

INF.1
30 July 2004
ENGLISH ONLY

**UN STATISTICAL COMMISSION and
UN ECONOMIC COMMISSION FOR EUROPE**

**STATISTICAL OFFICE OF THE
EUROPEAN COMMUNITIES (EUROSTAT)**

CONFERENCE OF EUROPEAN STATISTICIANS

ECE Seminar on New Methods for Population Censuses
(Geneva, 22 November 2004)

Joint ECE-Eurostat Work Session on Population Censuses
(Geneva, 23-25 November 2004)

Joint ECE-Eurostat Work Session on Housing Censuses
(Geneva, 26 November 2004)

INFORMATION NOTE FOR PARTICIPANTS

I. PURPOSE OF THE THREE MEETINGS

The objective of the ECE Seminar on New Methods for Population Censuses (22 November 2004) is to review and discuss some innovative census methodologies developed by a selected number of countries to carry out their next population census.

The objective of the Joint ECE-Eurostat Work Session on Population Censuses (23-25 November 2004) is to analyse methods and definitions used by ECE countries in the 2000 round of population censuses, and to discuss the revision of the Recommendations for the 2010 round of population censuses in the ECE region.

The objective of the Joint ECE-Eurostat Work Session on Housing Censuses (26 November 2004) is to analyse methods and definitions used by ECE countries in the 2000 round of housing censuses, and to discuss the revision of the Recommendations for the 2010 round of housing censuses in the ECE region.

More detailed information on the agenda, working languages and documentation for the three meetings are presented in Annex I, II and III respectively.

II. PARTICIPATION, VISA REQUIREMENTS AND REGISTRATION

Representatives of all Member States of the United Nations and of interested intergovernmental organizations are welcome to participate in the meetings. Participants representing non-governmental organizations in a consultative status with the United Nations Economic and Social Council may also attend. All participants must be accredited by the competent authorities of their country or international organization.

All participants attending the meetings are requested to have a valid passport and, if required, a visa. Applications for visas should be made as soon as possible to the Embassy of Switzerland in the country in which the participants reside, with a reference to the UNECE Seminar/Work Session on Population and Housing Censuses. If necessary, the UNECE secretariat can provide a letter to facilitate obtaining a visa. This can be requested from the UNECE secretariat (fax: ++41 22 917 0040 or e-mail: paolo.Valente@unece.org)

Representatives from national statistical offices and other government bodies as well as from international organizations who wish to participate, should print and complete the Conference Registration form (see annex V on page 10 of the present note) specifying the meeting(s) in which they intend to participate. The registration form should be sent to the UNECE secretariat by fax (+41 22 917 0040) by 20 October 2004 at the latest, so that it may be processed well in advance of the meeting. The information will be used to register participants with the UN Security Section and to obtain ID badges from Security offices. If you will be accompanied by your spouse, please complete a separate registration form for her/him.

III. ACCOMMODATION IN GENEVA

Participants are requested to make their own hotel reservations. The ECE secretariat in Geneva is not in a position to provide such services to delegates. Participants are advised to book hotel accommodation well in advance of the meeting, because hotels in Geneva are often fully booked in coincidence with large conferences or other events. In order to assist participants in organizing their accommodation, the UNECE secretariat provides a list of hotels on its website (<http://www.unece.org/stats/geneva.e.htm>). If difficulties are encountered, participants may contact their Permanent Mission in Geneva for assistance.

IV. SECURITY MEASURES AND ACCESS TO THE VENUE

In order to enter the Palais des Nations, where the meetings will be held, all participants and accompanying spouses need to obtain a security pass (ID badge). For this purpose, please present yourself with your passport and the original of the Conference Registration form at the Villa Les Feuillantines (see the map on page 9 of this note) by 8:30 a.m. at the latest on the first day of the meeting. The Security Identification Office is open Monday to Friday from 8.00 a.m. to 5.00 p.m. (non-stop). For identification and security reasons, delegates are requested to wear their security badges at all times while inside the Palais des Nations.

