

**MINISTRY OF JUSTICE
OF THE REPUBLIC OF BELARUS**

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22.06.2021 No. 06-12/248
No. _____ to _____

Ecohome, Public Association,
50B-6H Zakharava Street,
220088, Minsk

Submission of information and
documents

In connection with monitoring undertaken by the Ministry of Justice of the Republic of Belarus to review the compliance of the activities of OO Ecohome, a public association ('Ecohome') with the requirements of the legislation of the Republic of Belarus and of the organization's own articles of association, as governed by the first and third paragraphs of Article 24 of the Law of the Republic of Belarus on Public Associations, we request submission to the Ministry of Justice of the Republic of Belarus of the following original documents **by 9 July 2021**:

documents confirming that the public association has a legal address;

a sample form, impressions of Ecohome's seals and stamps;

samples of symbols (flag, emblem, etc.), if Ecohome has any, and documents confirming their state registration;

a list of Ecohome's members as on 1 July 2021;

citizens' applications for membership of Ecohome and decisions taken by the competent body of the public association in considering such applications, for the period 1 January 2018 to 1 July 2021;

information on individuals who have terminated their membership of Ecohome for the period 1 January 2018 to 1 July 2021;

information regarding any business activities carried on by Ecohome;

information on Ecohome's creation of and (or) participation in commercial organizations;

documents relating to lectures, classes, exhibitions, educational and academic conferences and other events held (including online) by Ecohome in the Republic of Belarus, for the period 1 January 2018 to 1 July 2021;

documents on Ecohome's participation (including online) in international

meetings, conferences, forums, etc. held outside the Republic of Belarus, for the period 1 January 2018 to 1 July 2021;

copies of special permits (licences), if any;

copies of minutes of the meetings of Ecohome's highest body for the period from 2010 to July 2021;

minutes of meetings of Ecohome's elected bodies for the period 1 January 2018 to 1 July 2021;

documents concerning the implementation of decisions taken by Ecohome's highest body and its elected bodies;

Ecohome's annual plans of activities and budget plans for the period 1 January 2018 to 1 July 2021;

reports of Ecohome's elected bodies for the period 1 January 2018 to 1 July 2021;

memoranda and documentation relating to checks on Ecohome's internal activities carried out by the auditing committee for the period 1 January 2018 to 1 July 2021;

Ecohome's documents (incoming and outgoing) and daybooks recording incoming and outgoing documentation for the period 1 January 2018 to 1 July 2021;

communications from citizens and legal entities received by Ecohome from 1 January 2018 to 1 July 2021, with appended replies to these communications;

Ecohome's staff register, documents on hiring and release of employees, if any;

documents relating to financing and to expenditure of financial resources from 1 January 2019 to 1 July 2021, inter alia giving information on the proper use of voluntary donations for specific purposes and expenditure of financial resources on holding events as provided for by the articles of association, etc.;

documents relating to publishing activities;

comments and suggestions book.

Original documents submitted to the Ministry of Justice of the Republic of Belarus will be returned after they have been reviewed.

Head of the Department for Non-Profit
Organizations

E.O. Kirichenko