

Modernisation Committee on the Organisational Framework and Evaluation: Report on progress in 2016

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On behalf of the Modernization Committee





Committee Members

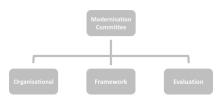
- Jackey Mayda (Canada Chair)
- Marie Creedon, Eilish O'Sullivan (Ireland)
- Milena Grassia, Antonio Ottaiano, Fabrizio Rotundi (Istat) and Prof. Alessandro Hinna (University of Rome, Tor Vergata)
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Priority areas

- Risk management guidelines
- Human Resources Management and Training
 - Workshop
 - Guidelines for managers
- Organizational barriers to international collaboration
- Developing a Modernization Maturity Model (MMM) for the implementation of the HLG-MOS standards (GSBPM, GAMSO, GSIM and CSPA)
- Evaluation of the project cost benefit analysis methodology developed by Eurostat





Risk management

- Draft guidelines on risk management practices in statistical organizations drafted based upon 2 surveys
- A third questionnaire sent out to specific countries in order to get more detail on lessons learned (what was most successful, what was most difficult, what not to do when implementing risk management)
- Organized Risk Management workshop in Geneva, April 2016
 - Positive feedback received, particularly from countries that are at a lower level of maturity of risk management implementation
 - A task team on risk management in the context of agile development created as a result of the workshop and will continue into 2017
- Final version of the guidelines presented for your approval







WORKSHOP ON THE MODERNISATION OF OFFICIAL STATISTICS

Guidelines on Risk Management practices in Statistical organisations

Modernisation Committee on the Organisational Framework and Evaluation - MCOFE

Genève, 22 November 2016





The overall project

- Defining the research framework
- Designing the project
- Choosing the criteria for analyzing **practices**:
- Rationalities
- Uncertainty Experts

Sharing RM practices

Identifying good/best

Defining RM practices

most fitting to statistical

Drafting RM Guidelines

- Technologies

- Providing the 3 surveys:
- RM practices: **NSOs** and 34 respondents;
- 2[^] RM In-depth: 14 NSOs and 11 respondents;
- 3^ RM What(s): 27 NSOs
- and 15 respondents

- Integrating data from the surveys
- Combining practices for the *best practice*
- Integrating Guidelines with case studies and comments
- Analyzing RM maturity
- Integrating **RM** with **Quality management**
- Sharing common risks among NSOs focusing on statistical risks

1. Specify needs

practices

organizations

2. Design

3. Build

4. Collect data

5. **Process**

Analyze

7. Dissemi

Evaluate

2014

2015

2016

nate

2017

Setting up 3 surveys:

- 1. General
- 2. In-depth
- 3. Lessons learned
- Developing supporting tools
- Connecting variables and dimensions

- a. 1st general survey
- **b. Selecting** practices by:
 - Re-applicability
 - Coherency
 - Compliance
- d. 2nd in-depth survey
- e. First draft (Workshop RM)
- f. Collecting comments
- g. 3rd survey: Difficult, Successful, NOT to do
- h. Finalizing draft

- Workshop on Risk Management (4/16)
- Sharing and publishing the Guidelines
- Communicating RM results
- New workshop on RM in 2017?





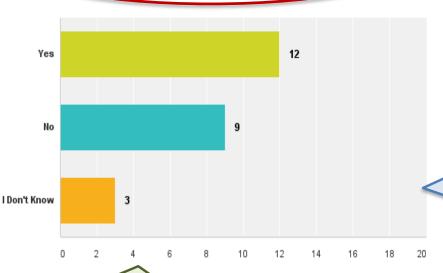


1st First Survey on Risk Management practices

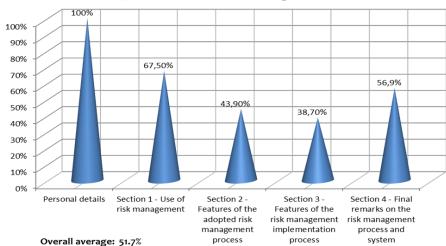
PROCESS MAPPING

Q38 In your organization, are identified risks a result of a previous process mapping?