There are two gates that can be used by participants to enter the UN premises (see the map on page 9): the pedestrian passage at Place des Nations (tram 13, buses 5 and 8, stop Nations) and the Pregny Gate (Avenue de la Paix 14, buses 8 and 18, stop Appia). For security reasons, the Police can at any time temporarily close the Place des Nations gate. Participants may contact the Security Operations and Control Centre at 022 917 2902 to obtain the latest information relating to the security situation at the gates.

V. INFORMATION AND CORRESPONDANCE

All queries concerning the meeting should be addressed to:

Mr. Paolo Valente
Statistician, Social and Demographic Statistics Section
Statistical Division, UNECE
Palais des Nations
CH 1211 Geneva 10
Switzerland

Tel: +41-22 917 33 06
Fax: +41-22 917 00 40
E-mail: paolo.valente@unece.org

Ms. Angela Me
Chief, Social and Demographic Statistics Section
Statistical Division, UNECE
Palais des Nations
CH 1211 Geneva 10
Switzerland

Tel: +41-22 917 16 66
Fax: +41-22 917 00 40
E-mail: angela.me@unece.org

ANNEX I

Additional information on the ECE Seminar on New Methods for Population Censuses (Geneva, 22 November 2004)

The meeting will be held at the Palais des Nations.
The meeting will start at 9:30 a.m. and will finish at 5:30 p.m.

PROVISIONAL AGENDA

1. Review of new approaches to census

Presentations of new approaches developed by a selected number of countries to carry out their next population censuses. Invited countries include: USA, France, Israel (to be confirmed) and the Netherlands (to be confirmed). The presentations will be followed by Q&A sessions.

Some of the issues to be discussed by the presenters:

- Description of methodology
- What are the basic conditions required to move to the new method (ex. Existence of population or other registers (with what coverage?), involvement of local authorities, skills available in the national and local statistical offices, political support, users support, ...)
- Human and financial resource implications
- What does the new method gain and lose?
- How is the total coverage affected? Are there problems of biased enumeration?
- How is the quality of the data affected?
- Will the new method change the reference population(s) (for example de facto/de jure) and will this affect the comparability with previous censuses?

2. Panel to discuss and “challenge” the new approaches

A panel composed of census experts will discuss the approaches presented in the morning. Each panellist will have 15 minutes. It is also planned a floor discussion and reactions from the four presenting countries.

Questions to be addressed by the panellists:

- Could the new methods be implemented in the own country or other countries?
- Has any of the described methods or other new methods been considered for future censuses in the own country?
- What is appealing from the new methods?
- What are the shortcomings?
- Will these new methods change the nature and the essential features of population censuses (from the UN Recommendations: individual enumeration, universality, simultaneity, defined periodicity)?

The annotated agenda will be posted, as soon as it will be available, on the web page of the seminar at the following address:

<http://www.unecce.org/stats/documents/2004.11.censussem.htm>

WORKING LANGUAGES AND DOCUMENTATION

The working languages of the seminar are English and Russian. English/Russian interpretation will be available at the work session, but all documents for the meeting will not be translated, and will be disseminated in the language in which they are submitted.

The documentation for the seminar consists in the papers and/or presentations prepared by the invited speakers, and possibly by the panellists. All documents for the seminar, including the detailed agenda, will be posted as soon as they are available on the website of the meeting at the following address:

<http://www.unece.org/stats/documents/2004.11.censussem.htm>

Delegates are encouraged to download papers and presentations from the website and bring their own copies to the meeting. Documents posted on the website before the meeting will not be distributed in the conference room.

ANNEX II

Additional information on the Joint ECE-Eurostat Work Session on Population Censuses (Geneva, 23-25 November 2004)

The meeting will be held at the Palais des Nations.
The meeting will start at 9:30 a.m. on 23 November and will finish at 5:30 p.m. on 25 November.

PROVISIONAL AGENDA

- 1. Presentation of the work of the Steering Group on Population and Housing Censuses and draft work plan**
- 2. Census methodology - Different approaches to census-taking, their relation to administrative, legislative and technological framework and their impact on operational aspects and population universes.**

Issues to be covered in this session include: possible ways in which registers can be used for censuses; possible use of sampling techniques; the so-called "rolling censuses"; publicity campaign; methods and techniques for data collection and processing; census evaluation; and other issues to be identified by the Steering Group on Population and Housing Censuses.

