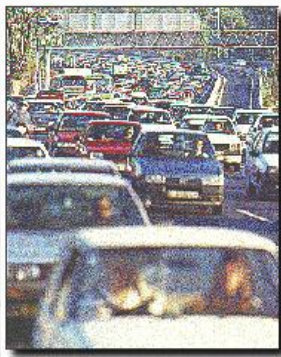


# UNECE Global Standards Setting



Transport



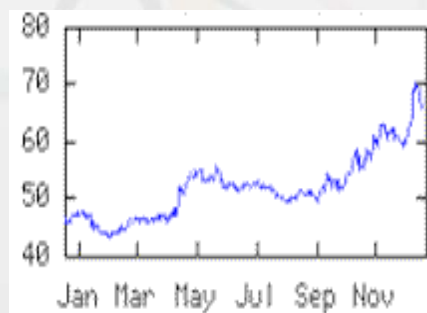
Trade



Energy



Environmental policy



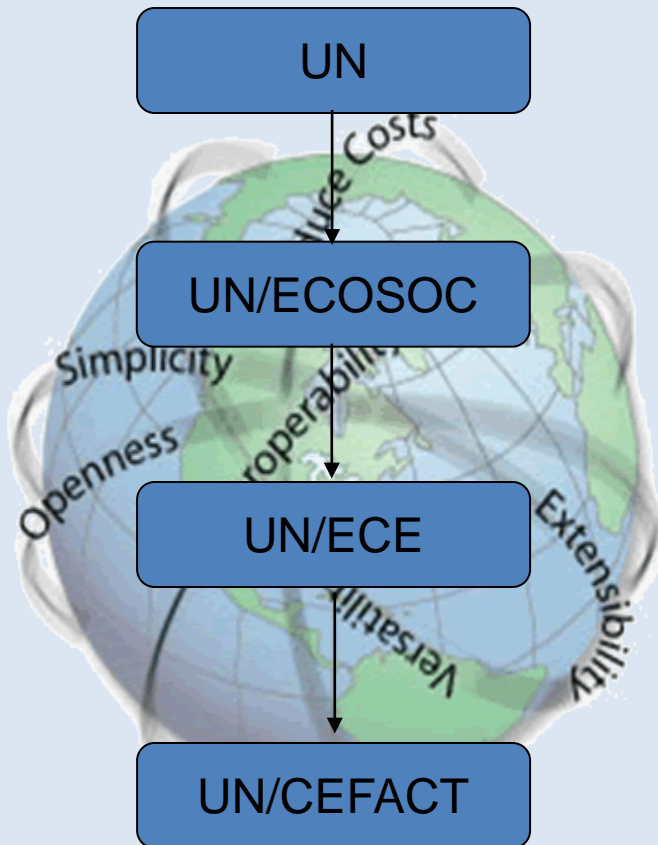
Statistics



Housing

# Trade Facilitation Recommendations and Standards

## UN Centre for Trade Facilitation and Electronic Business (UN/CEFACT)



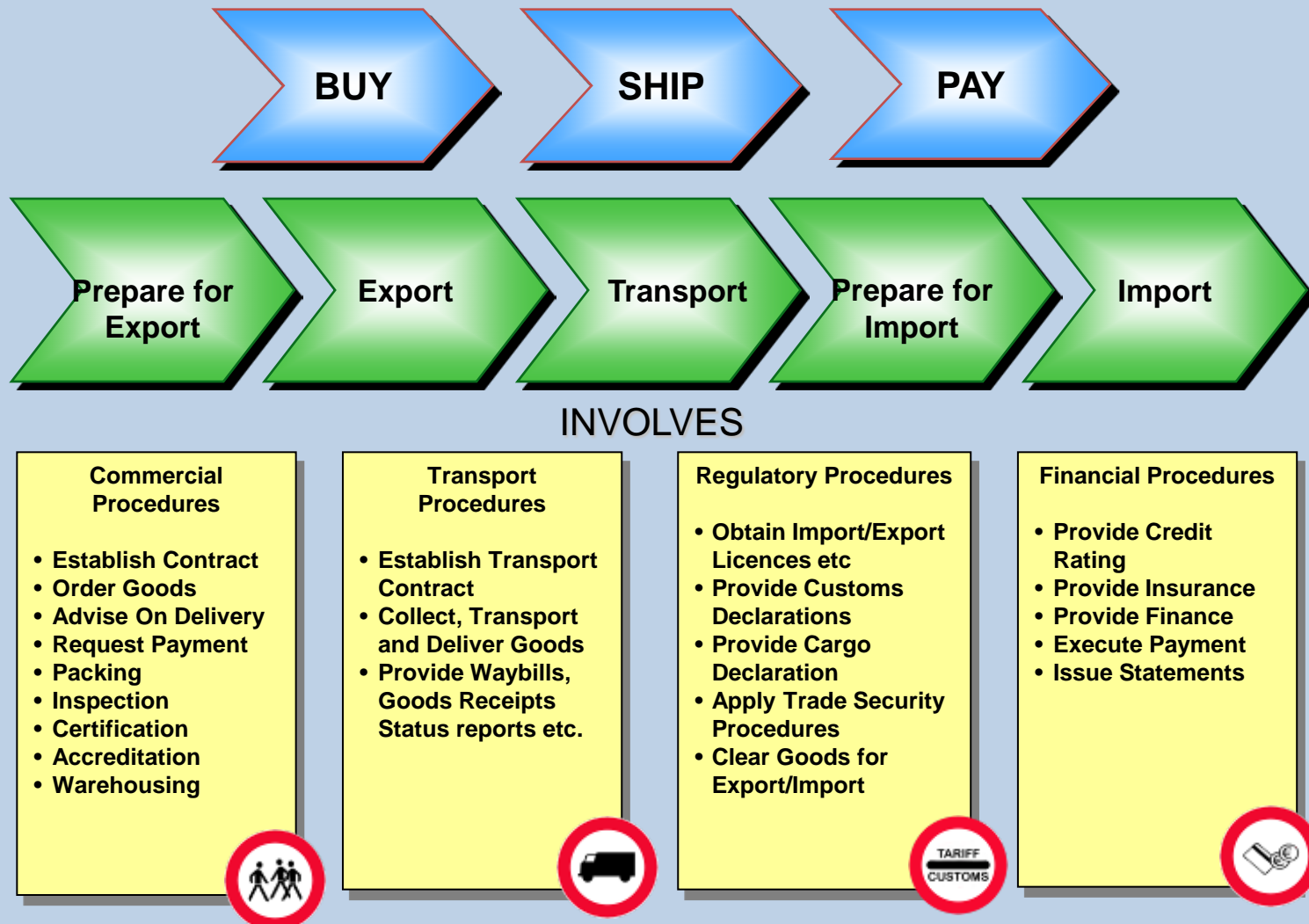
### Some Examples:

