



**INF. 1**

18 January 2023

ENGLISH ONLY

**UNITED NATIONS**

**ECONOMIC COMMISSION FOR EUROPE**

CONFERENCE OF EUROPEAN STATISTICIANS

**Meeting of the UNECE Group of Experts on Gender Statistics**

10-12 May 2023

**Workshop on Gender Statistics**

9 May 2023

## **LOGISTICAL INFORMATION**

The meetings will be held at the Palais des Nations, Geneva, Switzerland, starting at 9:30 on 9 May 2022  
(morning sessions 9:30–12:30 / afternoon sessions 14:30–17:30)

### **I. GENERAL INFORMATION AND REGISTRATION**

The United Nations Economic Commission for Europe (UNECE) will hold the meeting of the [\*Group of Experts on Gender Statistics\*](#) on 10-12 May 2023 in Geneva, Switzerland. The meeting is preceded by the [\*Workshop on Gender Statistics\*](#), on 9 May 2023. The meetings are organized under the Conference of European Statisticians work programme on gender statistics.

The meetings are open to representatives of all UNECE member States. Representatives of other Member States of the United Nations, specialized agencies of the United Nations, other intergovernmental organizations and non-governmental organizations in consultative status with the Economic and Social Council (ECOSOC) may also participate in a consultative capacity, according to the terms of reference of UNECE (E/ECE/778/Rev.5, paras. 11, 12 and 13). All delegates must be accredited by the competent authority of their country or international organization. Representatives of academia and non-governmental organizations may also register and will be able to participate subject to available capacity.

Participants must **register** online by completing the corresponding registration forms for the [\*meeting of the Group of Experts\*](#) (10-12 May) and the [\*Workshop\*](#) (9 May).

The working languages of the workshop are **English** and **Russian** and the working languages of the meeting of the Group of Experts are **English, Russian and French**. Simultaneous interpretation will be provided in these languages.

Timetables, papers, presentations and other documents for the meetings will be made available on the meeting web pages of the [meeting of the Group of Experts](#) and the [Workshop](#).

Instructions for submission of papers and presentations for the meeting of the Group of Experts are provided in the "Call for papers" that is available on the meeting web page.

Participants are encouraged to download papers from the websites and, where feasible, use electronic devices to read them in order to minimize paper use. Documents posted on the websites will not be distributed in the meeting rooms.

## II. VENUE



The meetings will be held at the Palais des Nations in Geneva, Switzerland.

Further details on the rooms in which the meetings will be held, and other important logistical information, will be communicated by e-mail to all registered meeting participants several days before the meeting.

In order to enter Palais des Nations, all participants need to collect an access badge.

**Please read the following instructions carefully as, due to current renovation work, the procedure for entering the Palais des Nations has changed temporarily.**

To obtain an access badge to enter the Palais des Nations, you first should go to the UN Pass and ID Accreditation Services located at the **Villa Les Feuillantines** (please see the maps below):

Address: Avenue de la Paix 13, 1211 Genève 10

Public transportation: Tram 15 or Buses: 5, 8, 11, 20, 22, F (stop "Nations")

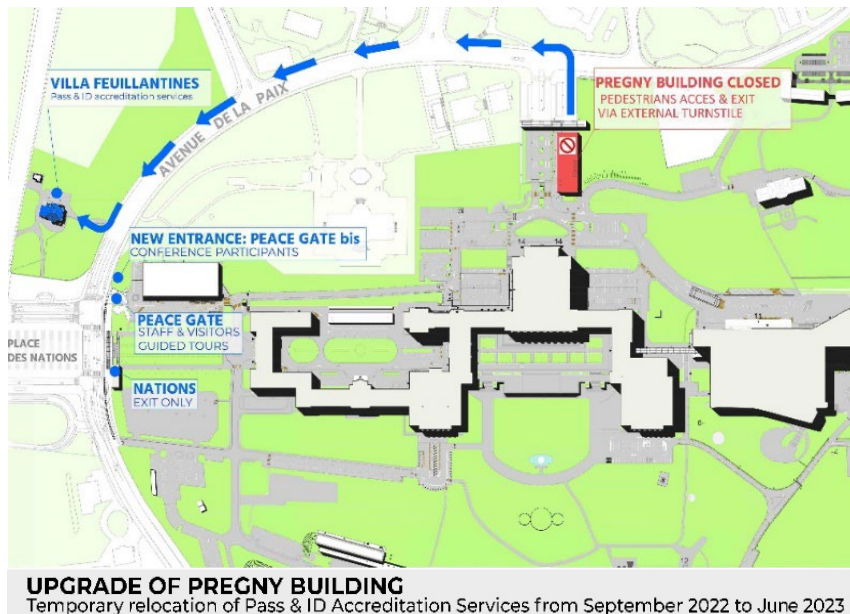
Working hours: from 08:00 to 16:45 on weekdays.

