



UNITED NATIONS
ECONOMIC COMMISSION FOR EUROPE
CONFERENCE OF EUROPEAN STATISTICIANS

INF.1
13 December 2019

Meeting of the Task Force on Measuring the Quality of Administrative Sources for Use in Censuses,
Geneva, Switzerland, 5-6 March 2020

Salle IV, Palais des Nations,
Starting at 09:30 on Thursday 5 March and ending at 16:15 on Friday 6 March

LOGISTICAL INFORMATION NOTE

I. BASIC INFORMATION AND REGISTRATION

The purpose of the meeting is to discuss and develop the draft chapters of the Task Force's report. The main expected outcomes of the meeting are agreed actions for refining the drafts, and a work plan for finalizing the report by the end of 2020.

All materials related to the ongoing work of the Task Force can be found on the Task Force's wiki site at bit.ly/TFcensusadmin (login required). First drafts of all chapters will be prepared in advance of the meeting and will be uploaded onto the wiki and circulated to all participants when available. Participants will be expected to have read all available drafts prior to the meeting.

The meeting is open to Task Force members only. All members will receive a personal letter of invitation. We regret that no financial assistance is available for participation in this meeting.

All participants must register online by Monday 24 February at
<http://indico.un.org/e/TFadmincensusRegister>. If you are not registered in advance you will be unable to enter the UN grounds.

II. VENUE AND PRACTICALITIES

The meeting will take place in English with no interpretation.

The meeting will take place in Salle IV of the Palais des Nations. Please be aware that non-staff may only enter through certain doors ([see this map](#)).

Information about obtaining your security pass and entering the Palais des Nations, as well as local transportation, is available on the UNECE website [here](#).

Free wifi is available throughout the Palais des Nations.

In the interests of reducing our impact on the environment, we will make all documents available electronically and request that where feasible you read them on your electronic devices. No printed copies will be made available in the meeting room.

We also ask you to consider reducing your contribution to plastic waste by bringing your own refillable water bottle. [Geneva tap water](#) consistently rates among the highest-quality tap water in the world.

Please note that Switzerland uses 'type J' 3-pin electrical plugs and sockets. European 'type C' 2-pin plugs such as that shown below will fit these sockets, but all other equipment, including European 'type F' plugs, will require a socket adaptor. Please bring your own adaptor as UNECE does not have spares available.



Type C: This will fit



Type F: This will NOT fit

III. ACCOMMODATION

Participants and/or their offices are requested to make their own travel arrangements and hotel reservations. There are several three-star and four-star hotels near the main train station (Gare Cornavin). These hotels are moderate in price and are 10 minutes by bus or tram or 25-30 minutes on foot from the Palais des Nations. Some examples include: [Hôtel les Arcades](#), [Astoria](#), [Ibis Genève Centre Gare](#), [Ibis Genève Centre Nations](#), [Eden](#), [Mon Repos](#), [Le Montbrillant](#), [Hôtel des Alpes](#) and [Suisse](#). More information can be found on [the website of the Geneva Tourist Information Office](#).

IV. VISAS

Participants travelling to Switzerland must have a valid passport and, if required, a visa¹. Applications for visas should be made **as soon as possible** to the Embassy of Switzerland in the country in which the participant resides, with reference to the Meeting of the UNECE Task Force on Measuring the Quality of Administrative Sources for Use in Censuses. If necessary, the secretariat can provide a letter to facilitate obtaining a visa. Please contact fiona.willis-nunez@un.org to request such a letter.

¹ Information on visa requirements can be found on [this website](#).

V. CURRENCY

The currency of Switzerland is the Swiss Franc. Current exchange rates (in December 2019) are 1 CHF =0.9129 EUR; 1 CHF =1.0116 USD; 1 CHF =0.7725 GBP. Currency exchange facilities are available in the city centre and at the UBS bank branch located within the Palais des Nations, on the ground floor of the C building (door C6). It is open non-stop from 08:30 to 16:30 from Monday to Friday.

VI. GROUP DINNER

A voluntary, self-paid group dinner will be organized on Thursday 5 March at 19:30. More information and a sign-up poll will be circulated in advance of the meeting.

VII. CONTACT INFORMATION

For further information on the content of the meeting or for logistical questions, contact:

Ms Fiona Willis-Núñez, UNECE: fiona.willis-nunez@un.org, +41 (0)22 917 12 71

For questions about the work of the Task Force contact the chair of the Task Force:

Mr Steven Dunstan, United kingdom Office for National Statistics, steven.dunstan@ons.gov.uk