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Economic Commission for Europe**World Health Organization
Regional Office for Europe**High-level Meeting on Transport, Health
and Environment**Steering Committee of the Transport, Health
and Environment Pan-European Programme****Ninth session**

Geneva, 16–17 November 2011

Item 2 of the provisional agenda

Adoption of the agenda**Annotated provisional agenda for the ninth session*****To be held at the Palais des Nations, Geneva, starting at 3 p.m.
on Wednesday, 16 November 2011****I. Provisional agenda****THE PEP 2011 Symposium: Inclusive and innovative urban mobility**

1. THE PEP 2011 Symposium.

General session of THE PEP Steering Committee

2. Adoption of the agenda.

* In accordance with United Nations accreditation procedures, participants are requested to complete the registration form available on the United Nations Economic Commission for Europe (UNECE) website (http://www.unece.org/meetings/practical_information/confpart.pdf) and to send it to the secretariat by e-mail (secretariat@thepep.org) no later than two weeks before the meeting. On the day of the meeting, delegates should obtain an identification badge from the Pass and Identification Unit at the United Nations Office at Geneva Security and Safety Section at the Pregny gate (14, Avenue de la Paix). A map is available on the UNECE website (http://www.unece.org/meetings/UN_Map.pdf). For reasons of economy, delegates are requested to bring copies of the documents mentioned in this provisional agenda to the meeting. Documents for the meeting may be downloaded from THE PEP website (www.thepep.org).

3. Election of officers.
4. Adoption of reports of the Steering Committee and its Bureau.
5. Outcomes of THE PEP 2011 Symposium.
6. Preparation of the Fourth High-level Meeting on Transport, Environment and Health (2014).
7. Implementing the Amsterdam Declaration:
 - (a) National Transport, Health and Environment Action Plans;
 - (b) THE PEP relay race (staffete);
 - (c) THE PEP Partnership.
8. Managing THE PEP:
 - (a) Monitoring implementation of THE PEP;
 - (b) Communication;
 - (c) Programme of work for 2011–2012;
 - (d) Financial matters;
 - (e) Strengthening synergies with international organizations and processes.
9. Other business.
10. Date and venue of the next session.

II. Annotations to the provisional agenda

A. THE PEP 2011 Symposium: Inclusive and innovative urban mobility

Timing: starting at 3 p.m. on Wednesday, 16 November

1. The PEP 2011 Symposium

1. At its seventh session, the Steering Committee of the Transport, Health and Environment Pan-European Programme (THE PEP) considered the institutional set-up of THE PEP and discussed ways to stimulate participation and to more actively engage member States and other stakeholders on relevant issues involving the three sectors.

2. The Committee agreed that, beginning with its eighth session, a symposium should be organized at the beginning of its annual session focusing on the four priority goals of the Amsterdam Declaration over the coming four years (i.e., one goal per year, from 2010–2013). The Symposium, with the participation of select speakers from Governments, civil society, academia and the private sector, would allow the Committee to deepen the debate and to contribute to the assessment of progress made towards attaining the Amsterdam goals leading up to the Fourth High-level Meeting on Transport, Health and Environment, in 2014 (ECE/AC.21/SC/2009/8–EUR/09/5088363/8, para. 46).

3. The first symposium was held on 8 December 2010 on the topic of “Green and health-friendly investment and jobs in transport”. The discussions held at the Symposium prompted further work to better clarify the concept of green jobs in the context of THE PEP and to collect more examples of new job opportunities created by sustainable and healthy transport policies. The results of this further work will be presented in a publication that

will be launched at the Seventh “Environment for Europe” Ministerial Conference (Astana, 21 September 2011). It will also be available at the Committee’s ninth session.

4. The second symposium will be held on 16 November 2011 on the theme of “Inclusive and innovative urban mobility” and will focus on Goal 2 of the Amsterdam Declaration: to manage sustainable mobility and promote a more efficient transport system. Member States, members of civil society and other stakeholders are encouraged to participate actively in the Symposium by intervening from the floor, engaging in the debate and proposing recommendations.

5. The conclusions of the Symposium will be reviewed at the general session of the Steering Committee the following day (see agenda item 4 below).

