

# Economic Commission for Europe

## Inland Transport Committee

### Working Party on the Transport of Dangerous Goods

#### 109th session

Geneva, 3–7 May 2021

Item 1 of the provisional agenda

#### Adoption of the agenda

27 April 2021

## Organization of the 109th session

### Note by the secretariat

### Schedule and format of the session

1. Following consultations with the Bureau of the Working Party and considering the number of documents submitted, it has been agreed to reduce the number of meeting days to four as follows:

The Working Party will meet in informal meetings, without interpretation on:

- 4 May, morning and afternoon sessions; and
- 6 May, afternoon session.

The Working Party will meet in hybrid formal meetings, with interpretation in English, French and Russian, on:

- 5 May, morning and afternoon sessions; and
- 6 and 7 May, morning sessions.

### Hybrid informal meetings without interpretation (4 and 6 May 2021)

2. On 4 May, morning and afternoon, and 6 May afternoon, the Working Party will meet in WebEx-based informal hybrid meetings i.e. with the possibility to participate either remotely or in-person in the allocated room in the Palais. These informal meetings will be held in English only (i.e. **without interpretation services**) and aim to discuss the documents on the agenda for the session. Final decisions on proposed texts and conclusions will only be taken during the hybrid official sessions on 5-6 May.

3. Details about how to connect and use the platform will be circulated a few days in advance to the session, to all registered participants.

#### Provisional timetable of the informal meetings:

Tuesday 4 May: 9h30-12h30 and 14h30-17h30

Thursday 6 May: 14h30-17h30

### Hybrid official meetings with interpretation (5-7 May 2021)

4. On 5 May, morning and afternoon, and 6 and 7 May morning, the Working Party will meet in official hybrid meetings i.e. with the possibility to participate online or in the allocated room in the Palais. These meetings will be held **with simultaneous interpretation into English, French and Russian** using the interpretation platform “Interprefy”.

5. During these sessions, the Working Party will be able to take decisions on proposals and adopt the draft report of the meeting.

**Provisional timetable of the official meetings:**

Wednesday 5 May: 10h-12h and 14h30-16h30

Thursday 6 and Friday 7 May: 10h-12h

6. A test of the Interprefy platform and connexions will also be scheduled prior to the morning session on Thursday morning.
7. Details about how to connect and use the platform will be circulated a few days in advance to the session, to all registered participants.

**Conduct of business****Comments on documents**

8. To facilitate the discussions and the work of the interpreters during the formal session, delegations are invited to submit, as much as possible, their comments in advance in informal documents.

**Quorum and voting**

9. In accordance with the Rules of Procedures of the Working Party (ECE/TRANS/WP.15/190/Add.1), the secretary will check the quorum (online and in the room) to declare the official meetings open and to take decisions.
10. Considering the format of the meeting and the time in the biennium, the Chairs might decide to adopt only decisions taken by consensus and to delay decisions for which a vote would be needed until the next session.

**Registration**

11. All delegates (i.e: attending virtually or in person) should register online at:  
<https://indico.un.org/event/35291/>
  12. Please note that registration through INDICO is mandatory for participants wishing to attend in person (including for those with a long-duration badge). The secretariat will not be able to register you onsite and Security will not grant access to the premises to those who are not previously registered through INDICO.
  13. The registration through this platform is mandatory for all meetings taking place in Geneva to allow a quick COVID-19 response, if necessary. Nameplates in the rooms will be set up for those who registered with INDICO taking into account the social distancing.
-