Respondents: Overall average by section



Respondent 5 (EU):

"Yes. The process mapping concerns the whole organization"

Respondent 6 (Non-EU)

"Yes. There is a graphic presentation of a process showing the sequences of RM"

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Respondent 4 (EU):

"Yes. Previous activities were the basis for identifying, understanding and solving risks".



Survey analysis: Defining Parameters and Descriptors

- ltems represent consistent sets of significant features for analysis complying with the 3 Readingkeys (Risk rationalities, Uncertainty experts, Technologies) identified in the Survey design phase.
- Parameters and Descriptors allocates all countries among the levels Low-Medium-High.

READING KEYS	ITEMS	ITEM PARAMETERS	DEVELOPMENT			
			Low	Medium	High	
	Risk Framework	Approach to RM	Previous organizational practice	International standards (ISO, COSO, ecc)	Customized model	
S			SOUTH AFRICA	LITHUANIA	ROMANIA	
l ≝			IRELAND	MEXICO	NEW ZEALAND	
			FINLAND	ICELAND	REPUBLIC OF ARMENIA	
<u> </u>			AUSTRALIA	NETHERLANDS	AUSTRIA	
RISK RATIONALITIES			SLOVENIA	NORWAY	ESTONIA	
				SWEDEN	POLAND	
				SLOVAKIA	CANADA	
					ITALY	
					CROATIA	
					UK	
ST	Human Resources	Human resource adequacy	HR are either not suitable or not yet evaluated	HR are quite suitable	HR are suitable	
PER			ROMANIA	FINLAND	MEXICO	
			ICELAND	SLOVENIA	NETHERLANDS	
È			SOUTH AFRICA	NEW ZEALAND	REPUBLIC OF ARMENIA	
UNCERTAINTY EXPERTS			AUSTRALIA ITALY		LITHUANIA	
			ESTONIA	NORWAY	AUSTRIA	
			POLAND	CANADA	SWEDEN	
			UK	SLOVAKIA		
			CROATIA			





2nd Survey on Risk Management features

- **7 Countries** have been selected to provide **in-depth information** about the RM practices that have turned out to be most **fitting to some strategic features**.
- **7 Countries** have been selected to be submitted with *tailored* **short questionnaires** on specific items apparently well developed within those countries.
- > 11 Respondent countries: respectively 6 for in-depth, and 5 for short.

PROCESS MAPPING

PAGE 6: Qualitative Section

Q6: Process mapping in your Organization has involved: (more than one choice is allowed)

Respondent 4 (EU):

"For all areas (statistical, support, ICT), a list of activities was defined, linking objectives, processes, business units, accountabilities, deadlines and outputs."

Respondent 5 (EU):

"The process map describes staff, activities, responsibilities, sequence and links between the sub-processes and documentation".

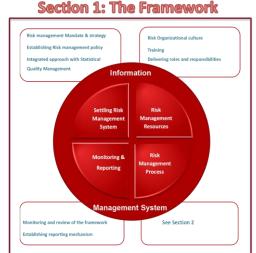
Respondent 6 (Non-EU):

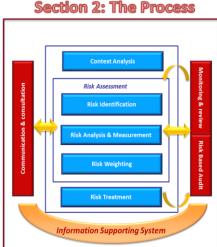
"Process Mapping involved core processes, operational activities in detail, using the IDEFO Model since 4 years".

Guidelines' structure and contents

The Guidelines consists of:

- **A. two sections** whose scheme complies with the Risk Management standard ISO:31000/2009:
 - Risk Management system;
 - Risk management process





- **B.** The Annex providing a more practical approach showing:
 - Focus points on Risk Management core topics, to share practices able to substantiate
 "theoretical" contents;
 - Case-studies, reporting the most significant experiences to share the know-how gained from implementing Risk Management and highlight common elements
- C. The References reporting the main sources of the Guidelines
- **D.** The Glossary including definition of the main relevant terms of the Guidelines, arising from practices and international standards.

Section 1 - The Framework: Policy, Accountability and Integration



ISO 31000:09

- The risk management policy should clearly state the organization's objectives for, and commitment to, risk management.
- The organization should ensure that there is accountability,
 authority and appropriate competence for managing risk.

