



**Economic and Social  
Council**

Distr.  
GENERAL

CES/2003/INF.1  
18 March 2003

ORIGINAL: ENGLISH

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**STATISTICAL COMMISSION and ECONOMIC COMMISSION FOR EUROPE**

**CONFERENCE OF EUROPEAN STATISTICIANS**

Fifty-first plenary session  
(Geneva, 10-12 June 2003)

**INFORMATION NOTE FOR PARTICIPANTS**

Date and venue of the plenary session

1. The 51<sup>st</sup> Plenary Session will be held at the Palais des Nations, Geneva, from Tuesday 10 June until Thursday 12 June 2003. The meeting will commence at 2:30 p.m. on Tuesday 10 June and will finish on Thursday at 5:30 p.m.

Accommodation, passports and visas and travel arrangements

2. All participants attending the meeting are requested to have a valid passport and, if required, a visa for Switzerland. Applications for visas should be made to the embassy or consulate of Switzerland in the country in which the participants reside. Visa applications should refer to the 51<sup>st</sup> plenary session of the Conference of European Statisticians to be held at the Palais des Nations in Geneva. If a formal invitation letter is required by the embassy, this can be requested from the UNECE secretariat (fax: ++4122 917 00 40; e-mail: josephine.rauss@unece.org)

3. Participants are requested to make their own hotel and travel arrangements. The ECE secretariat in Geneva is not in position to provide such services to delegates. Participants are advised to book hotel accommodation well in advance of the meeting, since available rooms are limited because of other meetings taking place in Geneva during the month of June. Maps of Geneva, list of hotels and information for visitors to the Palais des Nations are available on the UNECE web site at:

**<http://www.unece.org/stats/documents/2003.06.ces.htm>**

### Registration

4. Participants are kindly requested to send the completed registration form, which is attached, to the UNECE secretariat by Fax No. (+41 22) 917 0040 or (+4122) 917 05 46. The information will be used to register participants with the UN Security Section and to obtain ID badges from the Security offices located at Villa les Feuillantines on the first day of the meeting. Delegates should arrive at the UN Security offices at about 1:00 p.m. to allow time for security clearance and registration.

5. For identification and security reasons, participants are requested to wear their security badges at all times while inside the Palais des Nations.

### Official language of the session

6. The meeting room will be equipped for simultaneous interpretation which will be provided into and from the three official working languages of the UNECE (English, French and Russian).

### Conference Documents

7. All main documents of the plenary session will be distributed in the three official languages of the UN Economic Commission for Europe (English, French and Russian). Some of the background documents and supporting papers may be available in the original language only.

8. A complete list of documents will be made available in the Provisional Agenda (ECE/CES/63) which will be issued in the coming weeks. Documents are being made available on the website of the UNECE Statistical Division

**<http://www.unece.org/stats/documents/2003.06.ces.htm>**

9. Hard copies of documents will also be distributed by mail. **Delegates are kindly requested to bring their copies of the documents with them, as there will be no documents available in the meeting room.**

### **Contact persons**

10. If you have any queries please get in touch with:

#### **UNECE**

Mrs. Lidia Bratanova,

Secretary of the CES

E-mail: [lidia.bratanova@unece.org](mailto:lidia.bratanova@unece.org)

Phone: (4122) 917 17 72

Fax: (4122) 917 00 40

Please send this form by fax to the UN/ECE Statistical Division: +41 22 917 00 40



# UNITED NATIONS OFFICE AT GENEVA

## Meeting Registration Form

Please Print

Date \_\_\_\_\_

Title of the meeting

51<sup>st</sup> plenary session of the Conference of European Statisticians

Delegation of (country) or Organization

Participant

Mr.  Family Name \_\_\_\_\_ First Name(s) \_\_\_\_\_  
 Ms.  \_\_\_\_\_  
 Miss.

Participation Category

Head of delegation  Observer (organization)   
 Delegation member  NGO   
 Observer (country)  Other (Please specify below)   
 ...

Participating From / Until

From 10 June 2002

Until 12 June 2002

Document language preference

English

French

Russian

Official occupation (in own country)

\_\_\_\_\_

Passport or ID Number

\_\_\_\_\_

Valid Until

\_\_\_\_\_

Official telephone N°.

\_\_\_\_\_

Fax N°.

\_\_\_\_\_

E-mail address

\_\_\_\_\_

Permanent Official Address

\_\_\_\_\_

Address in Geneva

\_\_\_\_\_

Accompanied by Spouse

Yes

No

Family Name (Spouse)

\_\_\_\_\_

First Name (Spouse)

\_\_\_\_\_

### On Issue of ID Card

Participant Signature

\_\_\_\_\_

Spouse Signature

\_\_\_\_\_

Date

\_\_\_\_\_

### Security Use Only

Card N°. Issued

\_\_\_\_\_

Initials, UN Official

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