UNECE Workshop on Statistical Data Collection
(10–12 October 2017)

INFORMATION NOTICE No. 2
ORGANISATIONAL ARRANGEMENTS

At the kind invitation of Statistics Canada, this workshop will begin at midday on Tuesday 10 October and will finish by 5:00pm on Thursday 12 October.

I. MEETING VENUE

1. The workshop will take place at:
   Statistics Canada
   Simon A. Goldberg Conference Centre (SAG)
   RHC Building
   100 Tunney’s Pasture Driveway
   Ottawa, Ontario K1A 0T6.

II. ACCOMMODATION

2. Participants are requested to make their own travel arrangements and hotel reservations, and are reminded that they are responsible for covering all related costs. However, the Appendix to this document contains a list of hotels near to the meeting venue and transport links.
III. VISAS

3. For most countries, a visa or an Electronic Travel Authorization (eTA) is required to visit Canada. All participants attending the workshop are therefore requested to have a valid passport, and a visa or eTA as appropriate.

4. For exact procedures to obtain a visa or an eTA, participants should follow the instructions available on the following website: [http://www.cic.gc.ca/english/visit/apply-how.asp](http://www.cic.gc.ca/english/visit/apply-how.asp).

5. Applications for visas should be made to the embassy of Canada in your country of residence, with a reference to the UNECE Workshop on Statistical Data Collection. If necessary, a letter to facilitate obtaining a visa can be requested from the organizers using the contact details below.

IV. MEETING DOCUMENTS

6. Papers will be made available via the UNECE website at the following location: [https://www.unece.org/index.php?id=45491#/](https://www.unece.org/index.php?id=45491#) Presentations will be added to this web site after the workshop. Documents posted on the website before the workshop will not be distributed in the conference room. You are encouraged to save paper by reading documents on your electronic devices where feasible.

7. Those who are contributing papers and presentations to this event have been sent instructions on how to submit these documents. Please note that for security reasons, use of USB memory sticks for transferring files at the meeting venue is strongly discouraged.

V. ENTERING THE PREMISES OF THE MEETING VENUE

8. Statistics Canada’s offices are located at Tunney’s Pasture. The registration for the conference will be held in the R.H. Coats building (100 Tunney’s Pasture). Please refer to the adjacent picture, and the map in Appendix A.

9. Only delegates who have registered online prior to the meeting will be able to enter the building. – The deadline for online registration is by Friday 18 August 2017 at the following site: [https://www2.unece.org/uncdb/app/ext/meeting-registration?id=8Ab_jq](https://www2.unece.org/uncdb/app/ext/meeting-registration?id=8Ab_jq) (Online registration is sufficient, and it is not necessary to have a copy of the registration form.)

10. On the first day of the meeting, registration begins from 12:00, and participants are requested to arrive in good time to allow security badges and other material to be allocated to them. Participants are requested to bring their passport as a form of identification.

11. The workshop will take place in the Simon Goldberg Conference room, located in the basement of the R. H. Coats building. - After passing through the main entrance of the R.H. Coats, you will then take a designated elevator down to the conference room.

VI. ON-SITE FACILITIES

12. The toilets are located in the Conference room, near the entrance. The cafeteria is located down the hall from the conference room.

13. Please note that wireless internet is not available on the site.

14. Please remember to bring the necessary socket converters for your laptop computers or handheld devices, if required to connect them to the electricity supply. Canada uses the 120 volts electrical socket.
VII. TRANSPORT - From the Airport to the Downtown area

15. To get from the airport to the downtown area, various transportation options are available. For additional details on the Ottawa airport please see: http://www.ottawa-airport.ca

By bus from the airport

16. The public transit system, OC Transpo offers service directly to and from the airport. Bus #97 departs from pillar 14 outside the level one arrivals area. The bus costs CAD $3.65 (seniors 65+ CAD $2.75) and stops at major hubs throughout the city, where riders can transfer if need be. Bus tickets are available at the ground transportation desk in the airport and buses also take cash (exact fare required). Many buses are accessible to wheelchairs.

By taxi from the airport

17. The average cost to take a cab from the airport to downtown Ottawa is between CAD $30 and $40. The vehicles are plentiful and are available outside of the arrivals terminal. The Ottawa International Airport is about 20 minutes from downtown Ottawa.

Blueline Taxi  Capital Taxi
Tel: 613-238-1111  Tel: 613-744-3333

VIII. TRANSPORT – Transportation in the Downtown area.

18. It is straightforward to get from the downtown area to the meeting location by bus as Tunney’s Pasture is a major bus hub and buses ride on a reserved line. A useful trip planner tool is available on the OC Transpo website: www.octranspo.com.

19. The nearest bus stop to the R. H. Coats building is called Tunney’s Pasture Station.

X. GOOD TO KNOW

20. A bank and cash withdrawal machine that dispenses Canadian dollars is located in the lobby of the R.H. Coats building. It’s called the “Alterna Savings”.

21. Ottawa is a vibrant and historic city, as well as seat of Canada's federal government. It is a distinctive North American city with a European flair, with the accessibility, atmosphere and charm of a smaller urban centre, with many green spaces, parks, cycling paths and nearby rural and wilderness areas.

22. October is a great time to visit Canada, with cool but comfortable temperatures, and potentially spectacular autumn foliage. Average temperature in October is 12 to 16 C, though temperatures and weather conditions may vary greatly during any given day.

