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Economic Commission for Europe

Executive Committee

Centre for Trade Facilitation and Electronic Business

Twenty-eighth session

Geneva, 10 and 11 (am) October 2022

Item 1 of the provisional agenda

Adoption of the agenda

Revised Provisional Agenda for the Twenty-Eighth Session ^{1, 2}

To be held at the Palais des Nations, Geneva

Starting at 10:00 a.m. on Monday 10 October 2022, hybrid mode: Salle XXI and Zoom

I. Provisional agenda

1. Adoption of the agenda.
2. Matters arising since the twenty-seventh session.
3. Bureau overview of developments.
4. Reports of rapporteurs.
5. Recommendations and standards:
 - (a) Recommendation for approval;
 - (b) Deliverables in support of sustainable development and circular economy as the outcomes of the sixty-ninth session of the Economic Commission for Europe;
 - (c) Standards for noting;
 - (d) Implementation support material;
 - (e) Support to capacity building and technical cooperation;
 - (f) United Nations Regional Commissions joint approach to trade facilitation.

¹ Please note that as part of its move to paperless meetings, the secretariat does not distribute paper copies of meeting documents. Before the session, documents may be downloaded from the ECE website <https://unece.org/trade/cefact/unecefact-28th-plenary>.

² All delegates are requested to complete the INDICO online registration form available here: [28th Session - UN/CEFACT Plenary \(10-11 October 2022\): Overview · Indico](#). Upon arrival at the Palais des Nations, delegates should obtain an identification badge at the UNOG Security and Safety Section, located at the Villa Les Feuillantines (13 Avenue de la Paix). In case of difficulty, please contact the secretariat by telephone (ext. 73254). For a [map](#) of the Palais des Nations and other useful information, see the website: <http://www.unece.org/meetings/practical.html>.

6. United Nations Centre for Trade Facilitation and Electronic Business structure, mandate, terms of reference and procedures.
7. Activities of other Economic Commission for Europe bodies and international organizations of interest to United Nations Centre for Trade Facilitation and Electronic Business.
8. Advisory Group on the United Nations Code for Trade and Transport Locations.
9. Team of Specialists on Environmental, Social and Governance Traceability of Sustainable Value Chains in the Circular Economy.
10. Future challenges in trade facilitation and electronic business in the context of the Seventieth session of the Economic Commission for Europe.
11. Other business.
12. Adoption of decisions and draft report of the twenty-eighth session.

II. Annotations

Opening

The revised provisional agenda and timetable for the twenty-eighth session of the United Nations Centre for Trade Facilitation and Electronic Business (UN/CEFACT) has been drawn up by the Bureau in consultation with the secretariat. It is based on the decisions adopted at the twenty-seventh session. There will be simultaneous interpretation into English, French and Russian.

Item 1. Adoption of the agenda

| <i>Document title</i> | <i>Document symbol</i> | |
|---|---------------------------------|--------------|
| <i>Revised Provisional Agenda for the Twenty-Eighth Session</i> | ECE/TRADE/C/CEFACT/2022/1/Rev.1 | For decision |

The Chair, with the assistance of the secretariat, will present the revised provisional agenda for adoption and will inform the Plenary of any proposed changes.

Item 2. Matters arising since the twenty-seventh session

| <i>Document title</i> | <i>Document symbol</i> | |
|---|---------------------------|-----------------|
| <i>Matters Arising Since the Twenty-Seventh Session</i> | ECE/TRADE/C/CEFACT/2022/3 | For information |
| <i>Report from ECE Regional Advisor</i> | ECE/TRADE/C/CEFACT/2022/4 | For information |

The Economic Commission for Europe (ECE) secretariat will report on matters arising since the twenty-seventh session.

Delegations will have an opportunity to clarify questions and provide comments on these documents.

