



PRACTICAL INFORMATION



CONFERENCE DETAILS

Provisional organization of work

The **Joint meeting of the Working Group on Integrated Water Resources Management and the Working Group on Monitoring and Assessment under the Water Convention** will start at 10 a.m. on Tuesday **28 June** and will end at 6 p.m. on Wednesday **29 June 2022**. It will be held at **Swissotel Tallinn and online**.

The meeting will be followed by the **Special event marking the 30th anniversary of the Water Convention** that will start at 9.30 a.m. and end at 5.30 p.m. on Thursday, **30 June 2022**. It will be held at **Tallinn Creative Hub and online**.

Format of the event and documents

All official sessions during the joint meeting of the Working Groups will be organised in the form of a plenary. To allow as many speakers as possible under each agenda item, interventions from the floor should last not more than 2 minutes. Delegations are encouraged to submit the text of their statements in electronic format to the secretariat (water.convention@un.org) prior to the meeting.

The Special event marking the 30th anniversary of the Convention will be organized in an interactive format, combining panel discussions, interaction with participations and creative thinking in small groups.

Documentation and detailed programme will be available before the meeting at: <https://unece.org/WaterConvention30years>

Working language

Simultaneous interpretation in English, French, Russian and Spanish will be provided during all sessions.

Internet access to documents will be provided during the meeting.



MEETING VENUE AND REGISTRATION

Meeting venues

Swissôtel Tallinn on 28 and 29 June 2022

Tornimäe Street 3

10145 Tallinn

Estonia

Web: <https://www.swissotel.com/hotels/tallinn/>



Tallinn Creative Hub on 30 June 2022

Põhja pst 27a

10145 Tallinn

Estonia

Web: <https://kultuurikatel.ee/en/>



Registration of participants

Delegates attending the meeting (even online) are requested to register **by 14 June 2022** using the following link: <https://indico.un.org/e/unece-joint-WG-IWRM-MA-30-anniv> by using the recommended browsers: Firefox, Chrome and Microsoft Edge.

For assistance with registration, please see the instructions on the registration portal or contact the secretariat by e-mail (mayola.lidome@un.org).

FINANCIAL SUPPORT

Eligible participants from countries with economies in transition and developing countries may apply for financial support to facilitate their participation in the meeting. However, due to limited funding, only a maximum of one participant per country/organization is eligible for support.

Applications for financial support should be submitted to the Secretariat (mayola.lidome@un.org) as soon as possible, but **no later than 17 May 2022** using the financial support request form available on the meeting webpage, which needs to be duly signed by the authorizing official. No application will be accepted after this deadline. Applicants will be notified by end of May whether their request is accepted.

VISA

Participants requiring an entry visa for Estonia are expected to make their own visa arrangements. Estonia is part of the Schengen area. Participants requiring a visa are therefore invited to register as soon as possible and start the visa application procedure at least 5 weeks in advance. If you need a personal invitation letter for visa purpose, please indicate it clearly in the registration.

The Schengen visa has to be applied for at the [Estonian representation](#) or at the [representation of the Member State representing Estonia](#) in issuing Schengen visas.

More information about visas can be found at: <http://www.vm.ee/?q=en/taxonomy/term/41>.



ACCOMMODATION

Participants are responsible for booking and covering the costs of their accommodation. Participants are recommended to book hotel rooms in Tallinn in advance.

Estonia has selected 4 hotels, which offer preferential rates for participants. Please contact the hotels directly using the instructions provided below in order to benefit from the preferential rates. The negotiated rates are valid for the period **from 26 June until 1 July 2022** only.

Bookings must be guaranteed by a credit card, providing the card number and the expiration date. In case of cancellation, this must be cancelled in writing (Mo – Fr, 08.30 – 17.00 GMT +2). If you want to make a group booking, please contact the hotel directly using the contacts below.

If you book by email, please enter the promotional code **UNECE30** in the Subject field.

Swissôtel Tallinn

Tornimäe Street 3, Tallinn

| Room type | Price per room/night |
|-----------------------------|----------------------|
| Swiss Advantage King | 125€ |
| Swiss Advantage Double/Twin | 140€ |



Price includes VAT, Wifi, buffet breakfast, use of Pürovel Spa & Sport and Espresso machine.

Promotional code: UNECE30

Booking options: by email reservations.tallinn@swissotel.com or by phone +372 624 4444.

Cancellation policy: Free cancellation until 16:00 on the day of arrival.

Tallink City Hotel

A.Laikmaa 5, 10145 Tallinn

| Room type | Price per room/night |
|-------------------|----------------------|
| Standard (single) | 81€ |
| Standard (twin) | 86€ |



Price includes buffet breakfast, Wifi and VAT.

Promotional code: UNECE30

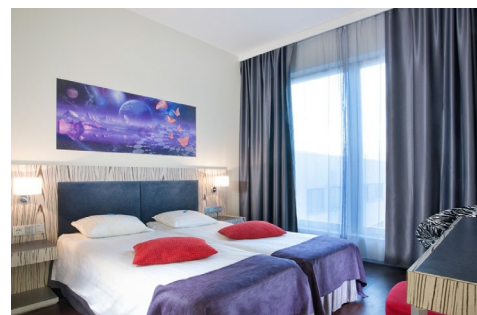
Booking options: through the website www.tallinkhotels.com or by email tallinkhotels@tallink.ee

Cancellation policy: Free cancellation 24 hours before arrival.

Tallink SPA & Conference Hotel

Sadama 11a, Tallinn

| Room type | Price per room/night |
|-------------------|----------------------|
| Standard (single) | 81€ |
| Standard (twin) | 86€ |



Price includes buffet breakfast, Wifi, bathrobe / slippers, Aqua SPA water park and saunas and VAT.

