

Work Session on Gender Statistics
(Geneva, 18-20 October 2004)

INFORMATION NOTICE FOR PARTICIPANTS

The meeting will be held at the Palais des Nations, Geneva, on 18-20 October 2004.
The meeting will start at 9:30 a.m. on Monday, 18 October 2004 and will finish on Wednesday at 5:30 p.m.

I. PURPOSE OF THE MEETING

The meeting has the following objectives:

- to take stock of Gender Statistics achievements in the National Statistical Offices, both in production and dissemination of gender related data;
- to address emerging issues in this area, such as time-use surveys, the link between societal attitudes/behaviours and gender equality, and the identification of appropriate indicators and sources to measure violence against women.

Expected outcomes of the meeting are the identification of different approaches to mainstreaming Gender Statistics in National Statistical Offices, together with a work program to address the new gender issues outlined above.

II. AGENDA OF THE MEETING

The work programme of the meeting will consist of the following substantive topics:

- Engendering the collection and dissemination of statistical data;
- Violence against women: indicators and statistical sources;
- Social attitudes/behaviours and gender equality: exploring the links.

Explanatory notes to individual topics on the agenda are provided in section V of this Information Notice. The annotated agenda will be posted on the meeting website as soon as available.

III. PARTICIPATION AND ACCREDITATION

Representatives of all Member States of the United Nations and of interested intergovernmental organizations are welcome to participate in the meeting. Participants representing non-governmental organizations in a consultative status with the United Nations Economic and Social Council may also attend. All participants must be accredited by the competent authorities of their country or international organization. All participants attending the meeting are requested to have a valid passport and, if required, a visa. Applications for visas should be made as soon as possible to the Embassy of Switzerland in the country in which the participants reside, with a reference to the UNECE Work Session on Gender Statistics. If necessary, the UNECE secretariat can provide a letter to facilitate obtaining a visa. This can be requested from the UNECE secretariat (fax: ++41 22 917 0040 or e-mail: enrico.bisogno@unece.org)

Representatives from national statistical offices and other government bodies as well as from international organizations who wish to participate should complete the registration form and return it to the UNECE secretariat. Detailed information on registration procedures are provided in Section VII. The registration form and the plan of the UN premises at Geneva are also attached to this Information Notice.

IV. DOCUMENTATION, METHODS OF WORK AND OFFICIAL LANGUAGES

The working language of the meeting is English and translation and interpretation facilities will not be available. Therefore, the documents must be submitted in English only. The following deadlines and requirements apply:

- Interested national statistical offices and other government bodies should inform the UNECE secretariat of their intention to attend the meeting and to contribute a paper or make a presentation (indicating the topic) **by 31 August 2004.**
- A short abstract of the paper should also be sent to the UNECE secretariat **by 31 August 2004.**
- The full versions of papers, not exceeding 10 pages, should be sent to the UNECE secretariat **by 30 September 2004.**
- The UNECE secretariat is able to process documents submitted in MS Word and RTF formats. Exceptionally, a PDF file can be accepted, provided the formatting and numbering meets the requirements for this meeting (please contact the UNECE secretariat for further information).

For each substantive item on the agenda, the Organizers will invite 2-3 speakers to write and present an **invited paper**. All other participants are welcome to submit a **supporting paper** for any topic on the agenda. The supporting papers will be distributed to the delegates, and they will be summarized by the discussants.

Invited and supporting papers will be made available on the website of the UNECE secretariat at the following location:

<http://www.unece.org/stats/documents/2004.10.gender.htm>

Delegates are encouraged to download the papers from the website and bring their own copies to the meeting. Documents posted on the website before the meeting will not be distributed in the conference room.

V. EXPLANATORY NOTES TO THE AGENDA

(i) Introductory session

The ECE secretariat will present the results of an assessment exercise of the gender statistics programs in the National Statistical Offices of the ECE region. This evaluation is mainly based on a questionnaire submitted to the Gender Focal Points but other sources of information have also been used, such as the assessment visits made to some NSOs of Central and Eastern Europe and the data collected to feed the UNECE Gender Database.

(ii) Engendering the collection and dissemination of statistical data

Much progress has been made within NSOs in order to include the gender perspective in data production, analysis and dissemination. However, there are various aspects which still require attention and work in order to put programmes of gender statistics on firmer ground:

- Data sources: state-of-the-art as to time-use surveys, expenditure/income surveys, and business registers, with special emphasis on application of international standards and definitions, inclusion of gender-specific issues, inclusion of such surveys in the regular statistical programme of NSOs;
- Organization and coordination of work in gender statistics within NSOs;

- Dissemination of gender statistical products.