6. The detailed programme of the Symposium with the names of the speakers will be made available before the ninth Steering Committee session.

Documentation

Concept note on the 2011 THE PEP Symposium (ECE/AC.21/SC/2011/2–EUDHP1003944/7.1/SC9/2)

B. General session of THE PEP Steering Committee

Timing: starting at 10 a.m. on Thursday, 17 November

2. Adoption of the agenda

7. The Steering Committee is expected to adopt the agenda of its ninth session as prepared by THE PEP secretariat (the United Nations Economic Commission for Europe (UNECE) and the World Health Organization Regional Office for Europe (WHO/Europe) in consultation with its Bureau.

Documentation

Provisional agenda (ECE/AC.21/SC/2011/1–EUDHP1003944/7.1/SC9/1)

3. Election of officers

8. The Committee will elect a chair and one or more vice-chairs. In accordance with its rules of procedure, the chair will rotate on a yearly basis between representatives of the transport, health and environment sectors. In line with established practice, the chair for its ninth session should represent the transport sector.

9. The Committee will review the composition of its Bureau (see annex) and consider electing standing and new members.

4. Adoption of reports of the Steering Committee and its Bureau

10. The Committee will adopt the reports of its eighth session (8–9 December 2010) as well as the reports of the thirteenth (10 December 2010) and fourteenth (20–21 June 2011) meetings of its Bureau.

Documentation

Report of the Steering Committee of THE PEP on its eighth session and report of the thirteenth meeting of the Bureau of the Steering Committee (ECE/AC.21/SC/2010/9–EUDHP1003944/7.1/SC8/9); Report of fourteenth meeting of the Bureau of the Steering Committee of THE PEP (Informal document No. 1)

5. Outcome of THE PEP 2011 Symposium

11. The secretariat will briefly report on and summarize the conclusions drawn from THE PEP 2011 Symposium, held on the first day of the Committee session. The Committee will be invited to consider the results of the Symposium and to decide on specific follow-up activities to achieve tangible results. The Committee should also reflect on specific subjects to be addressed at the 2012 Symposium that should focus on Amsterdam Goal 3: to reduce transport-related greenhouse gases, air pollutants and noise.

6. Preparation of the Fourth High-level Meeting on Transport, Environment and Health (2014)

12. The Bureau will inform the Committee on the current status of the initial explorations for the Fourth High-level Meeting on Transport, Environment and Health, scheduled to take place in 2014. The Committee will be invited to discuss the options for the date, venue, overarching theme, main documentation, programme and the preparatory process.

7. Implementing the Amsterdam Declaration

13. The Committee will be informed about and consider activities undertaken and progress made in the framework of the three THE PEP implementation mechanisms enshrined in the Amsterdam Declaration. The Committee is expected to provide guidance in order to achieve THE PEP priority goals through National Transport, Health and Environment Action Plans (NTHEAPs); to facilitate communication, exchange of experiences and capacity-building through THE PEP relay race; and to strengthen the effectiveness of THE PEP through THE PEP Partnership and THE PEP workplan.

(a) National Transport, Health and Environment Action Plans

14. At its eighth session, the Committee considered progress made in the development of NTHEAPs and identified in the Amsterdam Declaration as a means to promote national (or subnational) action .

15. The Committee will consider progress made in the development of the step-by-step manual for developing NTHEAPs prepared by the secretariat. Member States are invited to provide information on their experiences in developing integrated policy instruments at the national level and plans, if any, for developing NTHEAPs in their countries.

16. The Committee may wish to discuss ways to build capacity for member States to integrate transport policy into existing health and environmental plans or to develop targeted country-specific training, where the manual would be an important reference document. Assistance to member States in the development of NTHEAPs is a deliverable of THE PEP Partnership.

Documentation:

Draft NTHEAP manual (Informal document No. 2)

(b) THE PEP relay race (staffete)

17. THE PEP relay race (staffete) continued its journey in 2011 and passed the “baton” of THE PEP key messages across the UNECE–WHO/Europe region.

18. The Committee, at its eighth session, considered the results of the workshop “Safe and healthy walking and cycling in urban areas”, held on 30 September and 1 October 2010 in Batumi (Georgia). The Bureau of THE PEP requested the secretariat to produce the final

report as an official document in three languages, as it was considered an important resource for future workshops. The Committee may wish to consider this report.