Please bring your photo ID (e.g., passport, or national identity card for EU citizens) to present it at the UN Pass and ID Accreditation Services on the first day of the meeting. Your entry badge will last for the duration of the meeting for which you have registered.

If you have registered for both the Workshop and the meeting of the Group of Experts, you are advised to request the badges for **both meetings at once** when you visit the UN Pass and ID Accreditation Services on the first day of the Workshop. This will save you time as you will not need to stand in line again on the first day of the meeting of the Group of Experts.

**It is advisable to arrive at the Villa Les Feuillantines 1-1.5 hours before the meeting to collect your badge and make your way to the meeting room.** It may take time to find the Villa Les Feuillantines and there may be a long queue to obtain your badge, as well as to enter the Palais des Nations, due to other meetings starting on the same day. After entering the Palais des Nations grounds, you may need to allow up to 15 minutes to walk to the meeting room.

Following issuance of your badge(s) and during the whole period of validity of your access badge(s), you may access Palais des Nations through the new Peace Gate “bis”, which is across the street from Villa Les Feuillantines. To enter you must show your badge to the UN Security staff.



For identification and security reasons, participants are requested to wear their badges at all times while inside the Palais des Nations.

Due to security procedures, we advise participants not to bring any large items of luggage to the Palais des Nations as such luggage is not permitted in the building. You may bring into the Palais only the type of luggage that is normally considered as carry-on luggage by airline companies e.g., computer bags, rucksacks and handbags.

You will find a map of the Palais de Nations on the next page.



### ACCESS DOORS TO THE BUILDINGS

**OPEN ACCESS 7:00 a.m. - 7:00 p.m.**  
**C6 | A15 | A17 | E40**

Open access 08.00 a.m. - 6:00 p.m.: S1

Open access for guided tours: E39

#### DOORS UNDER PERMANENT ACCESS CONTROL AUTHORIZED BADGES ONLY:

- Door S2
- Door C21
- Door D9
- Door A13
- Door A18
- Door B20
- Door H60

**SMOKING SHELTERS**

Accessibility at the Palais des Nations premises is more limited than usual due to the ongoing renovation works.

For accessible routes throughout the premises, please visit our updated [webpage](#).

#### ACCESSIBLE DOORS

Open access 7:00 a.m. - 7:00 p.m.:  
 Doors C6 | A15 | E40 | H60

#### ACCESSIBLE TOILETS

- MAIN ENTRANCE** | Ground floor, 1<sup>st</sup> floor
- Door A15 | Ground floor near the Cafeteria
- Door A13 | 2<sup>nd</sup>, 3<sup>rd</sup> and 5<sup>th</sup> floors
- Door C6 | Ground floor, 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> floors
- Door E40 | 1<sup>st</sup>, 3<sup>rd</sup> and 6<sup>th</sup> floors
- Door A17 | 3<sup>rd</sup> floor
- Door B20 | Ground floor
- Door H60 | All floors
- TEMPUS | Ground floor