Item 3. Bureau overview of developments

| <i>Document title</i> | <i>Document symbol</i> | |
|--|---------------------------|-----------------|
| <i>UN/CEFACT Bureau Report of Developments</i> | ECE/TRADE/C/CEFACT/2022/5 | For information |

The Chair and members of the Bureau will provide an overview of developments since the twenty-seventh session including Bureau decisions, summary of promotional activities and project activities. This will set the stage for the subsequent agenda items.

Delegations will have an opportunity to clarify questions and provide comments on this document.

Item 4. Reports of rapporteurs

| <i>Document title</i> | <i>Document symbol</i> | |
|---|---------------------------|------------|
| <i>UN/CEFACT Regional Rapporteurs Reports</i> | ECE/TRADE/C/CEFACT/2022/6 | For noting |

The regional rapporteurs will report on activities related to UN/CEFACT in their regions.

Delegations will have an opportunity to clarify questions and provide comments on this document.

Item 5. Recommendations and standards

(a) Recommendation for approval

| <i>Document title</i> | <i>Document symbol</i> | |
|---|---------------------------|--------------|
| <i>Recommendation No.2: ECE Layout Key: Semantic Information and Codes in International Trade Data Exchange</i> | ECE/TRADE/C/CEFACT/2022/7 | For decision |

The above deliverable is presented to the Plenary for approval.

Delegations will have an opportunity to clarify questions and provide comments on this recommendation.

(b) Deliverables in support of sustainable development and circular economy as the outcomes of the sixty-ninth session of the Economic Commission for Europe

| <i>Document title</i> | <i>Document symbol</i> | |
|--|---------------------------|-----------------|
| <i>Enhancing Traceability of Products Along International Value Chains for the Circular Economy and Sustainable Use of Resources</i> | ECE/TRADE/C/CEFACT/2022/8 | For information |
| <i>Report on Blockchain Pilots in the Garment and Footwear Sector</i> | ECE/TRADE/C/CEFACT/2022/9 | For information |

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|---|-------------------------------|-----------------|
| <i>Enabling Sustainability and Circularity in the Garment and Footwear Sector: Policy Developments and Industry Perspectives on Traceability and Transparency</i> | ECE/TRADE/C/CEFACT/2022/10 | For information |
| <i>Reference Guide on Code Lists and Identifiers in the Textile and Leather Value Chains</i> | ECE/TRADE/C/CEFACT/2022/INF.1 | For information |

The above deliverables are presented to the Plenary for information.

Delegations will have an opportunity to clarify questions and provide comments on these documents.

(c) Standards for noting

The Plenary will have before it the following standards for noting, and delegations will have an opportunity to discuss these:

UN/CEFACT Core Component Library (versions 21A, 21B and 22A)

(http://www.unece.org/cefact/codesfortrade/uncl/ccl_index.html)

UN/CEFACT XML Schema Library (versions 21A, 21B and 22A)

(http://www.unece.org/cefact/xml_schemas/index)

UN/EDIFACT Directory (versions D.21A, D.21B and D.22A)

(<https://unece.org/uncefact/unedifact/2021>)

UN/LOCODE Directory (versions 2021-1, 2021-2, 2022-1)

(<http://www.unece.org/cefact/locode/welcome.html>)

Core Components Business Document Assembly Technical Specification (CCBDA) version 1.1 (https://unece.org/sites/default/files/2021-11/CCBDA_V1.1.pdf)

XML Naming and Design Rules for CCTS 2.01, Version 2.1.1

(<https://unece.org/sites/default/files/2021-12/XMLNamingAndDesignRulesV2.1.1.pdf>)

API Technical Specification - JSON schema naming and design rules

(https://unece.org/sites/default/files/2022-09/API-TECH-SPEC_JSON_Schema_NDR_version1p0.pdf)

API Technical Specification – Open API naming and design rules

(https://unece.org/sites/default/files/2022-09/API-TECH-SPEC_OpenAPI_NDR_version1p0.pdf)