PRACTICES (from surveys)

- "The risk appetite will only tolerate High or Extreme risks when treatment measures are unable to reduce the level of inherent risk to an acceptable level". "Better quality management practices has been endeavored through the risk mitigation strategy."



- "The governance is provided by the Executive Management. Directors, Assistant Directors, Chiefs and Unit Heads are owners of Operational risk and Project risk registers. All Staff are responsible for identifying, documenting and managing operational and project risks."



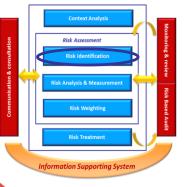
GUIDELINES

- Risk philosophy (strategy) and risk appetite (policy) should be always kept aligned.
- Risk management responsibilities belong to:
 - A. The Chief Statistician for ensuring an effective RM
 - B. The **Risk Committee** for validating:
 - C. The **Risk Manager** for acting: ...
- Statistical risks (i.e. the possibility that one or more of the production process components fail to meet the quality standard) are managed at all levels (strategic, operational and project ones).
 Even when managed separately risks should be integrated into the same risk framework.





Section 2 - The Process: Risk Identification and Assessment



ISO 31000:09

- The organization should define criteria to evaluate the significance of risk
- The organization should identify sources of risks, areas of impacts, events (including changes in circumstances), causes and potential impacts.
- Risk evaluation assists in making decisions, based on the outcomes of risk analysis, about risk treatment and prioritization

PRACTICES (from surveys)

- "Risks are identified by accountable managers and then gathered in strategic categories (corporate risks), in order to be assessed, treated and monitored, based on: Monitoring risk treatments; Organizational sustainability; Cross-cutting activities; priority areas".
- "3 levels of risks have been identified: 1. Risks associated to the ESS Vision 2020; 2. Portfolio management risks; 3. Project related risks".
- "The RM matrix is a tool for identifying, analyzing, evaluating and treating risks".



- The coordination of Risk Management process phases is centralized
- Three kinds of approach can be followed in identifying risks: Top-Down; Bottom-Up; Mixed.
- The RM framework includes a hierarchy of risks: A) Enterprise; B) Operational; C) Project.
- The risk weighting ensures that use of resources will be focused on the most important risks.
 A common approach to prioritize risks is to divide them into 3 bands: Upper; Middle; Lower.







3rd Survey - Lessons learned when implementing RM

Objective: highlighting the following aspects occurred in implementing Risk Management:



"WHAT WAS MOST SUCCESSFUL";

"WHAT WAS MOST DIFFICULT";

"WHAT NOT TO DO"

The Survey is made up of 6 questionnaires addressed to as many organizational areas:

- 1. Risk Management;
- 2. Statistical quality analysis;
- 3. Statistical production process management;
- 4. Organizational process management;
- 5. Internal control and/or internal auditing;
- **6. Services supporting** statistical production.

Involved Institutes and Organizations	27
Respondents	16
Overall Redemption	59,3%
Double responses	3
Total of questionnaires	162
Questionnaires completed	65
Overall questionnaires redemption	40,1%
Double responses	3

As far as the contents are concerned, each questionnaire focuses on 4 main subject areas:



- 1) RISK MANAGEMENT FRAMEWORK
- 2) RISK MANAGEMENT PROCESS
- 3) OVERARCHING PROCESSES
- 4) ORGANIZATION RISK MATURITY

3rd Survey: Consistency analysis

- The topics were selected and analyzed with regard to their consistency both inherent and with the guidelines, through the evidences coming from RM, Quality management and Auditing
- > Prie results from the Survey have been grouped in 5 clusters:
 - 1) Mandate and policy; 2) procedure and role of RM office; 3) Integration with other functions;
 - 4) RM process; 5) supporting process