Fostering the link between statisticians and policy makers and other users of gender statistics is a cross cutting issue that needs special attention in all the areas listed above.

(iii) Violence against women: indicators and statistical sources

On the basis of national and international experiences, it is now possible to identify a common list of indicators to measure violence against women, with a special focus on domestic violence. The discussion on indicators is closely linked to the choice of data source, i.e. whether use is made of specific modules in more general surveys or ad-hoc surveys are used in this respect.

(iv) Social attitudes/behaviours and gender equality: exploring the links

Thanks to the development of Gender Statistics, a range of indicators and data showing the different role of men and women in society and economy is generally available. The next challenge is to explore the societal mechanisms still producing differences/discrimination between the two sexes. What is the contribution from official statistics in providing data and indicators describing the mechanisms at work and the prevailing attitudes?

VI. ACCOMMODATION AND TRAVEL ARRANGEMENTS

Participants are requested to make their own hotel reservations. The ECE secretariat in Geneva is not in a position to provide such services to delegates. Participants are advised to book hotel accommodation well in advance of the meeting, since available rooms are limited because of other meetings taking place in Geneva in the same period. In order to assist them in organizing their accommodation, the UNECE secretariat provides a list of hotels on its website (<http://www.unece.org/stats/geneva.e.htm>). If difficulties are encountered, participants may contact their Permanent Mission in Geneva for assistance.

VII. REGISTRATION, SECURITY MEASURES AND ACCESS TO THE VENUE

Please complete the attached Conference Registration Form and send it to the UNECE secretariat by fax (+4122 917 0040) or by e-mail to: enrico.bisogno@unece.org by **30 September 2004** at the latest so that it may be processed well in advance of the meeting. The information will be used to register participants with the UN Security Section and to obtain ID badges from Security offices. If you will be accompanied by your spouse, please complete a separate registration form for her/him.

In order to enter the Palais des Nations where the meeting is being held, all participants and accompanying spouses need to obtain a security pass (ID badge). For this purpose, please present yourself with your passport at the Villa Les Feuillantines (shown on the attached map) by 8:30 a.m. at the latest on Monday, 18 October 2004. The Security Identification Office is open Monday to Friday from 8.00 a.m. to 5.00 p.m. (non-stop). For identification and security reasons, delegates are requested to wear their security badges at all times while inside the Palais des Nations.

There are two gates that can be used by participants to enter the UN premises: the pedestrian passage at Place des Nations (tram 13, buses 5 and 8, stop Nations) and the Pregny Gate (Avenue de la Paix 14, buses 8 and 18, stop Appia). For security reasons, the Police can at any time temporarily close the Place des Nations gate. Participants may contact the Security Operations and Control Centre at 022 917 2902 to obtain the latest information relating to the security situation at the gates.

VIII. INFORMATION AND CORRESPONDANCE

All queries concerning the meeting should be addressed to:

Ms. Angela Me
Chief, Social and Demographic Statistics Section
Statistical Division, UNECE
Palais des Nations
CH 1211 Geneva 10
Switzerland