- Presentation of results of the questionnaire, including plans by countries for the 2010 round
- Discussion of critical issues and problems experienced by countries in the 2000 round
- Identification of issues to address, with directions to draft the new recommendations

- 3. Topics for the 2010 round of population censuses - Discussion on parts of the recommendations that need substantial revision.**

Topics to be discussed in this session include: place of usual residence; migration; families and households; institutional households; education; employment; persons living alone; homeless; and other topics to be identified by the Steering Group.

- Presentation of results of the questionnaire, including plans by countries for the 2010 round
- Discussion of critical issues and problems experienced by countries in the 2000 round
- Discussion and agreement on directions to draft the new recommendations

- 4. Structure of the 2010 recommendations**

- Discussion on a draft proposal for the structure of the new recommendations

- 5. Further work required for the finalization of the new recommendations**

- Definition of outstanding tasks, selection of contributors and time schedule

The annotated agenda will be posted, as soon as it will be available, on the web page of the work session on population censuses at the following address:

<http://www.unece.org/stats/documents/2004.11.census1.htm>

WORKING LANGUAGES AND DOCUMENTATION

The working languages of the work session are English and Russian. English/Russian interpretation will be available at the work session, but documents for the meeting will not be translated, and will be disseminated in the language in which they are submitted.

The documentation for the work session consists in reports prepared by the ECE Secretariat and by other contributors, based on the results of the ECE Questionnaire on Population and Housing Censuses which was completed by most ECE member countries in Spring 2004.

Participants in the work session have the possibility, if they want, to submit a supporting paper as a contribution to the discussion on the revision of the recommendations on population censuses. These papers will be posted on the web page of the meeting but they **will not be presented** at the meeting.

The following deadlines and requirements apply:

- Participants in the work session who would like to submit a supporting paper should inform the UNECE secretariat of their intention by sending an email message to paolo.valente@unece.org **by 30 September 2004** at the latest. The message should include a short abstract (approximately half page) of the paper.
- The full versions of the paper, not exceeding 10 pages including tables and annexes, should be sent to the UNECE secretariat (paolo.valente@unece.org) **by 31 October 2004** at the latest.
- The UNECE secretariat is able to process documents submitted in MS Word and RTF formats. Exceptionally, a PDF file can be accepted, provided the formatting and numbering meets the requirements for this meeting (please contact the UNECE secretariat for further information).
- Since documents will not be translated, authors of supporting papers are encouraged to submit their papers on English or at least to provide an abstract in English.

All documents for the work session, including the detailed agenda, will be posted as soon as they are available on the website of the meeting at the following address :

<http://www.unece.org/stats/documents/2004.11.census1.htm>

Delegates are encouraged to download the documents from the website and bring their own copies to the meeting. Documents posted on the website before the meeting will not be distributed in the conference room.

ANNEX III

Additional information on the Joint ECE-Eurostat Work Session on Housing Censuses (Geneva, 26 November 2004)

The meeting will be held at the Palais des Nations.
The meeting will start at 9:30 a.m. and will finish at 5:30 p.m.

PROVISIONAL AGENDA

1. **Topics for the 2010 round of housing censuses**
 - Presentation of results of the questionnaire, including plans by countries for the 2010 round
 - Discussion of critical issues and problems experienced by countries in the 2000 round
 - Discussion and agreement on directions to draft the new recommendations
2. **Further work required for the finalization of the new recommendations**
 - Definition of outstanding tasks, selection of contributors and agreement on time schedule

The annotated agenda will be posted, as soon as it will be available, on the web page of the work session on population censuses at the following address:

<http://www.unece.org/stats/documents/2004.11.census2.htm>

WORKING LANGUAGES AND DOCUMENTATION

The working language of the work session on housing censuses is English. No interpretation will be available at the work session, and the documentation will be in English only.

