

Terms of Reference and the Rules of Procedure of the Informal Working Group on Cyber Security and Software Updates

A. Terms of Reference

1. The Informal Working Group (IWG) is the subsidiary body dedicated for Cyber Security and Software Updates (CS/OTA) under the Working Party on Automated/Autonomous and Connected Vehicles (GRVA) of WP.29.
2. Members of the IWG shall have the relevant technical or regulatory expertise to contribute to the delivery of its task.
3. The IWG shall:
 - (a) Maintain the official documents regarding cyber security regulation (UN R155), software update regulation (UN R156) and "Recommendations on uniform provisions concerning cyber security and software updates". This will be based on practical experience of applying these documents, along with other sources, and will look to maintain consistency between them, where possible. It will also take account of technological developments and evolution of risks and threats that are relevant.

Amendments to the relevant official documents will be carried out by the consensus of the IWG when further clarifications of the texts are demanded.
 - (b) Provide opportunities to participants to share knowledge, experience and ideas from implementation of national regulation/standards regarding CS/OTA, as well as UN R155 and UN R156.
 - (c) Consider and develop deliverables regarding recommendations for software updates after registration.

B. Rules of Procedure

4. The IWG is open to all participants of WP.29 and its subsidiary bodies.
5. The IWG will be chaired by the United Kingdom Department for Transport, the United States National Highway Traffic Safety Administration and the National Traffic Safety and Environment Laboratory of Japan. The Technical Secretariat will be provided by OICA.
6. The working language of the IWG will be English.
7. All documents and/or proposals shall be submitted to the Technical Secretary in a suitable electronic format at least one week before the meeting. The group may refuse to discuss any item or proposal which has not been circulated one week in advance.
8. An agenda and related documents will be circulated to all IWG members in advance of all scheduled meetings.
9. All IWG documents will be made available on the dedicated UNECE website by the secretary (<https://wiki.unece.org/pages/viewpage.action?pageId=40829521>).
10. The IWG decisions will be reached by consensus. When consensus cannot be reached, the IWG Chair shall present the different points of view to the GRVA and seek guidance as appropriate.

11. The IWG progress will be routinely reported at sessions of the GRVA by the Chair(s) or representative(s).

C. Timeline

The IWG will continue its activities according to the Terms of Reference until November 2024.
