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## Economic Commission for Europe

### Administrative Committee for the TIR Convention, 1975

#### Seventy-sixth session

Geneva, 13 and 14 October 2021

Item 3 (b) (i) of the provisional agenda

**Activities and administration of the TIR Executive Board:**

**Administration of the TIR Executive Board and the TIR secretariat:**

**Status report on the accounts for the year 2020**

### Approval of the final accounts for the year 2020

#### Note by the secretariat

#### I. Introduction

1. The present document is submitted pursuant to Annex 8, Article 11, paragraph 4 of the TIR Convention, 1975, which stipulates that the TIR Executive Board (TIRExB) “shall report on its activities, including the submission of audited accounts, to the Administrative Committee at least once a year or at the request of the Administrative Committee.”

#### II. Final accounts for the year 2020

2. The total budget and cost plan for the TIR Executive Board (TIRExB) and the TIR secretariat for the year 2020 including the programme support costs (13 per cent of total budget), amounted to US\$ 1,650,026 (i.e., cost plan US\$ 1,460,200 plus 13 per cent programme support costs US\$ 189,826) (ECE/TRANS/WP.30/AC.2/2019/19).

3. The final accounts for the year 2020, prepared by the competent Finance Services of the United Nations, were transmitted to the TIR secretariat on 12 August 2021.

4. According to these final accounts, TIRExB and the TIR secretariat had operating expenditures in 2020 in the order of US\$ 1,236,726 and programme support costs (13 per cent of operating expenditures) in the amount of US\$ 160,777, total expenditures of US\$ 1,397,502. The leftover for the year 2020 amounts to US\$ 252,524 (see the following table).

Table 1  
**Final accounts for the year 2020**

Local Technical Cooperation Trust Fund Transport International Routier – TIR  
 Allotment Account No: E211-ECE-TN-213 (M1-32ECE-000062)

<i>Object of expenditure</i>	<i>2020 Released</i>	<i>Expenditures as of</i>	<i>Leftover as at</i>
	<i>budget</i>	<i>31-Dec-20</i>	<i>31-Dec-20</i>
	<i>US\$</i>	<i>US\$</i>	<i>US\$</i>
	<i>(1)</i>	<i>(2)</i>	<i>(3) = (1)-(2)</i>
Staff and personnel costs	1 206 000	1 185 940	20 060
Travel (official travel of staff, travel of meeting participants)	78 700	3 776	74 924
Operating and other direct costs (e.g. staff training, communication costs, pouches, postage, hospitality etc.)	78 000	30 849	47 151
Contractual services	60 000	3 986	56 014
Equipment, vehicles and furniture	37 500	12 174 <sup>1</sup>	25 326
<b>Sub-Total</b>	<b>1 460 200</b>	<b>1 236 726</b>	<b>223 474</b>
Programme Support Cost (approx. 13% of Total)	189 826	160 777	29 049
<b>Grand Total</b>	<b>1 650 026</b>	<b>1 397 502</b>	<b>252 524</b>

5. The following summary table shows the fund statement as at 31 December 2020.

Table 2  
**Fund statement as at 31 December 2020**

Local Technical Cooperation Trust Fund on "Transport International Routier" (TIR)  
 Allotment Account No: E211 ECE-TN-213 (M1-32ECE-000062)

	<i>Currency</i>	<i>US\$</i>
Unencumbered balance as of 31 December 2019		1 304 542
Reserve early termination UNECE/IRU Agreement		305 000
Actual fund balance at 31 December 2019 <sup>2</sup>		1 609 542
2020 Contribution received in 2019 (transferred by the IRU by 14/11/2019)		1 106 233
<b>Total unencumbered balance and fund reserve as at 31 December 2019</b>		<b>2 715 775</b>
Less: Direct Expenditures 2020	1 236 726	
Less: Programme support costs for 2020	<u>160 777</u>	
<b>Less: Total Expenditures for 2020</b>		<b>1 397 502</b>
Plus:		
Interest income and other miscellaneous income 2020	27 209	
<b>Plus: Total contribution/income received in 2020<sup>3</sup></b>		<b>27 209</b>
<b>Actual fund balance at 31 December 2020<sup>4</sup></b>		<b>1 345 482</b>

<sup>1</sup> An amount of US\$ 4,217 incurred for software subscription was attributed to Supplies, commodities and materials category as required by the UMOJA system.

<sup>2</sup> Slight variances appear due to adjustments in the UMOJA system. See document ECE/TRANS/WP.30/AC.2/2020/14.

<sup>3</sup> Exclusive of the 2020 contribution received in 2019.

<sup>4</sup> Inclusive of: Provision for termination UNECE/IRU Agreement, Provision for Installation and Separation Costs, operation Cash Reserve that are forwarded year-to-year. Exclusive of the 2020 contribution received in 2019.