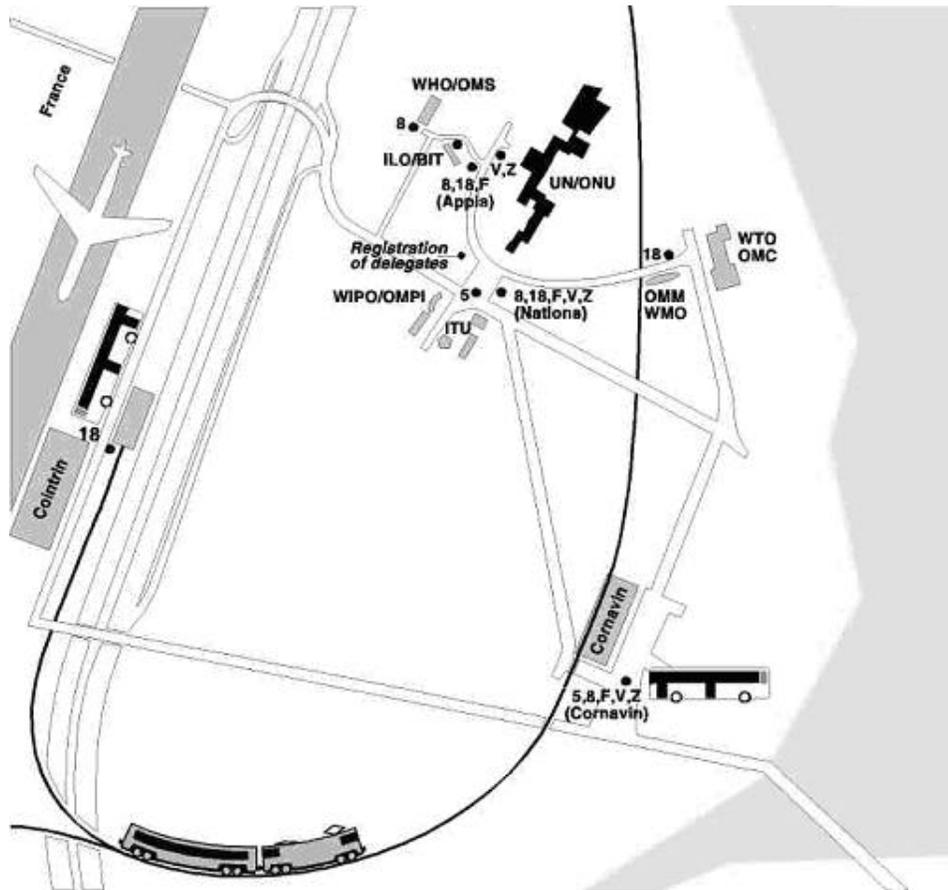
Tel: +41-22 917 16 66
Fax: +41-22 917 00 40
E-mail: angela.me@unece.org

or

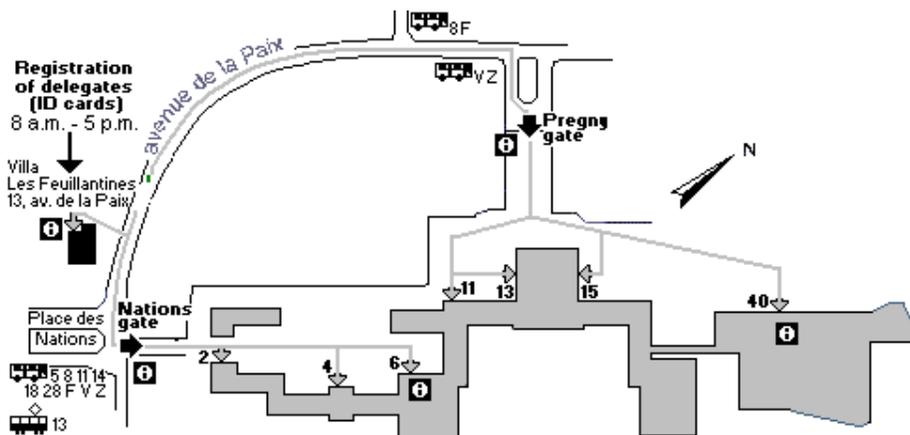
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How to find the UN building in Geneva:



Where to obtain the entry pass (Security Identification Office, Villa les Feuillantines, 13 avenue de la Paix):



Entry for delegates with valid ground pass: “Place des Nations gate” and “Pregny gate”
Entry for visitors: “Pregny gate” only
Note: a valid photo ID is needed to obtain the ground pass and to gain the entry to the UN premises.



UNITED NATIONS OFFICE AT GENEVA

Please Print

Conference Registration

Date

Please fax this completed form to the Host Secretariat and BRING THIS ORIGINAL with you to Geneva.
An additional form is required for spouses.

Title of the Conference

UNECE Work Session on Gender Statistics, Geneva, 18-20 October 2004

Delegation/Participant of Country, Organisation or Agency

Participant

Family Name

First Name

Mr.

Mrs.

Ms

Date Of Birth

 / /

(DD/MM/YYYY)

Participation Category

Head of Delegation Members <input type="checkbox"/>	Observer Organisation <input type="checkbox"/>	Participating From / Until
Delegation Member <input type="checkbox"/>	NGO (ECOSOC Accred.) <input type="checkbox"/>	From <input type="text"/>
Observer Country <input type="checkbox"/>	Other (Please specify below) <input type="checkbox"/>	Until <input type="text"/>

Do you have a badge issued as a Mission diplomat or employee, NGO card issued in Geneva or a Long Duration conference badge issued at Geneva if so PLEASE TICK HERE

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Permanent Official Address		
<input type="text"/>		
Address in Geneva		
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Email Address		
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Participant Signature
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