- Recommendation 1 - UN Layout Key for Trade Documents (ISO 6422)
  - Recommendation 4 - Trade Facilitation Bodies
  - Recommendation 25 - UN/EDIFACT (ISO 9735)
  - Recommendation 33, 34, 35 - Single Window
- Plus:
- Recommendation 16 – UN/LOCODE

• [www.unece.org/cefact.html](http://www.unece.org/cefact.html)

**Global Remit**

# UN/CEFACT International Trade Transaction Model



Rec:19  
Mode of Transport

Rec:16  
UN/Locode

ISO Country  
Code

Rec: 17  
Payment  
Terms

at Professional - [UNSAID\_SAMPLE.pdf]

Document Tools Advanced Window

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UNE Docs

EXPOR T CUSTOMS DECLARATION

1 Declaration

1 Consignor / Exporter

3 Forms 4 Loading lists

5 Items 6 Total packages 7 Reference number

9 Person responsible for financial settlement

10 Country first 11 Trading 13 CAP

14 Consignee / Representative

15 Country of despatch / export 17 Country dest.in.Code

16 Country of origin 17 Country of final destination

18 Identity and nationality of means of transport : departure 19 Ctr. 20 Delivery terms

21 Identity and nationality of active means of transport crossing the border 22 Currency and total amount invoiced

25 Mode of transport 26 Inland mode 27 Place of loading 28 Financial and banking data

29 Office of exit 30 Location of goods

31 Marks and numbers - Container No(s) - Numbers and kind

32 Article No. 33 Commodity code

34 Country origin code 35 Gross mass (kg)

Rec:9  
Currency Code

Commodity  
Code

Rec: 28  
Means of  
Transport

Rec: 21  
Package Codes

Rec:20 Units of  
Measurement

# Electronic Documents

## Electronic Document Exchange XML or UN/EDIFACT

**EXPORT CARGO SHIPPING INSTRUCTIONS**

**CONSIGNEE**  
 A Consignee VMT no. [ ]  
 B Consignee VMT no. [ ]  
 C Freight Forwarder VMT no. [ ]  
 D Other address VMT no. [ ]

**SHIPPING INSTRUCTIONS**  
 E Place of origin [ ]  
 F Place of destination [ ]  
 G Place of delivery [ ]  
 H Place of receipt [ ]  
 I Place of loading [ ]  
 J Place of unloading [ ]  
 K Place of storage [ ]  
 L Place of transport [ ]  
 M Place of delivery [ ]  
 N Place of receipt [ ]  
 O Place of loading [ ]  
 P Place of unloading [ ]  
 Q Place of storage [ ]  
 R Place of transport [ ]  
 S Place of delivery [ ]  
 T Place of receipt [ ]  
 U Place of loading [ ]  
 V Place of unloading [ ]  
 W Place of storage [ ]  
 X Place of transport [ ]  
 Y Place of delivery [ ]  
 Z Place of receipt [ ]