Experience Programs Information Exchange e-business standard

(https://unece.org/sites/default/files/2022-06/BRS%20ExperienceProgramsInformationExchangeProcess_v1.pdf)

Business Requirement Specification for Integrated Track and Trace for Multi-Modal

Transportation (<https://unece.org/sites/default/files/2022-09/BRS-IntegratedTrackandTraceforMulti-ModalTransportationv0.1-Final.pdf>)

Preferential E-Certificate of Origin e-business standard

(https://unece.org/sites/default/files/2022-02/BRS%20PreferentialCertofOrigin_v2.pdf)

Business Requirement Specification for Trade Information Portal

(https://unece.org/sites/default/files/2021-11/BRS-SWD-TIP_v1.0.pdf)

Cross-Border Management Reference Data Model and e-business standards

(https://unece.org/sites/default/files/2021-11/BRS-CBM-RDM_v0.5_0.pdf)

E-Negotiation e-business standard (https://unece.org/sites/default/files/2021-11/BRS-eNego_v0.7.pdf)

Business Requirement Specification for Cross Industry Despatch and Receive Process (https://unece.org/sites/default/files/2021-11/BRS%20CrossIndustryDespatchAndReceiveProcess_v3.0.pdf)

Cross Industry Scheduling Process e-business standard (https://unece.org/sites/default/files/2021-11/BRS%20CrossIndustrySchedulingProcess_v3.0.pdf)

Transport and Logistics modal specific (air) e-business standards

(<https://service.unece.org/trade/unecefact/publication/Transport%20and%20Logistics/ModalAirCSD/HTML/index.htm>)

(<https://service.unece.org/trade/unecefact/publication/Transport%20and%20Logistics/ModalAirDGDec/HTML/index.htm>)

(<https://service.unece.org/trade/unecefact/publication/Transport%20and%20Logistics/ModalAirWaybill/HTML/index.htm>)

IMO FAL Compendium e-business standard

(https://service.unece.org/trade/unecefact/publication/Transport%20and%20Logistics/MMT%20IMO%20FAL%20Guide_UNECE/XLS/GuidelineStructure.xlsx)

For all UN/CEFACT e-business standards link

<https://unece.org/trade/unecefact/mainstandards>

(d) Implementation support material

| <i>Document title</i> | <i>Document symbol</i> | |
|---|----------------------------|------------|
| <i>Report of the eDATA Management Domain on the Internet of Things in Trade Facilitation: the Internet of Things in Supply Chains and Government Services</i> | ECE/TRADE/C/CEFACT/2022/11 | For noting |
| <i>Report of the eDATA Management Domain on the Internet of Things in Trade Facilitation: Guide to Internet of Things Technology, Communications and Connectivity</i> | ECE/TRADE/C/CEFACT/2022/12 | For noting |
| <i>Report of eDATA Management Domain on Internet of Things Standards for Trade Facilitation</i> | ECE/TRADE/C/CEFACT/2022/13 | For noting |
| <i>Report of Finance and Payment Domain on Open Finance to Support Trade Facilitation</i> | ECE/TRADE/C/CEFACT/2022/14 | For noting |
| <i>Report of Trade Procedures Facilitation Domain on Private Sector Participation in National Trade Facilitation Bodies</i> | ECE/TRADE/C/CEFACT/2022/15 | For noting |
| <i>Report of eDATA Management Domain on Verifiable Credentials for Cross Border Trade</i> | ECE/TRADE/C/CEFACT/2022/16 | For noting |

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|---|-------------------------------|------------|
| <i>Report of Supply Chain and Procurement Domain on Integrated Track and Trace for Multi-Modal Transportation</i> | ECE/TRADE/C/CEFACT/2021/INF.4 | For noting |
|---|-------------------------------|------------|

The above deliverables are presented to the Plenary for noting.

Delegations will have an opportunity to clarify questions and provide comments on these documents.

