### **PRACTICAL INFORMATION**

#### **UNITED NATIONS OFFICE AT GENEVA - UNOG**

Palais des Nations CH-1211 Geneva 10 T +41 (0)22 917 12 34 www.ungeneva.org

#### **MAKING TELEPHONE CALLS**

#### FROM INSIDE

111 UNOG switchboard 112 Emergency 72900 Lost and found

Telephones are available in the Palais for internal

#### **FROM OUTSIDE**

T +41 (0)22 91 XXXX followed by the five-figure extension number.

call the switchboard. T +41 (0)22 917 12 34

#### SECURITY AND SAFETY SERVICE

T +41(0) 22 917 29 00 T+41(0) 22 917 29 02

#### **PUBLIC TRANSPORTATION**

Pre-paid cards and season tickets are on sale at the newspaper kiosk in the Palais des Nations, located at Door C6.

#### TRAMWAY

#### PLACE DES NATIONS

### BUS

**PLACE DES NATIONS** 

**CHEMIN DE FER GATE (RIGOT)** 

### 5, 8, 11,20, 22, F

11, 22

#### APPIA

8, 20, 22, F

#### A TAXIS PLACE DES NATIONS AND AVENUE DE LA PAIX (PREGNY GATE)

022 331 41 33

#### **ACCREDITATION & IDENTIFICATION BADGES**

All delegates and visitors coming to the Palais des Nations must first register with the organizing Secretariat via Indico (https://indico.un.org)

#### **CONFERENCE DELEGATES**

On arriving for a conference, accredited delegates should visit the Security and Safety Service at the Pregny Gate to collect their identification badges. Delegates must present their national identification card or passport, as well as their confirmation paper. On the first day of a conference, delegates are encouraged to arrive early to allow sufficient time to complete these formalities

#### **PARKING AUTHORIZATIONS**

Parking is not allowed for delegates, but only for staff members. However, parking authorizations are granted for delegates wishing to park on the premises and matching specific conditions. To this end, their permanent mission in Geneva should request authorization in advance to the Security and Safety Service.

#### **SECURITY AT THE PALAIS DES NATIONS**

For security reasons, the identification badge must be worn and visible to UNOG Security staff at all times while visiting UNOG.

#### **OPENING HOURS**

#### **PREGNY GATE**

from Monday to Friday 08:00 a.m. - 5:00 p.m. T +41 (0)22 917 50 02 F +41 (0)22 917 04 94

#### **ACCESS DOORS TO THE BUILDINGS** C6|A15|A17|E40|H60

7:00 a.m. - 7:00 p.m. For any problem, call the Security and Safety Service. T +41(0) 22 917 29 00 T +41(0) 22 917 29 02

#### **UNOG**

The United Nations Office at Geneva is a centre of multilateral diplomacy that provides a dynamic platform for collaboration, dialogue and action on global priorities. It is the representative office of the Secretary-General in Switzerland and the second largest UN duty station, with more than 1,500 staff representing close to 120



www.ungeneva.org

#### **LIBRARY & ARCHIVES**

The reading rooms are open to diplomats, conference delegates, UN staff and external researchers. Reserve a seat for on-site research and submit inquiries at: https://ask.unog.ch/

#### **BUILDING B**

8:30 a.m. - 5:30 p.m.



www.ungeneva.org/en/knowledge/archives www.ungeneva.org/en/knowledge/library

#### **UNITED NATIONS MUSEUM AT GENEVA**

The exhibition, "100 Years of Multilateralism in Geneva" presents unique documents from the UN archives, the UN system, and private collections. The exhibition explores the evolution of the multilateral system since the creation of the League of Nations to the work of the United Nations today. It outlines the contours of multilateralism and highlights the exceptional role that Geneva plays on the international level, while revealing some of the little-known aspects of multilateral diplomacy

Inquiries for guided tours and group visits at: museum-gva@un.org

#### **BUILDING B - 1<sup>ST</sup> FLOOR**

9:00 a.m. - 5:00 p.m.