Promotional code: UNECE30

Booking options: through the website www.tallinkhotels.com or by email tallinkhotels@tallink.ee

Cancellation policy: Free cancellation 24 hours before arrival.

Radisson Collection Hotel Tallinn

Rävala pst. 3, 10143 Tallinn

| Room type | Price per room/night |
|--------------------------|----------------------|
| Collection Single | 125€ |
| Collection Twin / Double | 135€ |



Price includes buffet breakfast in Restaurant MEKK, gym and relaxation area use, wireless internet use all over the hotel and VAT.

Promotional code: UNECE30

Booking options: through the website www.radissonhotels.com, by email to Ms. Hegle Engman hegle.engman@radissoncollection.com or by phone +372 520 9292.

Cancellation policy: Reservations can be cancelled without charge until 48 hours before the arrival day. In case of a no-show or failed cancellation, the room rate for the first night will be charged.



Map with recommended hotels and meetings venues

REGISTRATION / IDENTITY BADGES

Welcome and registration desk will be open at Swissotel Tallinn on 28-29 June and at Tallinn Creative Hub on 30 June 2022.

At the registration desks, participants will receive their identity badges upon presentation of a valid identification document.

For security reasons, participants are kindly requested to wear their identity badge visibly at all times during the event. If you lose your identity badge, please contact the organisers immediately.



Important notice: Access to the meeting venue will only be granted to registered participants who can present a personal identification document.

CATERING

During the joint meeting of the Working Group on Integrated Water Resources Management and the Working Group on Monitoring and Assessment under the Water (28-29 June 2022)

Coffee breaks will be served in the lobby area of the venue. No lunches will be served.

Recommended cafes/ restaurants for lunch (lunch breaks will be between 13:00 and 15:00):

| Café / Restaurant | Walking distance from Swissotel | Price range | Address |
|----------------------------------|---------------------------------|-------------|-----------------------|
| Reval Café | 3 minutes | 5 - 9 EUR | Rävala pst 3, Tallinn |
| Chat Cafe-Restaurant (Stockmann) | 1 minute | 6 – 10 EUR | Liivalaia 53, Tallinn |
| My Sushi (Stockmann), | 1 minute | 5 – 12 EUR | Liivalaia 53, Tallinn |
| Ron Maca restoran (Stockmann) | 1 minute | 8 – 17 EUR | Liivalaia 53, Tallinn |
| Päris Resto | 3 minutes | 18 – 29 EUR | Maakri 30, Tallinn |
| Restaurant Härg | 2 minutes | 13 – 35 EUR | Maakri 21, Tallinn |

During the Special event marking the 30th anniversary of the Water Convention (30 June 2022)

Coffee breaks and lunch will be served in the foyer of the venue.

Persons with **food allergies** are kindly asked to inform the organisers in advance by providing the relevant information when registering on-line for the event.

Reception (29 June 2022)

A **dinner reception** will be held at the **Seaplane Harbour** on 29 June.

A shuttle bus service will be made available between the recommended hotels and the dinner venue.

ARRIVAL/DEPARTURE: TRANSPORTATION FROM/TO THE AIRPORT

Participants are kindly requested to make their own arrangements for transportation from and to the airport.

Ministers, Vice-Ministers, Secretary Generals and accompanying participants will be welcomed and seen off at the Tallinn Airport VIP lounge, and their transfer to and from the airport will also be arranged.

The Tallinn Lennart Meri Airport is located 4 km from the city centre. More information about transportation to leave the airport is available [HERE](#).

By tram - With tram line no. 4, the journey to the city centre takes approximately 15-17 minutes. Information on tram lines and stops can be found [HERE](#). Ticket price: 2€ from the driver or 1.50€ for a QR-ticket bought on Internet or at the ticket machine. More information about tickets [HERE](#).

By bus - Tallinn City Transport Busses No. 2 and No. 65 stop at the airport. You can check out the bus timetable [HERE](#). Tickets (2 EUR) are sold by the bus driver at the entrance of the bus.

By taxi - The fare from airport to the city centre is around 5-10 EUR. It is approximately a 15-minute drive. The airport official taxi partners are: Forus Taxi (+372 612 0000, 1200) and Tallink Taxi (1921). [Open Google Map here](#)

GENERAL INFORMATION ABOUT ESTONIA AND TALLINN

For more information on attractions and sights in Tallinn and Estonia please visit

- <https://www.visittallinn.ee/eng> for information about Tallinn
- <https://www.visitestonia.com/en> for information about Estonia

OTHER PRACTICAL INFORMATION

WiFi is available at Swissotel and Tallinn Creative Hub. The access code will be provided at venues.

Smoking is permitted only outside the venues.

Climate and weather: In the second half of June, the temperature ranges between 14.8°C at night and 18°C in the afternoon. More information at <http://www.ilmateenistus.ee/?lang=en>.

Local Standard Time Zone: GMT +2.

Currency: euro.

Emergency number: 112.

Electricity: 230 volts. Type F power sockets.

COVID-19

Travelling to Estonia and from Estonia to other countries is allowed for everyone but there is a special order in force at the national border. Restrictions related to travelling depend on the risk level currently in force in Estonia and the risk level in the country of departure.

Since 20.12.21, all information related to COVID restrictions in Estonia has been gathered on one website kriis.ee for the sake of user convenience. Detailed information on entering Estonia, depending on the country of origin, can be found at the following address: <https://kriis.ee/en/travelling-crossing-state-border/travelling-estonia/coming-estonia>



CONTACTS

For issues related to financial support and registration:

Mayola Lidome: mayola.lidome@un.org

For advice on substantive matters:

Water.convention@un.org

For logistical issues and visa information:

Kristel Hallop: kristel@konverentsimeistrid.ee

Webpage of the meeting

<https://unece.org/WaterConvention30years>