(e) Support to capacity building and technical cooperation

| <i>Document title</i> | <i>Document symbol</i> | |
|--|-------------------------------|-----------------|
| <i>Policy Brief – Advancing Digital and Sustainable Trade Facilitation in ECE Economies in Transition</i> | ECE/TRADE/C/CEFACT/2022/17 | For information |
| <i>Business Process Analysis for Exports of Pharmaceutical Products under Harmonized System (HS) Heading 30.03 and 30.04 (Medicaments) from Georgia to the Central Asian Countries</i> | ECE/TRADE/471 | For information |
| <i>Training Material on Helping Micro-Small- and Medium-sized Enterprises (MSMEs) to Digitalize Their Procedures</i> | ECE/TRADE/C/CEFACT/2022/INF.2 | For information |
| <i>Training Material on the Implementation of Single Window</i> | ECE/TRADE/C/CEFACT/2021/INF.5 | For information |
| <i>Training Material on the Use of International Standards</i> | ECE/TRADE/C/CEFACT/2021/INF.6 | For information |
| <i>Training Material on National Trade Facilitation Bodies</i> | ECE/TRADE/C/CEFACT/2021/INF.7 | For information |
| <i>Executive Guide on Electronic Certification Management System for Fresh Fruit and Vegetables</i> | ECE/TRADE/C/CEFACT/2022/18 | For information |
| <i>Executive Guide on e-Negotiation</i> | ECE/TRADE/C/CEFACT/2022/19 | For information |
| <i>Executive Guide to Sustainable Tourism Experience Programs Technical Artefacts</i> | ECE/TRADE/C/CEFACT/2022/20 | For information |
| <i>Guide to the Implementation of Art.1 para.3 of the WTO Trade Facilitation Agreement: Trade Facilitation Enquiry Points</i> | ECE/TRADE/C/CEFACT/2022/INF.3 | For information |

The above deliverables are presented to the Plenary for information. The Executive Guide on Electronic Certification Management System for Fresh Fruit and Vegetables (ECE/TRADE/C/CEFACT/2022/18) outlines [the Specifications for an Electronic Quality Certification System for Fresh Fruit and Vegetables](#), developed jointly by ECE and United

Nations Conference on Trade and Development (UNCTAD), as well as key UN/CEFACT tools and deliverables in this field.

The “Guide to the Implementation of Art.1, para.3 of the WTO Trade Facilitation Agreement: Trade Facilitation Enquiry Points” aims to support the United Nations Special Programme for the Economies of Central Asia (SPECA) participating countries, as well as any United Nations and/or World Trade Organization (WTO) Member seeking to establish or improve the functioning of an existing Trade Facilitation Enquiry Point.

Delegations will have an opportunity to clarify questions and provide comments on these documents.

(f) United Nations Regional Commissions joint approach to trade facilitation

| <i>Document title</i> | <i>Document symbol</i> | |
|--|------------------------|-----------------|
| <i>Digital and Sustainable Trade Facilitation UNECE Regional Report 2021</i> | ECE/TRADE/467 | For information |

The above deliverable is presented to the Plenary for information.

Findings of the UNECE Regional Report 2021 on Digital and Sustainable Trade Facilitation (ECE/TRADE/467) are included in the report on [Digital and Sustainable Trade Facilitation in United Nations Special Programme for the Economies of Central Asia 2021](#).

Item 6. United Nations Centre for Trade Facilitation and Electronic Business structure, mandate, terms of reference and procedures

| <i>Document title</i> | <i>Document symbol</i> | |
|--|----------------------------------|-----------------|
| <i>United Nations Centre for Trade Facilitation and Electronic Business Programme of Work 2023-2024</i> | ECE/TRADE/C/CEFACT/2022/21 | For decision |
| <i>Revised Extra-Budgetary Contributions to a United Nations Trust Fund for the activities of the United Nations Centre for Trade Facilitation and Electronic Business</i> | ECE/TRADE/C/CEFACT/2008/39/Rev.1 | For information |

The Plenary will have before it the United Nations Centre for Trade Facilitation and Electronic Business Programme of Work 2023-2024 (ECE/TRADE/C/CEFACT/2022/21) for decision. The secretariat will present the ECE procedure for extra-budgetary contributions for information (ECE/TRADE/C/CEFACT/2008/39/Rev.1).