The documentation for the work session consists in reports prepared by the ECE Secretariat and by other contributors, based on the results of the ECE Questionnaire on Population and Housing Censuses which was completed by most ECE member countries in Spring 2004.

Participants in the work session have the possibility, if they want, to submit a supporting paper as a contribution to the discussion on the revision of the recommendations on housing censuses. These papers will be posted on the web page of the meeting but they **will not be presented** at the meeting.

The following deadlines and requirements apply:

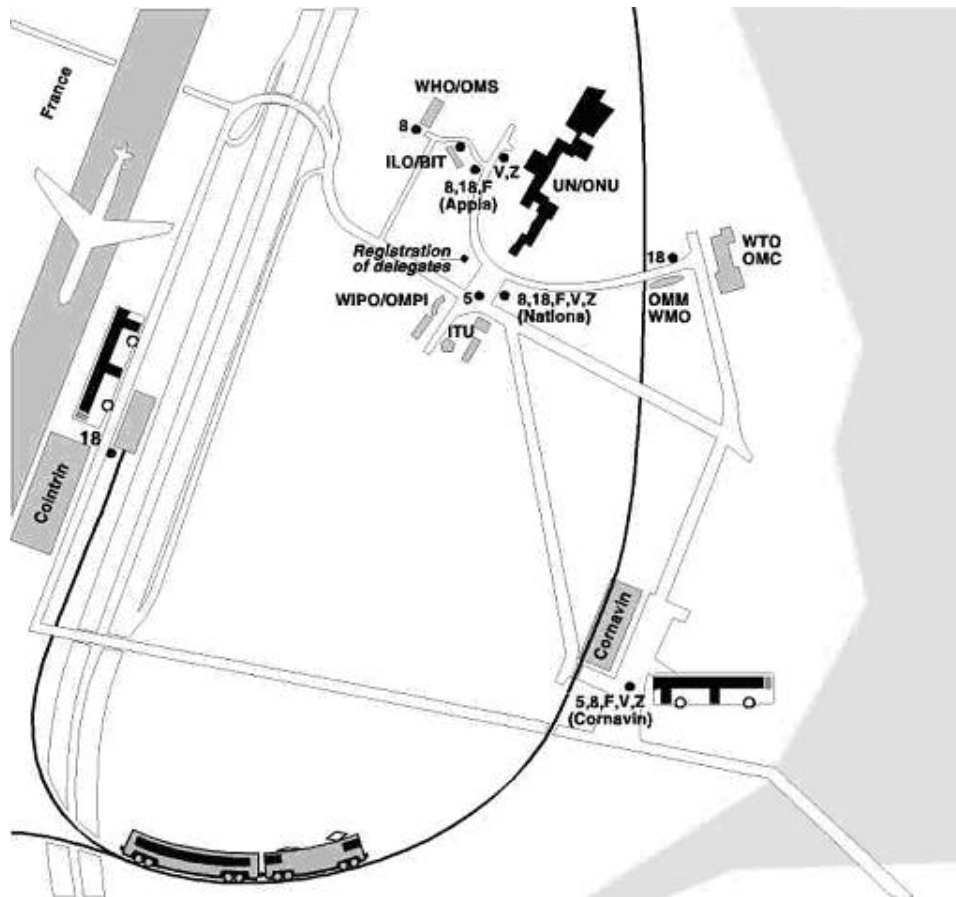
- Participants in the work session who would like to submit a supporting paper should inform the UNECE secretariat of their intention by sending an email message (to paolo.valente@unece.org) **by 30 September 2004** at the latest. The message should include a short abstract (approximately half page) of the paper.
- The full versions of the paper, not exceeding 10 pages including tables and annexes, should be sent to the UNECE secretariat (paolo.valente@unece.org) **by 31 October 2004** at the latest.
- The UNECE secretariat is able to process documents submitted in MS Word and RTF formats. Exceptionally, a PDF file can be accepted, provided the formatting and numbering meets the requirements for this meeting (please contact the UNECE secretariat for further information).
- Since documents will not be translated, authors of supporting papers are encouraged to submit their papers on English or at least to provide an abstract in English.