CLUSTER 3 - RISK MANAGEMENT PROCESS							
Item	Plus&Minus	Organizational Area	Statistical Production Area	Statistical Quality Area			
Risk Identifi cation phase	Successful	Ensuring risks align with other corporate strategies	Framing quality risks in an holistic manner to ensure the risks best reflected the totality of key stakeholder's expectations around quality	Performing regular quality review of statistical surveys			
	Difficult	Determining risk owners when risks occur in different areas	Establishing relation/link between strategic and operational risks	Identifying emerging risks or planning for unanticipated risks			
	Not to do	Identifying too many risks and risks which aren't risks	Focus only on one dimension of risk (for example, cyclical risk) or on only a narrow view of quality	Identifying risks without necessary stakeholders in the discussion			

The continuous cycle of Risk Management improvement

Analysing the NSO's practices a common path to improve the RM System was observed

1) IDENTIFYING DIFFICULTIES AND GAPS

- **Lack of integration** of RM into business processes
- Lack of responsibilities for managing key statistical risks
- Ineffectiveness of internal controls
- Human Resources inadequacy: expertise in a few people
- **Lack in communicating and sharing risks policy**
 - Misunderstanding risk appetite
 - Mismatching stakeholders' expectations

4) IMPROVING RM PRACTICES

- Developing Statistical RM Plans to improve RM approach at the operational level
- Changing RM culture by focusing on training, communicating and consulting; understanding and managing risks in common
- Implementing RM tools aiming at standardizing RM procedures and controls
 - Reviewing framework by consulting stakeholders



2) ESCALATING RM MATURITY LEVEL

- Regularly reviewing RM Framework leading to RM in practice
- Increasing Staff Risk Awareness and periodically evaluating human resources adequacy
- Clearly detailing Risk appetite at operational level; ensuring coherent approach with statistical quality
- Periodically evaluating stakeholders' needs

ENHANCING CAPABILITIES

- Integrating controls and Auditing by business units, managers and employees
- Communicating the Risk policy within the organization to strengthen staff sense of belonging
 - Managing quality of services and activities
 - Communicating the organization and strengthen citizens' and users' trust







Proposals for next Risk Management activities

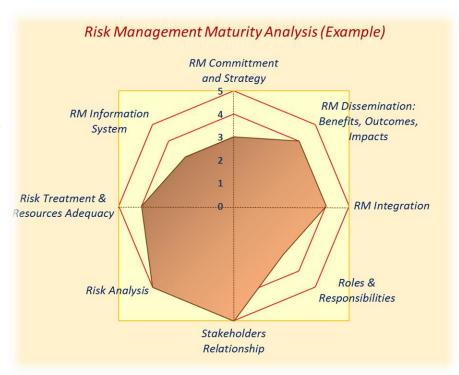
- **MCOFE RM ACTIVITIES IN 2017**
- Developing Agile approach within the task team
- **Integrating Risk and Quality Management:** "Business Case for organizing a Work Session on Implementing Efficiencies & Quality of output"

3. ASSESSING RISK MANAGEMENT MATURITY

- 1. RM Committment and Strategy
- RM Dissemination: Benefits, Outcomes, Impacts
- RM Integration
- **Roles & Responsibilities**
- Stakeholders Relationship
- Risk Analysis
- Risk Treatment & Resources Adequacy
- RM Information System

2. GUIDELINES FOLLOW-UP

- Communicating Guidelines
- **Sharing common risks among NSOs**
- **Focusing on Statistical and Quality Risks**



Istat



Risk Management Maturity Model (Example from Guidelines)

To deeper understand RM, a multidimensional analysis is proposed based on different sources: actual cases of RM systems implementation among statistical organizations; selected case-studies, significant experiences of NSOs; maturity models from techniques and literature.