### SERVICES CURRENT OPENING TIMES OF THESE SERVICES ARE AVAILABLE ON OUR WEBSITE.

	FLOOR	DOOR
1 SAFI SHOP / POST OFFICE	-1	S1
2 MEDICAL SERVICE	1	S1
3 PRESS BAR	0	C6
4 SALON SUISSE	3	C6
5 CAFETERIA	0	A13 15
6 DELEGATES RESTAURANT	8	A13 15
7 GUIDED TOURS <a href="http://www.un.org/en/geneva">www.un.org/en/geneva</a> UN STAMPS	2	E39
8 BOOKSHOP/SOUVENIRS	2	E40
9 SERPENT BAR PASTA CORNER	1	E40
10 UBS BANK / UNFCU BANK	2	E40
11 BAR PALETTE	6	E40
12 GRAB 'N' GO	2	H60
13 CLIENT SUPPORT CENTRE	1	H60

### CONFERENCE ROOMS

BUILDING	FLOOR	DOOR
<b>BUILDING A</b>		
ROOMS III, V	1	C6
ROOMS VI, VII, VIII, IX	3	A13
ROOMS X, XI, XII	3	A15
ROOM XIV	1	A18
ROOM XV	2	A11
ROOM XVI	5	A13 15
CONCORDIA 1-5	2	A13 15
ASSEMBLY HALL	3	A13 15
<b>BUILDING B</b>		
LIBRARY	1	B20
8:30 a.m. - 5:30 p.m.		
UNITED NATIONS MUSEUM AT GENEVA	1	B20
9:00 a.m. - 5:00 p.m.		
ARCHIVES READING ROOM	3	B20
8:30 a.m. - 5:30 p.m.		

BUILDING C	FLOOR	DOOR
ROOMS I, II	1	C6
ROOM IV	3	C6
COUNCIL CHAMBER	1	C6

BUILDING E	FLOOR	DOOR
ROOMS XVII, XVIII	1	E40
ROOMS XIX, XX	3	E40
ROOMS XXI, XXII, XXIII, XXIV, XXV, XXVI, XXVII	1	E40

BUILDING S	FLOOR	DOOR
ROOM S1	0	S2
ROOMS S2, S3, S4	3	S2
ROOM S5	4	S2

TEMPUS	FLOOR
1, 2, 3	0

### **III. ACCOMMODATION**

Participants and/or their offices are requested to make their own travel arrangements and hotel reservations. The secretariat will contact separately those participants whose participation is funded by UNECE regarding their travel arrangements. All funded participants are requested to make their own hotel reservations in Geneva.

It is advisable to book your hotel well in advance as available rooms may be limited due to other meetings and events taking place in Geneva at the same time. A list of hotels and other valuable information about Geneva are available on the following website:

<https://www.geneve.com/en/>.

The following accommodation options are close to the Palais des Nations:

- The closest hotel to Palais des Nations is the 5-star Intercontinental.
- There are several 3- and 4-star hotels near Cornavin train station. These hotels are located about 10 minutes by bus or tram and 25-30 minutes on foot from the Palais des Nations.

### **IV. VISAS**

Participants travelling to Switzerland must have a valid passport and, if required, a visa<sup>1</sup>. Prior to leaving their country of residence, participants are requested to make their own arrangements for obtaining a Schengen visa or any other travel permits that may be required for the entire journey, including countries of transit.

If necessary, the UNECE secretariat can provide an invitation letter to facilitate visa procedures. Such letters can be requested by contacting the secretariat at [social.stats@un.org](mailto:social.stats@un.org).

### **V. COVID-19 MEASURES**

As the epidemiological situation with COVID-19 in Switzerland is constantly changing, we would encourage you to closely monitor the situation in the country as well as regulations for entering Switzerland and requirements for testing, vaccinations and COVID certificates at the [website of the Swiss Federal Office of Public Health](#).