https://www.ungeneva.org/en/knowledge/ museum



**UNOGLibrary** 



@UNOGLibrary

### **USEFUL**

#### **TWITTER**



@UNGeneva https://twitter.com/UNGeneva



@ONUGeneve https://twitter.com/ONUGeneve

#### **FACEBOOK**



https://www.facebook.com/UNGeneva



https://www.facebook.com/UNOGLibrary



https://www.facebook.com/UNHRC

#### **FLICKR**



https://www.flickr.com/photos/unisgeneva/

#### **INSTAGRAM**



https://www.instagram.com/UNGeneva/

#### YOUTUBE

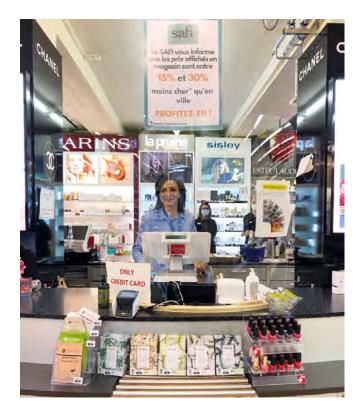


https://www.youtube.com/user/ UNinformationGeneva

#### LINKEDIN



https://www.linkedin.com/company/unitednations-office-at-geneva



Building S - Floor -1



**SOUVENIRS / BOOKSHOP** Building E - 2<sup>nd</sup> Floor



**UNITED NATIONS MUSEUM AT GENEVA** Buildina B - 1st Floor



**SERPENT BAR** Building E - 1st Floor



**BUILDING H** 

# WELCOME TO THE UNITED NATIONS OFFICE AT GENEVA A PRACTICAL GUIDE



مر جنا تکہ

联合国日内瓦办事处 欢迎光临

#### **BIENVENUE**

ДОБРО ПОЖАЛОВАТЬ

**BIENVENIDO** 

SECURITY AND **SAFETY SERVICE** 72900

**EMERGENCY** 



### **ACCESS DOORS** TO THE BUILDINGS

**OPEN ACCESS** 7:00 a.m. - 7:00 p.m.: C6 | A15 | A17 | E40

Open access 08.00 a.m. - 6:00 p.m.:51

Open access for guided tours: **E39** 

DOORS UNDER PERMANENT ACCESS CONTROL **AUTHORIZED BADGES ONLY:** 

Door S2 Door C21 Door D9

Door A13 Door A18 Door B20

Door **H60** 

Door **A15** | Ground floor near the Cafeteria Door A13 | 2<sup>nd</sup>, 3<sup>rd</sup> and 5<sup>th</sup> floors Door **C6** | Ground floor, 1st, 2nd, 3rd and 4th floors Door **E40** | 1st, 3rd and 6th floors Door A17 | 3rd floor Door B20 | Ground floor Door **H60** | All floors

& Accessibility at the Palais des Nations premises is more limited than usual due to the ongoing renovation works.

For accessible routes throughout the premises, please visit our updated <u>webpage</u>.

### & ACCESSIBLE DOORS

Open access 7:00 a.m. - 7:00 p.m.: Doors C6 | A15 | E40 | H60

## ACCESSIBLE TOILETS

MAIN ENTRANCE | Ground floor, 1st floor TEMPUS | Ground floor

### **SERVICES** CURRENT OPENING TIMES OF THESE SERVICES ARE AVAILABLE ON OUR <u>WEBSITE</u>.

Carlotte Committee	FLOOR	DOOR
1 SAFI SHOP / POST OFFICE	-1	S1
2 MEDICAL SERVICE	1	S1
3 PRESS BAR	0	C6
4 SALON SUISSE	3	C6
5 CAFETERIA	0	A13 15
6 DELEGATES RESTAURANT	8	A13 15
GUIDED TOURS  www.ungeneva.org  UN STAMPS	2	E39

	FLOOR	DOOF
8 BOOKSHOP/SOUVENIRS	2	E40
9 SERPENT BAR PASTA CORNER	1	E40
UBS BANK / UNFCU BANK	2	E40
1 BAR PALETTE	6	E40
(12) GRAB 'N' GO	2	H60
(B) CLIENT SUPPORT CENTRE	1	H60

### **CONFERENCE ROOMS**

<b>BUILDING A</b>	FLOOR	DOOR
ROOMS III, V	1	C6
ROOMS VI, VII, VIII, IX	3	A13
ROOMS X, XI, XII	3	A15
ROOM XIV	1	A18
ROOM XV	2	A11
ROOM XVI	5	A13 15
CONCORDIA 1-5	2	A13 15
ASSEMBLY HALL	3	A13 15
BUILDING B	FLOOR	DOOR
LIBRARY	4	D.2.0

ASSEMBLY HALL	3	A13 15
BUILDING B	FLOOR	DOOR
. <mark>IBRARY</mark> 3:30a.m 5:30 p.m.	1	B20
JNITED NATIONS MUSEUM AT GENEVA 9:00a.m5:00p.m.	1	B20
ARCHIVES READING ROOM 8:30a.m5:30p.m.	3	B20

<b>BUILDING C</b>	FLOOR	DOOR
ROOMS I, II	1	C6
ROOM IV	3	C6
COUNCIL CHAMBER	1	C6
BUILDING E	FLOOR	DOOR
ROOMS XVII, XVIII	1	E40
ROOMS XIX, XX	3	E40
ROOMS XXI, XXII, XXIII, XXIV, XXV, XXVI, XXVII	1	E40
BUILDING S	FLOOR	DOOR
C1	0	CO

BUILDING S	FLOOR DOOR	
ROOM S1	0 S2	
ROOMS <b>S2, S3, S4</b>	3 S2	
ROOM S5	4 52	
TEMPUS	FLOOR	
1, 2, 3	0	