Item 7. Activities of other Economic Commission for Europe bodies and international organizations of interest to the United Nations Centre for Trade Facilitation and Electronic Business

Delegates will be briefed about activities of other ECE bodies and international organizations on matters of potential interest to UN/CEFACT. Representatives from other United Nations

organizations and other international organizations will be invited to highlight areas for potential cooperation with UN/CEFACT as well as current and future activities of relevance.

Delegations will have an opportunity to clarify questions and provide comments on the topics raised³.

Item 8. Advisory Group on the United Nations Code for Trade and Transport Locations

| <i>Document title</i> | <i>Document symbol</i> | |
|---|----------------------------|-----------------|
| <i>Report of the Advisory Group on the United Nations Code for Trade and Transport Locations (UN/LOCODE) on its Activities since the Last Plenary</i> | ECE/TRADE/C/CEFACT/2022/22 | For endorsement |
| <i>Advisory Group on the United Nations Code for Trade and Transport Locations (UN/LOCODE) Programme of Work 2022-2023</i> | ECE/TRADE/C/CEFACT/2022/23 | For information |
| <i>Decisions on Matters Relating to the United Nations Centre for Trade Facilitation and Electronic Business</i> | ECE/EX/2022/L.5 | For information |

The UN/CEFACT Plenary adopted the mandate and terms of reference, and the programme of work 2022-2023 for the United Nations Code for Trade and Transport Locations (UN/LOCODE) Advisory Group through an intersessional approval procedure, held from 23 November 2021 to 23 January 2022. The Executive Committee (EXCOM) approved the mandate and terms of references of the advisory group on the UN/LOCODE at its 121st meeting on 3 March 2022.

The purpose of the UN/LOCODE Advisory Group is to ensure the maintenance and expansion of the UN/LOCODE as international trade develops in a sustainable way. The above deliverables are presented to the Plenary for endorsement and information.

Delegations will have an opportunity to clarify questions and provide comments on these documents.

Item 9. Team of Specialists on Environmental, Social and Governance Traceability of Sustainable Value Chains in the Circular Economy

| <i>Document title</i> | <i>Document symbol</i> | |
|--|----------------------------------|-----------------|
| <i>Report of the Team of Specialists on Environmental, Social and Governance Traceability of Sustainable Value Chains in the Circular Economy on its First Meeting</i> | ECE/TRADE/C/CEFACT/2022/24 | For endorsement |
| <i>Revised Mandate and Terms of Reference of the Team of Specialists on Environmental, Social and Governance</i> | ECE/TRADE/C/CEFACT/2021/23/Rev.1 | For information |

³ This item will be discussed in English only.

*Traceability of Sustainable Value Chains
in the Circular Economy*

At the twenty-seventh session, the Revised Mandate and Terms of Reference of the Team of Specialists on Environmental, Social and Governance (ESG) Traceability for Sustainable Value Chains in the Circular Economy (ECE/TRADE/C/CEFACT/2021/23/Rev.1) were approved (Plenary decision 21-24). The report of the Team of Specialists on its First Meeting (ECE/TRADE/C/CEFACT/2022/24) is presented to the Plenary for endorsement.

Delegations will have an opportunity to clarify questions and provide comments on these documents.

