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## Economic Commission for Europe

### Administrative Committee for the TIR Convention, 1975

#### Seventy-third session

Geneva, 14 and 15 October 2020

Item 4 (b) (i) of the provisional agenda

**Activities and administration of the TIR Executive Board:**

**Administration of the TIR Executive Board and the TIR secretariat:**

**Status report on the accounts for the year 2019**

## Approval of the final accounts for the year 2019

### Note by the secretariat

#### I. Introduction

1. The present document is submitted pursuant to Annex 8, Article 11, paragraph 4 of the TIR Convention, 1975, which stipulates that the TIR Executive Board (TIRExB) “shall report on its activities, including the submission of audited accounts, to the Administrative Committee at least once a year or at the request of the Administrative Committee.”

#### II. Final accounts for the year 2019

2. The total budget and cost plan for the TIR Executive Board (TIRExB) and the TIR secretariat for the year 2019 including the programme support costs (13 per cent of total budget), amounted to US\$ 1,687,090 (i.e., cost plan US\$ 1,493,000 plus 13 per cent programme support costs US\$ 194,090) (ECE/TRANS/WP.30/AC.2/2018/10).
3. The final accounts for the year 2019, prepared by the competent Finance Services of the United Nations, were transmitted to the TIR secretariat on 11 August 2020.
4. According to these final accounts, TIRExB and the TIR secretariat had operating expenditures in 2019 in the order of US\$ 1,125,487 and programme support costs (13 per cent of operating expenditures) in the amount of US\$ 146,313 total expenditures of US\$ 1,271,800. The leftover for the year 2019 amounts to US\$ 415,290 (see the following table).



Table 1

**Final accounts for the year 2019**

Local Technical Cooperation Trust Fund Transport International Routier – TIR

Allotment Account No: E211-ECE-TN-213 (M1-32ECE-000062)

<i>Object of expenditure</i>	<i>2019 Released</i>	<i>Expenditures as of</i>	<i>Leftover as at</i>
	<i>budget</i>	<i>31-Dec-19</i>	<i>31-Dec-19</i>
	<i>US\$</i>	<i>US\$</i>	<i>US\$</i>
	<i>(1)</i>	<i>(2)</i>	<i>(3) = (1)-(2)</i>
Staff and personnel costs	1 280 000	1 020 670	259 330
Travel (official travel of staff, travel of meeting participants)	110 000	66 307	43 693
Operating and other direct costs (e.g. staff training, communication costs, pouches, postage, hospitality etc.)	63 000	21 871	41 129
Contractual services	30 000	6 710	23 290
Equipment, vehicles and furniture	10 000	9 929	71
<b>Sub-Total</b>	<b>1 493 000</b>	<b>1 125 487</b>	<b>367 513</b>
Programme Support Cost (approx. 13% of Total)	194 090	146 313	47 777
<b>Grand Total</b>	<b>1 687 090</b>	<b>1 271 800</b>	<b>415 290</b>

5. The following summary table shows the fund statement as at 31 December 2019.

Table 2

**Fund statement as at 31 December 2019**

Local Technical Cooperation Trust Fund on "Transport International Routier" (TIR)

Allotment Account No: E211 ECE-TN-213 (M1-32ECE-000062)

	<i>Currency</i>	<i>US\$</i>
Unencumbered balance as of 31 December 2018		1 270 528
Reserve early termination UNECE/IRU Agreement		305 000
Actual fund balance at 31 December 2018 <sup>1</sup>		1 575 528
2019 Contribution received in 2018 (transferred by the IRU by 14/11/2018)		1 194 039
<b>Total unencumbered balance and fund reserve as at 31 December 2018</b>		<b>2 769 567</b>
Less: Direct Expenditures 2019	1 125 487	
Less: Programme support costs for 2019	<u>146 313</u>	
<b>Less: Total Expenditures for 2019</b>		<b>1 271 800</b>
Plus:		
Interest income and other miscellaneous income 2019 <sup>2</sup>	109 653	
<b>Plus: Total contribution/income received in 2019<sup>3</sup></b>		<b>109 653</b>
<b>Actual fund balance at 31 December 2019<sup>4</sup></b>		<b>1 607 420</b>

<sup>1</sup> Slight variances appear due to adjustments in the UMOJA system. See document ECE/TRANS/WP.30/AC.2/2019/16.

<sup>2</sup> Biennial interest and other income credited for the years 2018–2019. See document ECE/TRANS/WP.30/AC.2/2019/16.

<sup>3</sup> Exclusive of the 2020 contribution received in 2019.

<sup>4</sup> Inclusive of: Provision for termination UNECE/IRU Agreement, Provision for Installation and Separation Costs, operation Cash Reserve that are forwarded year-to-year. Exclusive of the 2020 contribution received in 2019.