19. The Committee may also wish to consider the report of the workshop “Working together for sustainable and healthy urban transport” held on 8 and 9 June 2011 in Kyiv that also contains action points for policymakers presented by the secretariat at the end of the workshop.

20. The Committee may also wish to consider the report of an advance mission to Kyiv sponsored by France that contains observations and specific recommendations made by technical experts assessing opportunities and challenges in mobility management in Kyiv. The conclusions of this report were also reflected in the action points presented at the workshop.

21. The Committee may wish to evaluate the format and the conclusion of these THE PEP workshops and provide guidance and direction for the continuation of the relay race in 2012.

22. Member States are invited to propose host countries for future workshops related to the priority goals of the Amsterdam Declaration.

Documentation

Report of the Batumi workshop (ECE/AC.21/SC/2011/3-EUDHP1003944/7.1/SC9/3); report of the Kyiv workshop (ECE/AC.21/SC/2011/4-EUDHP1003944/4.1/SC9/4); report of the technical experts assessing opportunities and challenges in mobility management in Kyiv (ECE/AC.21/SC/2011/5-EUDHP1003944/7.1/SC9/5)

(c) THE PEP Partnership

23. At its eighth session, the Committee considered draft terms of reference for THE PEP Partnership (ECE/AC.21/SC/2010/3–EUDHP1003944/7.1/SC8/3) and adopted them. The Committee may wish to continue its discussion on the Partnership with a view to: (a) providing assistance for the development of NTHEAPs; (b) producing tools, methods and resources (e.g., THE PEP Toolbox and thematic guidance documents); and (c) contributing to capacity-building for countries in Eastern Europe, the Caucasus, Central Asia and South-Eastern Europe through, inter alia, THE PEP relay races and workshop series.

24. As requested by the Committee at its previous session, the Bureau and secretariat have developed a brief publication that builds and further elaborates on the outcomes of THE PEP 2010 Symposium on green and healthy jobs in transport. This brochure will be launched at the Environment for Europe Conference in Astana in September 2011. The secretariat will present the brochure and a project proposal to expand on the topic through a new project of THE PEP Partnership.

25. The Committee may also wish to consider the initiative of Austria to undertake a transboundary project on sustainable mobility management and tourism along the Danube River (TRANSDANUBE) that could involve all Danube countries (Germany, Hungary, Croatia, Serbia, Bulgaria, Romania, Republic of Moldova and Ukraine). TRANSDANUBE could contribute to the THE PEP Partnership, focusing on the promotion of sustainable mobility management, and would contribute to the EU Danube strategy.

Documentation

THE PEP brochure on green and healthy jobs in transport (Informal document no. 3); Project proposals for THE PEP Partnership (Informal document No. 4)

8. Managing THE PEP

(a) Monitoring implementation

26. At its eleventh meeting, THE PEP Bureau decided that the Steering Committee should monitor progress made at the national level in the attainment of the Amsterdam goals. The secretariat was requested to develop a questionnaire to be circulated to member States to assess the level of implementation of THE PEP mechanisms and progress made towards these goals.

27. THE PEP secretariat has developed an electronic questionnaire that had been sent to all THE PEP focal points. Based on the replies, the secretariat will produce online reports for each member State, as well as a regional overview for consideration by the Steering Committee. Based on this information, an interim report will be compiled in 2012. A final report on progress achieved could be presented to the Fourth High-level Meeting, scheduled for 2014.

28. The first results and experience of the questionnaire will be presented to the Committee and the Committee is invited to consider the results and provide guidance on further action.

29. Additionally, representatives of member States may wish to report on specific projects and activities that have been or are planned to be undertaken at the national level. They should report not only on good practices and experience gained, but also on the challenges they face in implementing environment- and health-friendly transport.

Documentation

Regional overview on the implementation of the Amsterdam Declaration (Informal document No. 5)

(b) Communication strategy

30. Following the adoption of a communication strategy at its eighth session, the secretariat has prepared a so-called "Advocacy Kit" for THE PEP focal points to support them in implementing the communication strategy at the national level.