Item 10. Future challenges in trade facilitation and electronic business in the context of the Seventieth session of the Economic Commission for Europe

| <i>Document title</i> | <i>Document symbol</i> | |
|---|-------------------------------|-----------------|
| <i>ECE Executive Secretary Request to UN/CEFACT Chair and Reply</i> | ECE/TRADE/C/CEFACT/2022/INF.4 | For information |

The Seventieth session of ECE will take place in April 2023 at the Palais des Nations, in Geneva. After comprehensive consultations, at its 119th meeting on 16 December 2021, the EXCOM designated a cross-cutting theme for the high-level segment of the Seventieth session. Accordingly, ECE discussions in 2023 will focus on “Digital and green transformations for sustainable development in the ECE region” (EXCOM Informal Document No. 2021/32). UN/CEFACT has been requested to prepare a brief stocktake of pertinent ECE tools and instruments, which include thematic actions already completed and a short overview of relevant ongoing work (ECE/TRADE/C/CEFACT/2022/INF.4).

Based on this short overview, invited speakers, delegations and the Bureau will have an opportunity to provide their perspectives on key trends related to the digital and green transformations in the field of trade facilitation and electronic business. The primary focus of the debate will be on the trade-related aspects of digital and green transformations for sustainable development in the ECE region will be the primary focus.

For nearly thirty years, UN/CEFACT has been a key forum for standard setting in the field of trade facilitation and electronic business. The goal of this session is to discuss how to build on progress in key projects and what could be priority areas in the future.

Delegations will have an opportunity to clarify questions and provide comments on the topics raised.

Item 11. Other business

Delegations will be invited to raise other issues not previously addressed during the session.

Item 12. Adoption of decisions and draft report of the twenty-eighth session

| <i>Document title</i> | <i>Document symbol</i> | |
|--|---------------------------|--------------|
| <i>Report of the United Nations Centre for Trade Facilitation and Electronic Business (UN/CEFACT) on its Twenty-Eighth Session</i> | ECE/TRADE/C/CEFACT/2022/2 | For decision |

Delegations will be invited to adopt the decisions and the draft report.

Closing

III. Provisional timetable

| <i>Time</i> | <i>Agenda item</i> | <i>Introduced by</i> |
|----------------------------|--|---|
| Monday, 10 October | | |
| 10:00 – 10:20 | Opening | Director of the ECE Economic Cooperation and Trade Division |
| 10:20 – 10:30 | Item 1: Adoption of the agenda | Chair* |
| 10:30 – 10:50 | Item 2: Matters arising since the twenty-seventh session | Secretariat |
| 10:50 – 11:30 | Item 3: Bureau overview of developments | Chair and Bureau |
| 11:30 – 11:45 | Item 4: Reports of rapporteurs | Regional Rapporteurs |
| 11:45 – 12:00 | Item 5: Recommendations and standards | Chair and Bureau |
| 12:00 – 14:30 | Lunch break | |
| 14:30 – 15:30 | Item 5: Recommendations and standards | Chair and Bureau |
| 15:30 – 16:30 | Item 6: United Nations Centre for Trade Facilitation and Electronic Business structure, mandate, terms of reference and procedures. | Chair and secretariat |
| 16:30 – 17:30** | Item 7: Activities of other Economic Commission for Europe bodies and international organizations of interest to the United Nations Centre for Trade Facilitation and Electronic Business | Secretariat |
| Tuesday, 11 October | | |
| 10:00 – 10:10 | Item 8: Advisory Group on the United Nations Code for Trade and Transport Locations | Advisory Group Chair |
| 10:10 – 10:20 | Item 9: Team of Specialists on Environmental, Social and Governance Traceability of Sustainable Value Chains in the Circular Economy | Team of Specialists Chair |
| 10:20 – 11:10 | Item 10: Future challenges in trade facilitation and electronic business in the context of the Seventieth session of the Economic Commission for Europe | Chair and secretariat |
| 11:10 – 11:20 | Item 11: Other business | Chair |
| 11:20 – 12:00 | Item 12: Adoption of decisions and draft report of the twenty-eighth session | Secretariat |

* “Chair” when written on its own refers to the Chair of UN/CEFACT.

** This session will be in English only.