

UNECE-ESCAP eCITES Party Readiness Report for electronic Permit Information Exchange

The purpose of the eCITES Party Readiness Report is to provide basic information of the national eCITES system of a Party. It will be used by other Management Authorities to prepare EPIX pilot projects with the Party.

Please send the report to Markus.Pikart@un.org and lim6@un.org

Suggested structure of the eCITES EPIX Readiness Report

1. Describe your CITES permit process
 - Describe Appendix I and II permit process in the country (export and import). Does it include stricter domestic measures and what are these?
 - Explain the permit flow: Applicant, MA, SA, Inspection Service and Customs clearance
 - How do you interact with Customs? Is there electronic information exchange?
 - Do you receive information on actual quantities exported and imported and if so how?
 - What are the main issues in your CITES permit process?
 - Provide some statistics (number of permits, time to issue, permit costs, ..)
2. Describe your electronic Permit system
 - Describe the functionalities (business processes) that your eCITES system supports. Use the 3 steps of the [eCITES Implementation Framework](#) (ePermit, eControl, eReport, see below). For example, in the ePermit step: can a trader make a permit request online, how does the system support an internal permit validation and approval process, how good does it check code lists and species names, how do you issue permits, is there control of quotas, ..)

***ePermit** - Simplified permit issuance: This pillar provides automation mainly between the CITES Management Authority and the exporters and importers. It automates business processes related to request of permits by traders, assessment of risks and scheduling of inspection, logging of inspection results, issuance of permit including electronic records of the permits, and electronic payment of fees.*

***eControl** - Border agency collaboration for better controls: This pillar implements automated procedures between the Management Authority and other nationally designated CITES control agencies, thus providing automation on the*

national level. This includes exchange of permit data with Customs and any other nationally designated border agencies, use of electronic risk management techniques, improved data validation, Single Window integration of permits. How do you receive information on actual quantities from Customs?

***eReport** -Automated reporting: This pillar implements automated exchange of data between a Management Authority and the CITES Secretariat to meet annual reporting requirements.*

- Describe the current state of eCITES system and envisaged updates/changes: Who develops and maintains your eCITES system? Are major upgrades/changes planned in the next 2 – 3years? If software development is needed for EPIX, which agency would be in charge and what would be the process to get this work done (internal development or external procurement process, what would be the timeframe to start EPIX development work, etc.).
- Contacts and Focal points: Who is the focal point for managing the EPIX pilot? Who would be the focal points for technical testing and for functional testing?
- Please add samples of your permits, preferred with data filled in. Permit samples will only be shared among MAs.