AJ, the United Kingdom
	Sorting Code:	60-92-42
	IBAN Number	GB25 CHAS 6092 4223 9619 01
	Swift Code:	CHASGB2L
	Reference:	Indicate "Credit account ECE/E126 (ECE-EV-201): THE PEP"
£	Account number:	23961-903
	Account currency:	GBP
	Account title:	United Nations Office in Geneva
	Bank name and address:	JP Morgan Chase Bank, London International Agencies Banking 125 London Wall, London, EC2Y 5AJ, the United Kingdom
	Sorting Code:	60-92-42
	IBAN Number	GB25 CHAS 6092 4223 9619 01
	Swift Code:	CHASGB2L
	Reference:	Indicate "Credit account ECE/E126 (ECE-EV-201): THE PEP"
CHF	Account number:	240-C0590160.0
	Account currency:	CHF
	Account title:	UN Geneva General Fund
	Bank name and address:	UBS AG Rue des Noirettes 35, CH- 1211 Geneva 2 Switzerland
	Bank Clearing Code:	240
	Swift Code:	UBSWCHZH12A
	Reference:	Indicate "Credit account ECE/E126 (ECE-EV-201): THE PEP"

WHO BANK INFORMATION

Any contribution should be made to the World Health Organization, European Centre for Environment and Health and should be labelled and transferred or sent as follows:

For amounts less than 10,000.00 US\$

- Bank's name: UniCredit Banca d'Impresa
- Bank's address: Filiale 06822 Roma Centro
Via Sardegna, 44
00187 Roma
- Payee's name: World Health Organization
European Centre for Environment and Health
- Account No.: 000004793067 (account in EUR)
- ABI: 03226
- CAB: 03201
- CIN National V

Please add, for bank transfers from outside Italy, the following useful numbers:

- CIN EUR: 60
- Swift (= BIC) Code: UNCRIT2V
- IBAN code: IT/60/V03226/03201/000004793067

Reference: Indicate clearly "Implementation of Transport, Health Environment Pan-European Programme THE PEP – 1334.03.01: 5046201"

For amounts more than 10,000.00 US\$

- Bank's name: Nordea Danmark A/S
- Bank's address: Strandvejen 159, DK-2900 Hellerup
- Payee's name: World Health Organization
- EURO Account No.: 5005855876
- US\$ Account No.: 5005553601
- Registration No.: 2228
- Swift (= BIC) code: NDEADKKK
- IBAN Code: DK40 2000 5005 855 876

Reference: Indicate clearly "Implementation of Transport, Health Environment Pan-European Programme THE PEP – 1334.03.01: 5046201"

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