



**Economic and Social  
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**ECONOMIC COMMISSION FOR EUROPE**

**STATISTICAL COMMISSION**

**CONFERENCE OF EUROPEAN STATISTICIANS**

Group of Experts on Gender Statistics

Third Meeting  
Geneva, 11 – 13 September 2006

INFORMATION NOTE

**I. PURPOSE OF THE MEETING**

1. The aim of the meeting is to exchange experience among statisticians and other experts in the field of gender statistics. The specific objectives of the meeting are to present the work of the 3 UNECE Task Forces in the area of Gender Statistics (TF on Gender-sensitization training for statisticians, TF on Violence against Women, and TF on the Promotion and development of time-use surveys), take stock of Gender Statistics achievements in the National Statistical Offices, both in production and dissemination of gender related data, and address emerging issues in the area of gender and minorities.

**II. AGENDA OF THE MEETING**

2. The work programme of the meeting will consist of the following substantive topics:
- (i) Gender-sensitization training for statisticians
  - (ii) Violence Against Women
  - (iii) Promotion and development of time-use surveys
  - (iv) Dissemination, Marketing and Use of Gender Statistics
  - (v) Gender and minorities

### III. PARTICIPATION AND ACCREDITATION

3. Representatives of all Member States of the United Nations, and of interested intergovernmental organizations, are welcome to participate in the meeting. Participants representing non-governmental organizations in a consultative status with the United Nations Economic and Social Council may also attend. All participants must be accredited by the competent authorities of their country or international organization.

4. All participants attending the work session are requested to have a valid passport and, if required, a visa. Applications for visas should be made as soon as possible to the Embassy of Switzerland in the country in which the participants reside, with a reference to the joint UNECE Work Session on Gender Statistics. If necessary, the UNECE secretariat can provide a letter to facilitate obtaining a visa. Please contact Ms. Oyunjargal (e-mail: [mijidgombo.oyunjargal@unece.org](mailto:mijidgombo.oyunjargal@unece.org)).

5. Representatives from national statistical offices and international organizations who wish to participate should complete the attached registration form and return it to the UNECE secretariat **by 4 August 2006**. Those participants who wish to contribute a paper or make a presentation should note the earlier deadlines and requirements in Section V below.

### IV. ACCOMMODATION

6. Participants are requested to make their own hotel reservations. In order to assist them in organizing their accommodation, the UNECE secretariat provides a list of hotels on its website (<http://www.unece.org/stats/geneva.e.html>). If difficulties are encountered, participants may contact their Permanent Mission in Geneva for assistance.

7. A plan of the UN premises at Geneva and explanation on how to obtain the required security passes will be sent to each delegate after their registration has been processed.

### V. DOCUMENTATION, METHODS OF WORK AND OFFICIAL LANGUAGES

8. The working languages of the meeting are English and Russian. English/Russian interpretation will be available.

9. The invited papers will be sent for translation into the two working UNECE languages: English and Russian. In order to ensure their translation, invited papers should reach the UNECE secretariat in electronic form by **9 June 2006**. Supporting papers should reach the UNECE secretariat by **11 August 2006**, as they will be distributed in their original language only.

10. The following deadlines and requirements apply:

- (a). Interested statistical offices should inform the UNECE secretariat of their intention to contribute a paper or make a presentation (indicating the topic) **by 7 April 2006**.
- (b). A short abstract of the paper should also be sent to UNECE secretariat **by 12 May 2006**.
- (c). The full versions of papers, not exceeding 10 pages, should be sent to the UNECE secretariat by **9 June 2006 at the latest**.

- (d). The UNECE secretariat is able to process documents submitted in MS Word and RTF formats. Exceptionally, a PDF file can be accepted, provided the formatting and numbering meets the requirements for this meeting (please contact the UNECE secretariat for further information).

Please send your replies to Mr. Enrico Bisogno (e-mail: [enrico.bisogno@unece.org](mailto:enrico.bisogno@unece.org)).

11. For each substantive item on the agenda, Session Organizers will invite 3-4 speakers to write an **invited paper** and to present them at the meeting. All other participants are welcome to submit a **supporting paper** to any topic on the agenda. The supporting papers will be distributed to the delegates via the work session's website. They will be summarized by the discussants and the issues raised in them will also be discussed.

12. Invited and supporting papers will be made available on the website of the UNECE secretariat at the following location:

<http://www.unece.org/stats/documents/2006.09.gender.htm>

The Russian versions will be posted on the web page as soon as the translation is completed.

13. Delegates are encouraged to download the papers from the website and bring their own copies to the meeting. Documents posted on the website before the meeting will not be distributed in the conference room.

## **VI. EXPLANATORY NOTES TO THE AGENDA**

**For inquiries about the agenda, please contact the UNECE Secretariat.**

### **(i) Gender-sensitization training for statisticians**

14. This session will focus on the training materials prepared by the UNECE Task Force on Gender-sensitization training for statisticians. The materials will be presented as well as future training objectives within the Region. Supporting papers should address member country's experiences with gender statistics training, including what aspects the participants found most useful, what aspects should be changed or added, and overall impression of training provided.

### **(ii) Violence Against Women**

15. This topic includes issues relating to: violence against women survey activities in the Region and the materials prepared by the UNECE Task Force on Violence Against Women. There is a special focus on the analysis of survey methodology and suggested guidelines for mainstreaming the data collection efforts of VAW data.

### **(iii) Promotion and development of time-use surveys**

16. The session will focus on the promotion and development of time-use surveys, presenting information from the Task Force, UNSD, and member country experiences utilizing time-use surveys.

**(iv) Dissemination, Marketing and Use of Gender Statistics**

17. The main focus in this session will be on presenting regional activities and experiences in gender statistics, via presentations on the UNECE/UNDP Gender statistics database and other national gender statistics databases, marketing of gender statistics, and recent gender statistics laws.

**(v) Gender and minorities**

18. The discussion on this topic will focus on: statistics about gender and minorities in the Region. The topic includes issues relating to data availability to examine gender and minorities with the objective of discussing the challenges of defining and collecting relevant data.

**VIII. INFORMATION AND CORRESPONDANCE**

All queries concerning the meeting should be addressed to:

Mr. Enrico Bisogno  
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or

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# UNITED NATIONS OFFICE AT GENEVA

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## Conference Registration

Date

Please fill in this form and fax it to the UNECE Secretariat (+41-22-9170040)  
BRING THIS ORIGINAL with you to Geneva. An additional form is required for spouses.

**Title of the Conference**

UNECE Work Session on Gender Statistics, 11-13 September 2006, Geneva

**Delegation/Participant of Country, Organisation or Agency**

**Participant**

**Family Name**

**First Name**

Mr.

Ms.

**Date Of Birth**

**( DD/MM/YYYY )**

**Participation Category**

<b>Head of Delegation Members</b>	<input type="checkbox"/>	<b>Observer Organisation</b>	<input type="checkbox"/>	<b>Participating From / Until</b>
<b>Delegation Member</b>	<input type="checkbox"/>	<b>NGO (ECOSOC Accred.)</b>	<input type="checkbox"/>	From <input type="text" value="11 September 2006"/>
<b>Observer Country</b>	<input type="checkbox"/>	<b>Other (Please specify below)</b>	<input type="checkbox"/>	Until <input type="text" value="13 September 2006"/>

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