	ITEMS / CORE AREAS	DESCRIPTORS	MULTIDIMENSIONAL ANALYSIS AND READING GRID: Risk Management MATURITY			
READING KEYS			STAGE (LEVEL) 1	STAGE (LEVEL) 2	STAGE (LEVEL) 3	STAGE (LEVEL) 4
			Attributes / Performance indicators	Attributes / Performance indicators	Attributes / Performance indicators	Attributes / Performance indicators
RISK RATIONALITIES: RM FRAMEWORK AND PROCESSES	Risk Framework	Attitude towards uncertainties (Risk Philosophy)	No proactive thought: the organization is reacting to situations and risk issues after they occur and it is not able to distinguish between positive and negative risk	Risk is considered a static phenomenon instead of a dynamic one. Risk approach mainly focuses on past events	Opportunistic approach: a common and consistent definition of risk exists and is applied throughout the organization, but risk approach mainly focuses on avoiding unexpected large loss events	Open and proactive approach to risk that considers both threat and opportunity. Risk based approach to achieve goals is used at all levels
UNCERTAINTY EXPERTS: PEOPLE, ROLES, STRUCTURES AND INTERACTIONS	Organizational chart	RM function in the organization	The board does not feel the need to manage risk and the related function is not included in the organization chart	Top management / senior managers take the lead to ensure that a not-formalized core group of people have the basic knowledge to manage risk. An experimental / pilot function is being introduced	RM function is formalized within the organization and a specific RM unit may be envisaged in the organization chart	An independent operational risk management function exists. Staff responsible for implementing the entity's risk management framework are dedicated to RM, with a well developed understanding of the entity and its operations
TECHNOLOGIES: SUPPORTING SYSTEMS	RM Information system	Document management	Record management supporting activities and decisions is focused on physical and financial assets. The organization does not document information about risk	A document management system, mainly focused on past events, may be envisaged: 1. to comply with legal and governance requirements; 2. to record information referring to stand-alone processes and treatments.	Organization identify resources in terms of document systems to support management in recording key and relevant process areas	Information about risks are recorded in a consistent and secure way, establishing the policies and procedures needed to access, use and transfer information, as part of a structured Information Management Plan.

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Experience makes the difference ...





Enhancing Risk Management with Agile Principles

Presented by Michael Quinlan, CSO Ireland, on behalf of the Task Team working to the UNECE Modernisation Committee on Organisational Framework and Evaluation (MCOFE) under the wider High-Level Group for the Modernisation of Official Statistics (HLG-MOS)



Introduction/ context

- Ongoing work at UNECE to strengthen R.M. in Stat organisations e.g. new draft guidelines significant initiative!
- Increasing use of project management leading to increased use of Agile practices
- During last workshop in April to discuss R.M. guidelines some tensions were highlighted between twin development of R.M. and Agile

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Defining Agile

- An iterative approach to project management
- Roots in IT project management
- Promotes rapid and flexible response to change
- Common techniques (Scrum, Kanban,...)
- Focuses on the delivery of fit-for-purpose solutions early and often



Tensions highlighted

- Agile practitioners see explicit R.M. as unnecessary/ out of date
- R.M. practitioners think Agile is weak on assurance
- Short-term v. long-term planning Agile adopts a more short-term (sprint) focus

 needs to be fitted into longer-term strategic working of the organisation



Task team set up

To look at ways to minimise tensions and maximise synergies, i.e.

- Ways to alleviate any potential tensions between R.M. and Agile project delivery
- 2. Ways to capitalise on opportunities inherent to Agile to support Stat. Organisations enhance their implementation of R.M.



Exploiting Agile to strengthen R.M. - 3 principles

- Principle 1: Define your appetite for risk, and make it real
- Principle 2: Identify threats <u>and</u> opportunities - shift focus from mitigating threats to exploiting opportunities
- Principle 3: Deal with threats and exploit opportunities at the most appropriate level but document and escalate if necessary



Conclusion

 "What we have shown is a reconciliation between R.M. and Agile to make sure R.M. is fundamentally about effective decision making, to take advantage of Agile delivery as a process which inherently reduces risk, and to exploit Agile practices for better R.M.".



Next Steps

- Focus on practical application
- Further consideration of case studies and maturity model
- Supporting each other with implementation of the principles
- Follow-up workshop of wider community to consider such things as register of the highest common risks to statistical organisations



Members of Task Force

- Ben Whitestone and Rich Williams, ONS UK (Co-Chairs)
- Michael Quinlan, CSO Ireland
- Michael Goit and Sarah MacKinnon, Statistics Canada
- Phillip Wise, Carrollyn Wall and Patrick West ABS
- Fabrizio Rotundi and Marco Tozzi, Istat
- Alessandro Hinna and Federico Ceschel, University of Rome
- Armando Zuñiga, INEGI Mexico
- Anna Borowska and Agnieszka Komar-Morawska, CSO of Poland
- Olja Music, Statistical Office of the Republic of Serbia
- Alexander Sindram, Statistics Netherlands
- Alessandra Politi, Eurostat
- Steven Vale and Tetyana Kolomiyets, UNECE

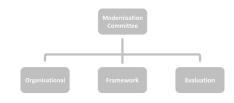


Thank You

Any questions / observations etc.