31. THE PEP Advocacy kit will be available at the session and is planned to be distributed to all THE PEP focal points on a CD-ROM.

32. The Committee may wish to consider this first step towards the implementation of THE PEP communication strategy and may provide further directions in this field to increase visibility of THE PEP, its strategies and objectives.

Documentation

Proposed communication activities for 2012 and THE PEP advocacy kit (Informal document No. 6)

(c) Programme of work for 2011-2012

33. A draft programme of work for 2011–2012 was considered by THE PEP Bureau at its fourteenth meeting in Rome in June 2011. The Committee is invited to consider and adopt its programme of work for 2011 and 2012, reflecting planned projects and activities and providing guidance for the coming years.

Documentation

THE PEP programme of work for 2011–2012 (ECE/AC.21/SC/2011/6-EUDHP1003944/7.1/SC9/6)

(d) Financial matters

34. The secretariat will inform the Committee on the use of funds in 2011 and provide an outlook for planned expenditures in 2012. In the light of the proposed activities, the Committee will consider ways of mobilizing resources to support the implementation of THE PEP programme of work.

35. The Committee is invited to discuss ways to request member States and international organizations to ensure a sustained funding of all THE PEP activities.

Documentation

Status of THE PEP Trust Fund (ECE/AC.21/SC/2011/7-EUDHP1003944/7.1/SC9/7)

(e) Strengthening synergies with international organizations and processes

36. The Committee will be informed about collaboration between THE PEP and related international processes with a view to strengthening synergies, including with: the first meeting of the European Environment and Health Ministerial Board (May 2011, Paris); the European Environment and Health Task Force (October 2011, Bled, Slovenia); the International Transport Forum (ITF) (May 2011, Leipzig, Germany); and the seventh “Environment for Europe” Ministerial Conference (September 2011, Astana).

37. The Committee may wish to discuss ways to strengthen collaboration with these and other international organizations and processes, as well as to promote THE PEP as a model for other regions.

9. Other business

38. The Committee may wish to consider other issues of interest in the field of transport, health and environment.

10. Date and venue of the next session

39. The tenth session of the Steering Committee is tentatively scheduled to take place on 14 and 15 November 2012 at the World Health Organization headquarters in Geneva, to be preceded by THE PEP 2012 Symposium and followed by a meeting of the Bureau on 16 November 2012.

Annex

Composition of the Bureau

The current composition of the Bureau is as follows:

Health sector

- Mr. François André, Attaché, Federal Public Service Health, Food Chain Safety and Environment (Belgium)
- Ministry of Health (Bulgaria, hitherto) — pending formal nomination of replacement
- Ministry of Health (Switzerland, hitherto) — pending formal nomination of replacement
- Mr. Mihail Kochubovski, Chief, Department of Waters and Communal Hygiene, Institute for Health Protection, Ministry of Health (the former Yugoslav Republic of Macedonia)

Transport sector

- Ms. Nadine Asconchilo, Chef de Bureau, Ministry of Ecology, Energy, Sustainable Development and Town and Country Planning, Directorate General for Infrastructure, Transport and the Sea (France)
- Ms. Sjoukje Faber, Senior Policy Adviser, Directorate on Road Infrastructure and Traffic Safety, Ministry of Transport, Public Works and Water Management (Netherlands)
- Mr. Vadim Donchenko, Director General, State Scientific and Research Institute of Road Transport, Adviser to the Vice-Minister of Transport (Russian Federation);
- Mr. Tim Crayford, Chief Medical Adviser, Department for Transport (United Kingdom of Great Britain and Northern Ireland) — pending formal nomination

Environment sector

- Ms. Elizabeth Lord, Environment, Science and Technology Officer, Office of Economic and Scientific Affairs, Permanent Mission of the United States of America in Geneva (United States)
- Ms. Caroline Hoffmann, Head of the Environment and Transport Unit, Federal Environment Agency (Germany) — pending formal nomination
- Mr. Robert Thaler, Head, Division of Transport, Mobility, Human Settlements and Noise, Federal Ministry of Agriculture, Forestry, Environment and Water Management (Austria)
- Ms. Nino Tkhilava, Head, Integrated Environmental Management Department, Ministry of Environment Protection and Natural Resources (Georgia)
