



# ISIC Rev.4 draft, Section O

“Administrative and support service activities”

United Nations Statistics Division

WS-ECE 09/04



# Structure of section O

- ◆ 71 "Employment activities"
- ◆ 72 "Activities of travel agencies, tour operators and other reservation service activities"
- ◆ 73 "Investigation and security activities"
- ◆ 74 "Services to buildings and landscape activities"
- ◆ 75 "Office administrative, business support and other support service activities"

# Section O

- ◆ A new section combining general support service activities typically provided to businesses
- ◆ Support day to day operation of businesses
- ◆ Size of this section depends also on the treatment of ancillary units
- ◆ Scope (approximately):
  - ISIC 3.1 749 "Business activities, n.e.c." except Photographic activities
  - ISIC 3.1 6304 "...travel agencies, tour operators..."
  - Other "correction items"

ISIC 4, 71			Employment activities	ISIC 3.1
	711	7110	Activities of employment placement agencies	7491*, 9249*
	712	7120	Temporary help activities	7491*
	713	7130	Human resources provision and management of human resources functions	7491*

# ISIC Rev.4 draft, Div. 71

- ◆ An increasingly growing area of services
- ◆ Activities formerly belonging to a class are elevated to a division
  - More detail introduced
- ◆ Clear activity language describing the services activities involved

# ISIC Rev.4 draft, Div. 71

## ◆ Scope:

- Listing employment vacancies, referring or placing applicants for employment – 7110
- Supplying workers to clients businesses for limited periods of time – 7120
- Providing human resources and human resource management services for client businesses - 7130
  - ◆ Addresses the outsourcing of human resources management
  - ◆ Supervision and running of the business is not included!

ISIC 4, 72			Activities of travel agencies, tour operators and other reservation service activities	ISIC 3.1
	721		Travel agencies and tour operators service activities	
		7211	Travel agencies	6304*
		7212	Tour operators	6304*
	722	7220	Other reservation services	6304*, 9214*, 9219*, 9241*, 9249*

# ISIC Rev. 4 draft, Div. 72

- ◆ Activities formerly belonging to a class are elevated to a division
- ◆ The breakdown follows the proposal of WTO
- ◆ Scope:
  - Agencies primarily engaged in selling travel, tour, transportation and accommodation services – 7211
  - Arranging and assembling tours that are sold through travel agencies or directly by tour operators – 7212
  - Other reservation service activities - 7220
    - ◆ All ticket sales included here
- ◆ Former section “Transport, storage and communications” improved!  
(cleaned up of travel, tour... and telecommunications)



ISIC 4, 73			Investigation and security activities	ISIC 3.1
	731	7310	Investigation, Guard, and Armored Car Services	7492*
	732	7320	Security systems service activities	5260*, 7492*

# ISIC Rev.4 draft, Div. 73

- ◆ Activities formerly belonging to a class are elevated to a division – more detail
- ◆ 7310 “Investigation, guard and armored car services”
  - Question in the draft: Should 7310 “Investigation, guard and armored car services” be moved to Public Administration?
- ◆ 7320 “Security systems service activities”
  - Monitoring or remote monitoring of electronic security alarm systems, their installation and maintenance
  - May include selling but monitoring or remote monitoring is the essence
  - Only selling of such systems is excluded
  - Locksmiths, i.e. installing, repairing, rebuilding, adjusting locking devices, safes and security vaults are included

ISIC 4, 74			Services to buildings and landscape activities	ISIC 3.1
	741	7410	Facilities support activities	7020*, 7514*
	742		Cleaning activities	
		7421	General interior cleaning of buildings	7493*
		7429	Other building and industrial cleaning activities	7493*, 9000*
	743	7430	Landscape care and maintenance service activities	0140*

# ISIC Rev. 4 draft, Div. 74

## ◆ 741 scope:

- Provision of operating staff to perform a combination of support services within clients facilities, day-to-day operation to maintain general functionality of the facility
- Not involved with businesses, institutions or tenants in the facility
- It includes the operation of government owned or occupied buildings

## ◆ 742 scope:

- All cleaning of buildings, industrial machinery and other specialized cleaning
- More detail introduced; a class elevated to a group
- General interior cleaning vs. other (industrial machinery, specialized, other)

# ISIC Rev. 4 draft, Div 74

- ◆ A new treatment for landscape care and maintenance
- ◆ 3 components of landscaping activities:
  - Landscape design and architecture services
    - ◆ Placed in 6610 (professional service activity)
  - Construction activities for landscaping purposes
    - ◆ Placed in 4030 (construction activity)
  - Landscape care and maintenance service activities
    - ◆ The full class 7430
    - ◆ Minor incidental design and construction services are included
- ◆ Question in the draft:
  - Do you support keeping landscape care and maintenance activities here, or would you favor its placement within Agriculture (as it has been before) or Construction?

ISIC 4, 75			Office administrative, business support and other support service activities	ISIC 3.1
	751		Office administrative and business support activities	
		7511	Office administrative service activities	7499*
		7512	Business service activities	7499*
		7519	Other Business Support Services	7499*
	752	7520	Activities of call centres	7499*
	753		Support service activities, n.e.c.	
		7531	Activities of collection agencies and credit bureaus	7499*, 7511*
		7532	Convention and Trade Show Organizers	7499*
		7533	Packaging activities	7495*
		7539	Other support activities n.e.c.	7499*, 7513*

# ISIC Rev. 4 draft, Div. 75

- ◆ Activities mostly belonging to former 7499 are separately identified, new detail introduced
- ◆ 751 scope:
  - Provision of office administrative services and routine business support functions for others on a contract or fee basis
- ◆ 752 scope:
  - Activities of call centers: Client relation and client service related technical intermediary services for the account of others

# ISIC Rev.4 draft, Div. 75

## ◆ 753

- A n.e.c. group
- Includes among others "Convention and Trade Show Organizers"
- Question in the draft:

There has been a proposal to broaden the scope of Division 72 "Activities of travel agencies, tour operators and other reservation service activities" to include also this class "Convention and Trade Show Organizers" as a whole, either at the third or fourth level of Div.72. What is your opinion?