All documents for the work session, including the detailed agenda, will be posted as soon as they are available on the website of the meeting at the following address:
<http://www.unece.org/stats/documents/2004.11.census2.htm>

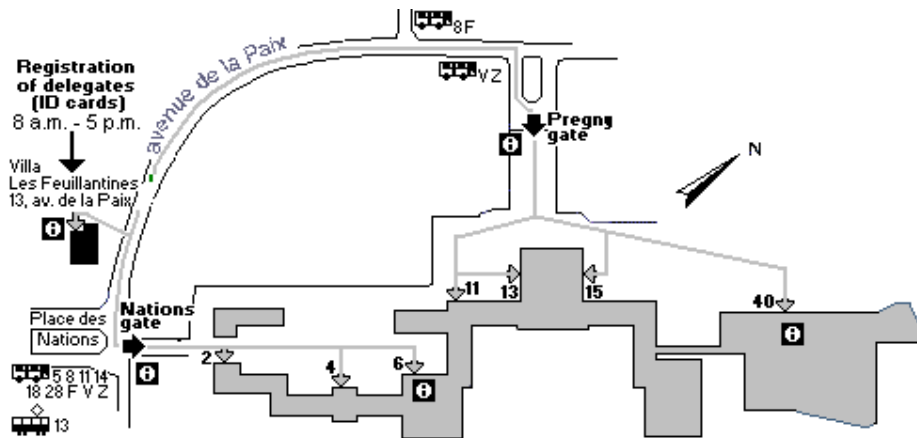
Delegates are encouraged to download the documents from the website and bring their own copies to the meeting. Documents posted on the website before the meeting will not be distributed in the conference room.

ANNEX IV. MAPS

How to find the UN building in Geneva:



Where to obtain the entry pass (Security Identification Office, Villa les Feuillantines, 13 avenue de la Paix):



Entry for delegates with valid ground pass: "Place des Nations gate" and "Pregny gate"
Entry for visitors: "Pregny gate" only
Note: a valid photo ID is needed to obtain the ground pass and to gain the entry to the UN premises.



ANNEX V.
UNITED NATIONS OFFICE AT GENEVA

Please Print

Conference Registration

Date

Please print this form, complete it and fax it to the UNECE Secretariat (+41-22-917 00 40).
Please **BRING THIS ORIGINAL** with you to Geneva. An additional form is required for spouses.

Title of the Conference (please indicate with "X" the meeting(s) in which you intend to participate:

- ECE Seminar on New Methods for Population Censuses (22 November 2004)
 Joint ECE-Eurostat Work Session on Population Censuses (23-25 November 2004)
 Joint ECE-Eurostat Work Session on Housing Censuses (26 November 2004)

Delegation/Participant of Country, Organisation or Agency

Participant

Family Name

First Name

Mr.

Mrs.

Ms.

Date Of Birth

 / /

(DD/MM/YYYY)

Participation Category

Head of Delegation Members	<input type="checkbox"/>	Observer Organisation	<input type="checkbox"/>	Participating From / Until
Delegation Member	<input type="checkbox"/>	NGO (ECOSOC Accred.)	<input type="checkbox"/>	From <input type="text"/>
Observer Country	<input type="checkbox"/>	Other (Please specify below)	<input type="checkbox"/>	Until <input type="text"/>

Do you have a badge issued as a Mission diplomat or employee, NGO card issued in Geneva or a Long Duration conference badge issued at Geneva if so PLEASE TICK HERE

Origin of Identity Document	Passport or ID Number	Valid Until
<input type="text"/>	<input type="text"/>	<input type="text"/>
Official Telephone No.	Fax No.	Official Occupation
<input type="text"/>	<input type="text"/>	<input type="text"/>
Permanent Official Address		
<input type="text"/>		
Address in Geneva		
<input type="text"/>		
Email Address		
<input type="text"/>		

On Issue of ID Card

Participant Signature

Date

Security Use Only

Card N°. Issued

Initials, UN Official