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Economic Commission for Europe**World Health Organization
Regional Office for Europe**High-level Meeting on Transport, Health
and Environment**Steering Committee of the Transport, Health
and Environment Pan-European Programme****Tenth session**

Geneva, 14 and 15 November 2012

Item 8 (d) of the provisional agenda

Managing THE PEP: financial matters**Financial matters****Note by the secretariat****I. Introduction**

1. The information presented below shows the financial resources received for the Transport, Health and Environment Pan-European Programme (THE PEP) in 2011 and 2012, as well as the resources used by the United Nations Economic Commission for Europe (ECE) and the World Health Organization Regional Office for Europe (WHO/Europe) secretariats for related activities. Detailed information for 2010 and 2011 was submitted to the THE PEP Steering Committee at its ninth session, as set out in document ECE/AC.21/SC/2011/7–EUDHP1003944/7.1/SC9/7.¹

¹ Available from <http://www.unece.org/index.php?id=26085>.

II. Financial resources received and used by the United Nations Economic Commission for Europe and the World Health Organization Regional Office for Europe

A. United Nations Economic Commission for Europe

Summary of contributions and expenditures for 2011 and estimates for 2012 (as of 1 October 2012)

	<i>Date received</i>	<i>Amount</i>	<i>Amount in USD</i>
<i>Contributions 2011</i>			
Austria	31 January 2011	EUR 30 000	39 422
Norway	14 February 2011	EUR 15 000	20 080
France	14 June 2011	EUR 10 000	14 245
Switzerland	14 December 2011	CHF 30 000	32 574
Total contributions in 2011			106 321
(a) Total available in 2011			222 176
<i>Expenditures 2011</i>			
Total direct expenditures in 2011			68 401
13% programme support costs			8 892
(b) Total expenditures for 2011			77 293
(c) Total unencumbered net fund balance as of 31/12/2011 (a)-(b)			144 883
<i>Contributions 2012</i>			
Austria	4 January 2012	EUR 20 000	25 840
Norway	15 October 2012	EUR 15 000	19 305
(d) Total contributions in 2012			45 145
<i>Expected expenditures 2012 (estimates)</i>			
Project Personnel (Clearing House and THE PEP support)			25 000
Travel of staff (missions to Lyon (CERTU), Paris (Bureau), Moscow (workshop) and Copenhagen (Bureau))			13 600
Travel of experts (Moscow workshop)			8 950
Travel of participants (Moscow (workshop) and Geneva (Steering Committee meeting))			17 905
Interpretation and logistics (Moscow workshop)			5 890
Non-expendable equipment (search engine subscription 2012 for the Clearing House)			2 400
Total expected expenditures			73 745
13 % programme support costs			9 587

	<i>Date received</i>	<i>Amount</i>	<i>Amount in USD</i>
15 % operating reserve			11 062
(e) Total expected expenditures for 2012			94 394
Expected balance at 31/12/2012 (c)+(d)-(e)			95 634

B. World Health Organization Regional Office for Europe

Summary of contributions and expenditures for 2011 and estimates for 2012 (as of 1 October 2012)

	<i>Date received</i>	<i>Amount</i>	<i>Amount in USD</i>
<i>Contributions 2011</i>			
WHO assessed contributions	January 2011		7 897
France	January 2011	EUR 25 000	32 850
France	October 2011	EUR 20 000	28 170
Austria	December 2011	EUR 20 000	27 396
Total contributions in 2011			96 313
(a) Total available in 2011			295 455
<i>Expenditures 2011</i>			
Travel of Staff (workshop in Kyiv, side events in Leipzig and Astana, Steering Committee meeting)			9 379
Travel of participants (workshop in Kyiv, side events in Leipzig and Astana, Bureau and Steering Committee meetings)			9 893
Meeting costs (workshop Kyiv, side events Leipzig and Astana, Bureau, Steering Committee)			6 192
Consultant and staff			45 104
Publications			16 058
Other costs (shipping and general operating costs)			9 294
Total expenditures for 2011			95 920
13% Programme Support Costs on received contributions			12 521
(b) Total expenditures for 2011			108 441
(c) Total unencumbered net fund balance as of 31/12/2011 (a)-(b)			187 014
<i>Contributions 2012</i>			
France	October 2012	EUR 20 000	24 931
(d) Total contributions in 2012			24 931
<i>Expected expenditures 2012 (estimates)</i>			
Travel of staff (Moscow workshop, statutory meetings in Paris and Geneva)			12 053

	<i>Date received</i>	<i>Amount</i>	<i>Amount in USD</i>
Meeting Participants (Moscow workshop, statutory meetings in Paris, Copenhagen and Geneva)			16 885
Meeting costs (workshops, Bureau meeting and tenth Steering Committee meeting)			15 500
Consultant and staff			21 031
Publications			5 000
Other costs (shipping and general operating costs)			3 233
Total expected expenditures for 2012			73 702
13% Programme Support Costs on received contributions			3 241
(e) Total expected expenditures for 2012			76 943
Expected balance at 31/12/2012 (c)+(d)-(e)			135 002

III. Guidelines for the transfer of contributions to THE PEP

2. The secretariat provides bank information for the transfer of contributions to ECE and WHO/Europe to ensure the effective implementation of the workplan of THE PEP and the adequate participation of experts from countries in Eastern Europe, the Caucasus and Central Asia in its meetings. Contributions should be transmitted to the ECE THE PEP Trust Fund and/or to WHO/Europe.

3. For administrative reasons, funds for personnel and information technology infrastructure for THE PEP Clearing House should be made available to the ECE Trust Fund, while support for additional services to be provided by the Clearing House can be made available to either ECE or WHO/Europe. In general, resources made available through the ECE Trust Fund mainly support activities that have a strong transport and environment component. Funds promoting primarily health-related objectives should be directed to WHO/Europe.