**DOCUMENTATION**  
 A B C D E  
 F G H I J K L M N O P Q R S T U V W X Y Z



```
<?xml version="1.0" encoding="UTF-8"?>
<n:Invoice
  xmlns:n="urn:oasis:names:tc:ubl:Invoice:1.0:0.70"
  xsi:schemaLocation="urn:oasis:names:tc:ubl:Invoice:1.0:0.70
    UBL_Library_Op70_Invoice.xsd">
  <cat:ID>token</cat:ID>
  <cat:IssueDate>2003-02-14</cat:IssueDate>
  <n:TaxPointDate>2003-02-14</n:TaxPointDate>
  <cat:BuyerParty>
    <cat:PartyName>
      <cat:Name>Bills
    </cat:PartyName>
  </cat:BuyerParty>
  <cat:SellerParty>
    <cat:PartyName>
      <cat:Name>Joes Office
    </cat:PartyName>
  </cat:SellerParty>
  <cat:ID>1</cat:ID>
  <cat:InvoiceQuantity>
    <cat:Item>
      <cat:Description>Pencils, box #2
    </cat:Item>
  </cat:InvoiceQuantity>
  </n:Invoice>
```

**FIATA Freight Forwarding Instructions**

**CONSIGNEE**  
 LX Logistics mbH  
 Bornackerstrasse 19  
 DE-69115 Heidelberg  
 Germany  
 ID: 323 / 9

**CONSIGNEE REFERENCE NUMBER**  
 SD-0599-22

**Freight forwarder**  
 88 and Co  
 12 Rue de la  
 République  
 FR-93000 Paris  
 France  
 ID: CD-3 / 84794  
 Tax Ref: 505-646  
 Contact: Philippe Yvon M  
 TEL: +33450012154

**Country of origin**  
 DE  
 Germany

**Documentary credit reference**  
 AET-10869  
 2003-10-20

**Goods ready for shipment**  
 Place: DEHEI Heidelberg  
 Date: 2004-10-28

**Conditions of sale**  
 Code: Not applicable row

**Mode of transport**  
 Rail

**Transport insurance**  
 Covered by Consignee

**Insurance conditions**  
 Freight Prepaid  
 Currency and value insured: 20,000 CHF

**Place of destination**  
 FRPAR Paris

**Units and numbers**  
 1 AQLMA Trading  
 NR, 1-6 Order 0-535/1

**No and type of packages**  
 6 Cases

**Description of goods**  
 Cylinder-Press Completely Assembled

**Community code**  
 31452224

**Gross weight**  
 325 KG

**Net weight**  
 350 MTQ

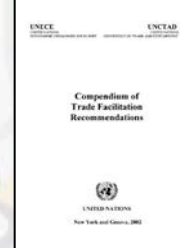
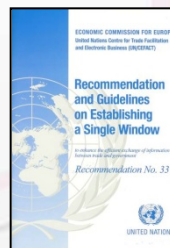
## Electronic Edit Form

Paper Document  
aligned to UN Layout Key

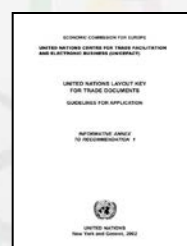
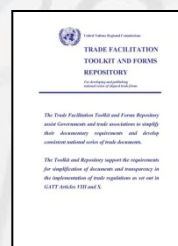
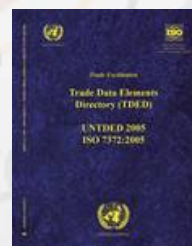


# UNECE's Work for SWs

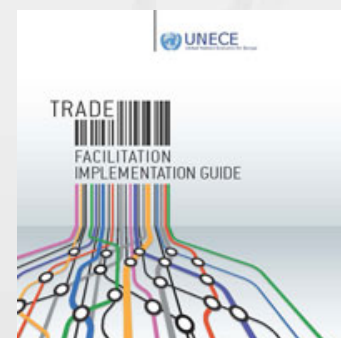
**UNECE  
Policy  
Rec.s  
UN/CEFACT**



**UNECE  
Standards  
UN/CEFACT**



**UNECE /  
UNNEXt  
Guidelines,  
Briefs, Case  
Studies**




Outreach and Support

## Starting up a National Trade Facilitation Committee (NTFC)?

- **UNECE Recommendation 4 on National Trade Facilitation Committees – with Guidelines – just revised this week!**
- **UNECE Recommendation 40: Consultation Approaches - New**
- **UNECE TF Road Map Guide - New**

[Home](#) [Domains](#) [Suggested Itineraries](#) [Instruments](#) [Organizations](#) [Contact](#)



Welcome to the  
**Trade Facilitation Implementation Guide**



Domains



Itineraries



Instruments



Organizations



**tfig.unece.org**



# TRAINING WITH THE GUIDE



## ToT workshops:

- ❖ In the 5 regions of the world
- For whom?
  - ❖ Experts/trainers who will train policy makers and managers involved in TF reforms

## The ToT package:

- Helps organize, conduct and evaluate workshops based on the Guide



# Partnership is Key !



**All UNECE and UN/CEFACT  
Recommendations, codes, standards and  
publications are available for free on our  
website at:**

- [www.unece.org/](http://www.unece.org/)
- [www.unece.org/trade](http://www.unece.org/trade)
- [www.unece.org/cefact/](http://www.unece.org/cefact/)
- [tfig.unece.org](http://tfig.unece.org)

**E-mail: [tom.butterly@unece.org](mailto:tom.butterly@unece.org)**