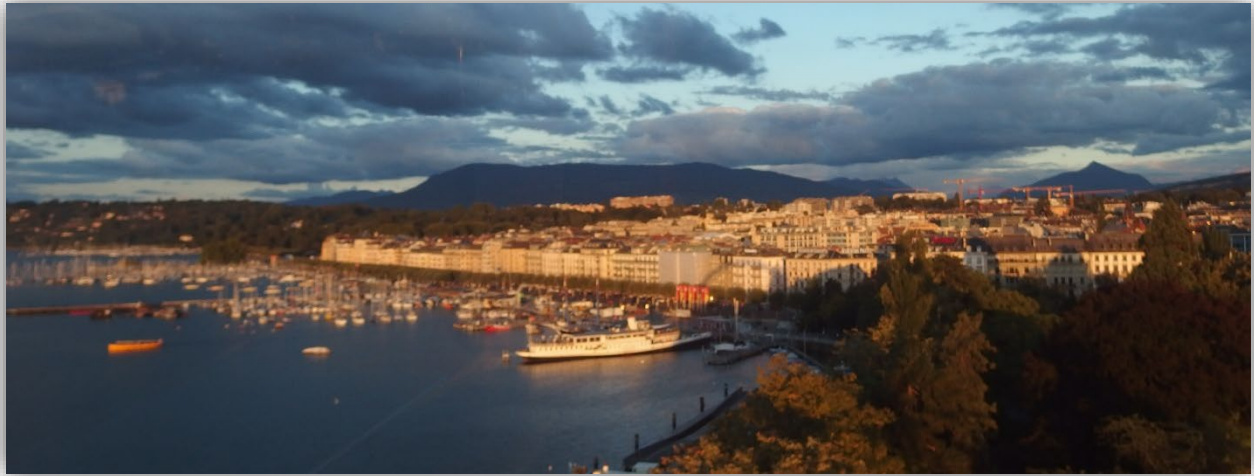
Please do not come to the UN premises if you develop any COVID-like symptoms or test positive for the virus. In case further information on protective measures at the United Nations Office in Geneva becomes available, it will be communicated to all registered participants in due course.

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<sup>1</sup> Information on visa requirements according to the traveler's nationality can be found on the website of the Swiss government: <https://www.eda.admin.ch/eda/en/fdfa/entry-switzerland-residence/visa-requirements-application-form.html>.



## VIII. GENERAL INFORMATION ABOUT GENEVA



Geneva is the second-most populous city in Switzerland and lies at the southern tip of Lac Léman (Lake Geneva). It is surrounded by the French Alps to the South-East and the Jura mountains to the North-West. It is one of the most international cities in Europe with over 40% of its population coming from outside Switzerland. It is home to the United Nations and the Red Cross and is a global hub for diplomacy and banking. It is located in the French-speaking part of Switzerland and has over 200,000 inhabitants.

### **Weather**

The weather in Geneva in May is cool with some rain likely. The average minimum night-time temperature in May is 8°C (46°F). The average maximum daytime temperature lies around 19°C (66°F). It rains on average a total of 10 days in May. You may check the weather forecast at the local website: <http://www.meteoswiss.ch>.

### **Currency**

The Swiss currency is the Swiss franc (CHF).

Currency exchange facilities are available in the city centre and at the UBS bank branch at the Palais des Nations, located on the second floor of E building (door 41). It is open from 08:30 to 16:30 from Monday to Friday.

All major credit cards are widely accepted in shops, hotels and restaurants.

### **Time Zone**

Switzerland is located in the Central European (CET)/Central European Summer (CEST) time zone (GMT+2 after 26 March 2023).

## Electricity

The voltage in Switzerland, as in most of Europe, is 230V/50 Hz. Please note that Switzerland uses 'type J' 3-pin electrical plugs and sockets. European 'type C' 2-pin plugs such as that shown below will fit these sockets, but all other equipment, including European 'type F' plugs, will require a socket adaptor.

Please, bring your own adaptor as no adaptors can be provided by the Secretariat.



**Type C: This will fit**



**Type F: This will NOT fit**

## Water

We ask you to consider reducing your contribution to plastic waste by bringing your own refillable water bottle. [Geneva tap water](#) consistently rates among the highest-quality tap water in the world.

## Useful telephone numbers

General emergency calls: 112

Police: 117

Ambulance: 144

Fire Department: 118

## IX. INFORMATION AND CORRESPONDENCE

Additional details will be communicated to all registered meeting participants by e-mail.

### UNECE Secretariat

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