23. The following sites may be of assistance to any participants who may wish to explore the wider region around Ottawa, Gatineau and the National Capital Region of Canada. These links provide updates about current events and activities in the area.

- Ottawa Tourism: http://www.ottawatourism.ca/
- City of Ottawa: http://www.ottawa.ca/visitors/index_en.html
- Travel and Tourisme Government of Canada https://travel.gc.ca/
XI. FURTHER INFORMATION

24. For particular questions about local issues in Ottawa, you may contact the hosts, via email or phone:

Lise Rivais,
Collection Planning & Research Division
Division de la Planification et de la Recherche en Matière de Collecte
Tel: +1 613 951 9786, email: lise.rivais@canada.ca

25. For questions about the organisation of the meeting, you may contact the UNECE Secretariat at:

Mr Taeke Gjaltema,
Statistical Division, United Nations Economic Commission for Europe
Tel: +41 22 917 1272, email: taeke.gjaltema@unece.org
## Hotels in downtown Ottawa

<table>
<thead>
<tr>
<th>Address</th>
<th>Contact</th>
<th>Approx. daily rates for Oct 9-13</th>
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<tbody>
<tr>
<td>Courtyard by Marriott Ottawa 350 Dalhousie St.</td>
<td>613-241-1000</td>
<td>$272</td>
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<tr>
<td><a href="http://www.marriottcourtyardottawa.com/">www.marriottcourtyardottawa.com/</a></td>
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<tr>
<td>Delta Hotels by Marriott 101 Lyon St. North</td>
<td>613-237-3600</td>
<td>$422</td>
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<tr>
<td><a href="http://www.marriott.com/hotels/travel/yowdm-delta-hotels-ottawa-city-centre/">http://www.marriott.com/hotels/travel/yowdm-delta-hotels-ottawa-city-centre/</a></td>
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<tr>
<td>Fairmont Château Laurier 1 Rideau St.</td>
<td>613-241-1414</td>
<td>$359</td>
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<td><a href="http://www.fairmont.com/laurier-ottawa/">www.fairmont.com/laurier-ottawa/</a></td>
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<tr>
<td>ALT Hotel 185 Slater St.</td>
<td>1-844-258-6882</td>
<td>$179</td>
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<td><a href="http://www.althotels.com/en/ottawa/">www.althotels.com/en/ottawa/</a></td>
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<tr>
<td>Andaz Ottawa Byward Market 325 Dalhousie St.</td>
<td>613-321-1234</td>
<td>$279</td>
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<td><a href="https://ottawa.andaz.hyatt.com/">https://ottawa.andaz.hyatt.com/</a></td>
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<td>Sheraton Ottawa Hotel 150 Albert St.</td>
<td>613-238-1500</td>
<td>$257</td>
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<td><a href="http://www.sheratonottawa.com/">www.sheratonottawa.com/</a></td>
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<tr>
<td>Les Suites Hotel Ottawa 130 Dalhousie St.</td>
<td>613-232-2000</td>
<td>$173</td>
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<td><a href="http://www.les-suites.com/">www.les-suites.com/</a></td>
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<tr>
<td>Radisson Hotel 402 Queen St.</td>
<td>613-236-1133</td>
<td>$212</td>
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<tr>
<td><a href="http://www.radisson.com/ottawa-hotel-on-k1r5a7/onottawa">www.radisson.com/ottawa-hotel-on-k1r5a7/onottawa</a></td>
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<tr>
<td>SRM Lisgar Ottawa Residence Hotel 300 Lisgar St.</td>
<td>613-558-8747</td>
<td>$125 (starting in spring)</td>
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<td><a href="http://www.sohomet.com/ottawa/">www.sohomet.com/ottawa/</a></td>
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<tr>
<td>The Westin Hotel Rideau Centre 11 Colonel By Drive</td>
<td>613-560-7000</td>
<td>$429</td>
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<td><a href="http://www.thewestinottawa.com/">www.thewestinottawa.com/</a></td>
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<tr>
<td>Ottawa Embassy Hotel 25 Cartier St.</td>
<td>613-237-2111</td>
<td>$172</td>
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<td><a href="http://www.ottawaembassy.com/">www.ottawaembassy.com/</a></td>
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<tr>
<td>Cartier Place Suite 180 Cooper St.</td>
<td>613-236-5000</td>
<td>$159</td>
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<td><a href="http://www.suitedreams.com/">www.suitedreams.com/</a></td>
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ARC The Hotel
140 Slater St.
www.arcthehotel.com/

Ottawa Marriott Hotel
100 Kent St.
www.marriott.com/hotels/travel/yowmc-ottawa-marriott-hotel/

Best Western Plus
377 O’Connor St.
www.bestwesternottawa.com/

Days Inn
319 Rideau St.
www.daysinn.ca/hotels/.../ottawa/days-inn-ottawa-on/hotel-overview

Novotel Ottawa
33 Nicholas St.
www.novotelottawa.com/

Albert at Bay
435 Albert St.
www.albertatbay.com/

Lord Elgin
100 Elgin St.
www.booking.com/hotel/ca/lord-elgin.html

Residence Inn by Marriott
161 Laurier Ave, West
www.marriottresidenceinnottawa.com/

Another option is to go to Expedia.ca to get a list of hotels by price. The hotels listed here are all in close proximity to the workshop. Short bus ride or cab ride.
Maps and pictures of meeting venue

_Tunney’s Pasture area_

_Statistics Canada complex (left), R.H. Coats building (right)_