Human Resources and Training workshop

- Held in Krakow, Poland September 7-9
- 67 participants, representing 40 countries or intergovernmental organizations
- Theme: Developing capabilities for the future
- Sessions included
 - practical training and learning materials
 - staff motivation and employee engagement
 - managing human resources in the context of modernization
 - best practices in capabilities development
- Special session for the Eastern Europe, Caucasus and Central Asia (EECCA) countries
 - focused on what could be implemented in these countries based upon discussions held at the HRMT workshop
- Very positive feedback overall



Guidelines for managers including best practices

- English guidelines were published on the wiki last year
- In preparation for the Human Resources and Training
 Workshop and special session for EECCAA countries, the
 Russian version of the guidelines was made available
 http://wwwl.unece.org/stat/platform/pages/viewpage.action?pageId=123145021



Organizational barriers to international collaboration

- Explore how international collaboration can be fully realised
- Sub-group members from OECD, Eurostat, the Netherlands, Istat and Canada
- Initially 12 barriers identified, then prioritised and narrowed down to 4 to be described in detail



Initial list of barriers

Burden on lead External Legal communication organisations Lack of Human and coordination Stakeholder financial inside statistical engagement resources offices Lack of Internal vs. Internal coordination external communication between barriers organisations Work being done on the Selection of Mandate/vision people involved corner of the desk'



Barriers of focus

Burden on lead External Legal communication organisations Lack of Human and coordination Stakeholder financial inside statistical engagement resources offices Lack of Internal vs. Internal coordination external communication between barriers organisations Work being Selection of done 'on the Mandate/vision people involved corner of the desk'



Organizational barriers to international collaboration (cont'd)

- Documented the barriers, identified existing practices, and made recommendations on possible solutions and best practices
- Sought input of the HRMT workshop participants as well as other MCs
 - Many comments received, lots of interest in this topic
- Organisational barriers to international collaboration 26102016.docx
- Next step: dissemination on UNECE wiki



Evaluation - project cost benefit analysis methodolog

- Methodology aimed at assessing the impact of the projects that we enable the implementation of the ESS Vision 2020
- Based on the work of the ESSnet on Standardisation and of the Eurostat Task Force Impact assessment of ESS.VIPs
- Relies on two types of assessments:
 - Qualitative assessment based on a SWOT analysis (Strengths, Weaknesses, Opportunities and Threats)
 - Quantitative assessment based on an estimation of current costs, development costs and future costs of production
- Group recommended this methodology as an evaluation tool for the activities under the HLG



Modernisation Maturity Model (MMM)

- Working in conjunction with the MC on Standards as part of the *Implementing Modernstats Standards* project
- MMM outlines the various **levels** of maturity of implementation of each of the HLG-MOS standards (from initial awareness to mature implementation), as well as the **dimensions** (business, methods, information, application, technology)
- Led the testing of the MMM in July and August
- Revised version of the MMM presented to the participants attending the Workshop on Implementing Standards held in Geneva Sept 21-23
- Revised MMM circulated to participants for review and will be presented later in the workshop



Next steps

- Work in the area of risk management in the context of agile development will continue
- Communication strategy for MMM and implementing standards roadmap
- Two activity templates propose new work to be undertaken by the committee in 2017
 - Organizing a Work Session on Implementing Efficiencies & Quality of output
 - Training and Capabilities development based upon GSBPM
- Further work on barriers to international collaboration?
- Revised MC structure
 - Will evolve to be part of the **Capabilities and Outreach MC**, which will combine the existing activities of the MCOFE and the Task Team on Communicating Modernisation.

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Thank you for your attention!

