## **EXHIBITION BOOKING FORM**

Please send the form by e-mail to <u>thepep2021-exhibition@energyagency.at</u> by 9 April 2021 at the latest.

As part of the 5<sup>th</sup> High-level Ministerial Meeting on Transport, Health and Environment to be held on 17-18 May 2021, THE PEP member states and partners will have the opportunity to present themselves or selected showcases or initiatives in a permanent online exhibition.

Member States as well as partners can present themselves, their initiatives and their main messages in a separate virtual exhibition area of the conference tool. The exhibition areas will be available free of charge.

The material may include videos, animated presentations etc. Furthermore, visitors of the exhibition will have the possibility to interact with exhibition partners via chat or virtual personal video-conversation. There will be some 30 to 35 virtual exhibition areas accessible within the conference online tool for partners to present themselves and the highlights of their activities. The organisers of the exhibition will ensure that all contents of the exhibition will have a uniform design. All contributions presented must be in English language.

Information Note: The exhibition areas will be accessible via the Expo function of the conference tool "Hopin" (<a href="https://hopin.com">https://hopin.com</a>). Visitors can enter the booths by clicking on the different expo banners. The exhibition partners should prepare, for the exhibition overview, a banner sized 1,500 x 750px including a logo, the name of the exhibitor (organisation, initiative or content), country and title/key message of the exhibition.

The exhibition area may include a website URL, social media links, pre-recorded short videos (embedded from YouTube, Vimeo or Wistia), (animated) presentations (Google Slides) and a link to downloadable additional materials and information (Google Drive, Dropbox etc.). Furthermore, a live video meeting with up to 10 attendees visiting the Expo booth (at set times for approximately one hour) and a chat function for questions and answers (ongoing) can be included. All contents of the exhibition areas should relate to the topics of THE PEP.

The virtual exhibition area will be continuously accessible from 10-21 May 2021 via the conference tool for visitors. Furthermore, exhibition partners can prepare personal contact options (via chat and video conversation at specific times) from 10-12 May 2021 (parallel to the webinars) and from 17-18 May 2021 (parallel to the conference).

When completing this form please use Latin font only. Pages may be added if necessary.

Exhibitor's contact details	
Country	
Ministry / Organisation / Initiative	
Name of person responsible for the exhibition	
Address	
Telephone number	
Mobile number during exhibition	
E-mail	
Title/key message of the exhibition:  Short description of the topic(s) which we have to be a second content of the topic (s).	will be exhibited:
Main topics addressed	<ul> <li>□ Air quality and transport</li> <li>□ Climate change and transport</li> <li>□ Traffic noise and health</li> <li>□ Public transport</li> <li>□ Active mobility</li> <li>□ Environmental health inequities and transport</li> <li>□ Eco-driving</li> <li>□ Green jobs and transport</li> <li>□ Urban planning and land use</li> <li>□ Intelligent Transport Systems (ITS)</li> <li>□ Road safety</li> <li>□ Behaviour change</li> <li>□ Gender and transport</li> </ul>

Exhibition media
Pre-recorded video clips: Yes
Presentations (to be created with Google Slides, preferably animated): Number of presentations:
Downloadable additional materials and information (Google Drive, Dropbox etc.):  Number of materials:  File format(s) used:
Personal contact via live video meeting planned (approx. 1 hour):  From 10-12 May 2021 (1-2 meetings in this period): Yes  / No  From 17-18 May 2021 (1 meeting in this period): Yes  / No  /
Personal contact via chat — Responding to questions from visitors via chat (10-12 May and 17-18 May): Yes 🔲 / No 🔲

Please complete and send before 9 April 2021 to: thepep2021-exhibition@energyagency.at

As soon as we have received your completed registration form and your participation in the exhibition has been confirmed, expo organisers will get in touch with you in order to clarify all further details concerning your expo booth.