

CH-3003 Bern

xxx [Point of contact of the affected Party]

Reference no:
Your reference:
Our reference:
File processed by:
Bern, on

xxx [Name of the project]

Notification pursuant to Article 3 of the Convention on Environmental Impact Assessment in a Transboundary Context (Espoo Convention)

Dear Sir/Madam

The *xxx [applicant]* has submitted to the Federal Office of *xxx* for approval, dated *xxx*, the documents concerning the above-mentioned construction project, including an environmental impact report (EIR) for the facility.

The project aims to *xxx [project description]*.

This project is subject to an EIA in accordance with the OEIE [Environmental Impact Study Order]. In addition, it is likely to have a significantly adverse transboundary impact. It is therefore subject to the Espoo Convention (see Annex I, number *xxx* or Art. 2, Ch. 5, of the Espoo Convention).

Pursuant to Art. 3 of the Espoo Convention, we hereby notify you of the above-mentioned project. In accordance with Swiss law, the Federal Office of *xxx* leads the approval procedure and consults with the relevant federal offices and the cantons. In addition, according to Swiss law, the project must be submitted to a public inquiry in the municipalities concerned. Affected persons may file an objection. The proposed activity will be approved at the end of the procedure. (*approval procedure to be described on a case-by-case basis by the competent office*). We are enclosing a copy of the EIR and *xxx (possibly other documents, such as technical reports or plans)*.

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In accordance with Art. 3, para. 3, of the Espoo Convention, we kindly request you to inform us by [xxx \(give a concrete deadline\)](#) whether you intend to participate in the Swiss procedure. If this is the case, please provide us with the contact details of the partner department in your country which is responsible for the implementation of the Convention and which will be our contact person in the future. Please also, pursuant to Art. 3, para. 6, of the Convention, provide us with any environmentally relevant information in the potentially affected area, such as [xxx](#). If you do not reply within the time limit indicated, we will assume that you have withdrawn your application.

If any part of the project is also located in the neighbouring state: Similarly, please apply the provisions of the Espoo Convention and therefore notify the Swiss point of contact (Federal Office for the Environment, FOEN, Ms. L. Beretta, EIA Section, 3003 Bern) of the [xxx](#) project in due time.

We thank you in advance for your collaboration.

Sincerely,

[xxxxx](#)

Annexes:

- environmental impact report
- [possibly other documents/plans](#)

Copy:

—Federal Office for the Environment (FOEN), EIA and Spatial Planning Section, Ms. Loredana Beretta, 3003 Bern

- [possibly the applicant](#)
- [possibly other authorities, such as regional authorities of the affected Party](#)