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**Sent:** Monday, February 7, 2022 7:40 PM

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**Subject:** Decision VII/8b (Austria) – Committee’s information note and template for the plan of action

Dear Ms. Massauer,

Through paragraph 2 (e) of decision VII/8b concerning the compliance of Austria, the Meeting of the Parties to the Aarhus Convention has requested the Party concerned to submit a plan of action, including a time schedule, to the Committee by 1 July 2022 regarding the implementation of the recommendations contained in paragraphs 2 (a), (b) and (d) of that decision.

To assist Parties to prepare their plan of action, the Committee held an open session at its seventy-third meeting (online, 13-16 December 2021) to provide guidance and to answer any questions Parties may have had regarding the form and content of their plan of action.

After taking into account the comments and questions received at the open session at the 73<sup>rd</sup> meeting, the Committee has published its presentation in the form of an information note for Parties on preparing their plan of action. The Committee’s information note is **attached** for your reference.

In addition, in the light of the questions received at the open session, the Committee has prepared a sample template to assist each Party concerned in preparing its plan of action. To this end, please find **attached** the Committee’s template for the plan of action for decision VII/8b concerning Austria. The template is intended to be used flexibly – for example, it may be that two or more of the recommendations in the decision can be addressed together in the plan of action or that the descriptions of the proposed measures and steps to implement particular recommendations may require more or less space.

It is the Committee’s hope that the information note and template will be of assistance to the Parties concerned. Please do not hesitate to contact me if you have any questions regarding either the information note or the template.

Kind regards,

Fiona



**Fiona Marshall**

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