

CONFERENCE OF EUROPEAN STATISTICIANS

**ECE Work Session on Statistical Output
for Dissemination to Information Media**
(Geneva, Switzerland, 28-30 October 2002)

INFORMATION NOTICE FOR PARTICIPANTS

In accordance with the work program of the Conference of European Statisticians for 2002-2003, the UNECE Work Session on Statistical Output for Dissemination to Information Media will take place in Geneva, Switzerland, 28-30 October 2002.

I. TIME AND PLACE OF THE MEETING

The Work Session on Statistical Output for Dissemination to Information Media will be held in the UN premises at Palais des Nations, 8-14 avenue de la Paix, Geneva, Switzerland.

The Work Session will start at 9:30 on Monday, 28 October 2002 and is scheduled to finish on Wednesday, 30 October 2002, at 17:30.

II. GENERAL INFORMATION

The Work Session will be conducted in English only. The papers will not be translated and should, therefore, be submitted in English.

The papers should not exceed 10 pages and should be submitted along with a short summary. The deadline for submission of papers was 15 August 2002. However, the secretariat can accept papers sent after this deadline. Contributions should be sent in electronic form preferably by e-mail (tiina.luige@unece.org) in Word Perfect, Word or ASCII format.

All documentation for the meeting will be made available online at

<http://www.unece.org/stats/documents/2002.10.infmedia.htm>

Hard copies of the meeting documentation will **only** be forwarded by mail to participants who request so. Please send your request by e-mail to olga.otradnova@unece.org

The agenda items will be considered based on two main categories of papers, **invited** papers and **contributed** papers. The organisers of the meeting have contacted a small number of countries and asked them to prepare invited papers for specific items. The invited papers will provide the main basis for discussion. However, issues raised in the other papers that countries contribute to the meeting (contributed papers) will also be considered during the substantive discussion.

Consideration of individual agenda items will be led by Session Discussant. The sessions will start with the presentation of the invited papers, followed by a brief question period. The Discussants will then introduce the contributed papers. The authors will have an opportunity to comment briefly on their papers and to answer any questions.

III. THE PRELIMINARY AGENDA

1. Adoption of the Agenda
2. Designation of officers
3. **Session A: Review of the draft of the “Statistics in the media – handbook on best practices for statistical offices in dealing with the media”.**

It is planned to devote most of the time of the Work Session to the review of the draft of the *Handbook*. The draft was prepared in the UNECE by Laszlo Holka. It follows the outline of the publication as considered at the Work Session on Statistical Output for Dissemination to Information Media (September 2000, Voorburg, the Netherlands). Papers from the previous meetings on this topic and some methodological materials prepared by the UNECE Statistical Division provide the main basis for the draft *Handbook*. However, as some of the papers date from 5-6 years ago, a considerable review is needed to bring all the material up to date.

The secretariat will send out the draft chapters before the Work Session, so that an updated version could be considered at the meeting. Participants are asked to review the draft from two aspects:

- the text in general, to see whether the recommendations are still valid, identify new issues that might have emerged, make proposals and recommendations for improving the wording, structure, layout, etc.;
- check and update the examples relevant to their country.

4. **Session B: Methods of Statistical Dissemination, Policies and Techniques**

Contributions by Azerbaijan, Italy, Kyrgyzstan, Norway and USA.

This session will consider the relations of statistical offices and the media in the context of the overall dissemination policies of statistical offices and government media policies. It will look also at the international cooperation in dissemination, especially as targeted to the media.

5. **Session C: Use of new audio-visual, electronic and print technologies in disseminating data to the media.**

Contributions by Czech Republic, Hungary, ILO, Italy, USA and Russian Federation.

The contributions under this agenda item will demonstrate new approaches and technologies that can be used in data dissemination. Particular attention will be paid to media as a special client with specific requirements for speed, clarity, user-friendliness, etc. Internet is a medium which importance as a statistical data dissemination channel has increased considerably over the last years. Experience with statistical websites from countries will be presented.

6. Future work

Under this agenda item, the Work Session is expected to discuss issues of potential interest to countries for future work on the dissemination of statistical output to information media.

7. Other business

8. Adoption of the conclusions reached at the Work Session.

IV. DEMONSTRATIONS

Since only a limited amount of time can be set aside during the meeting for demonstrations, they will have to be made at the margins of the meeting (e.g., during the lunch break and after the afternoon session ends). To facilitate planning, the participants wishing to give a demonstration should inform the UNECE secretariat well in advance of the meeting and also indicate the requested facilities and equipment for the demonstrations.

V. ACCOMMODATION, PASSPORT AND VISA REGULATIONS

Participants are requested to make their own hotel reservations. We recommend below several hotels in Geneva, which are located close to the UN building and city centre. For more information on accommodation please consult the Internet website <http://www.unece.org/stats/geneva.e.html> (follow the link "Hotels in Geneva"). This site provides also useful information on Geneva and the UN. The prices are available on-line at the addresses provided below.

HOTEL LIDO **

8, rue de Chantepoulet, 1201 Genève

Tel. +41 22 731 55 30

Fax +41 22 731 65 01

www.hotel-lido.ch

info@hotel-lido.ch

HOTEL RIO **

1, place Isaac-Mercier, 1201 Genève

Tel. +41 22 732 32 64

Fax +41 22 732 82 64

www.hotel-rio-geneve.ch

hotelrio@vtx.ch

HOTEL BERNINA **

22, place Cornavin, 1201 Genève

Tel. +41 22 908 49 50

Fax +41 22 908 49 51

www.bernina-geneve.ch

info@bernina-geneve.ch

HOTEL ARCADES ***

14-16, place Cornavin, 1201 Genève

Tel. +41 22 732 59 48

Fax +41 22 738 39 46

www.tbh-ge.ch/arcades

hotel_arcades@hotmail.com

HOTEL DRAKE ***

32, rue Rothschild, 1202 Genève

Tel. +41 22 716 48 48

Fax +41 22 738 00 07

drake@span.ch

HOTEL INTERNATIONAL & TERMINUS ***

20, rue des Alpes, 1201 Genève

Tel. +41 22 732 80 95

Fax +41 22 732 18 43
www.international-terminus.ch
international-terminus@swissonline.ch

HOTEL MONTANA ***
23, rue des Alpes, 1201 Genève
Tél. +41 22 732 08 40
Fax +41 22 738 25 11
www.hotel-montana-ge.ch
hotel.montana@span.ch

HOTEL CORNAVIN ****
Gare Cornavin, 1201 Genève
Tel. +41 22 716 12 12
Fax +41 22 716 12 00
www.fhotels.ch
cornavin@fhotels.ch

All participants attending the meetings and persons accompanying them are requested to have a valid passport and, if required, a visa. Applications for visas should be made as early as possible to the Embassy of Switzerland in the country in which the participants reside (or the country nearest to theirs). Visa applications should refer to the United Nations Economic Commission for Europe and the Work Session on Statistical Output for Dissemination to Information Media (28-30 October 2002, Geneva, Switzerland).

VI. REGISTRATION, SECURITY MEASURES

Please fill in the attached Conference registration form and send it to the secretariat by fax (+41 22 9170040 or +41 22 9170546) by **5 October 2002** so that it may be processed well in advance of the meetings.

In order to enter the Palais des Nations where the meetings will be held, all participants need to obtain a security pass (ID card). For this purpose, please present yourself with your passport at the Villa les Feuillantines (shown on the attached map) by 8:30 at the latest on Monday, 28 October 2002. Participants are requested to keep this ID card with them at all times for the duration of the meetings.

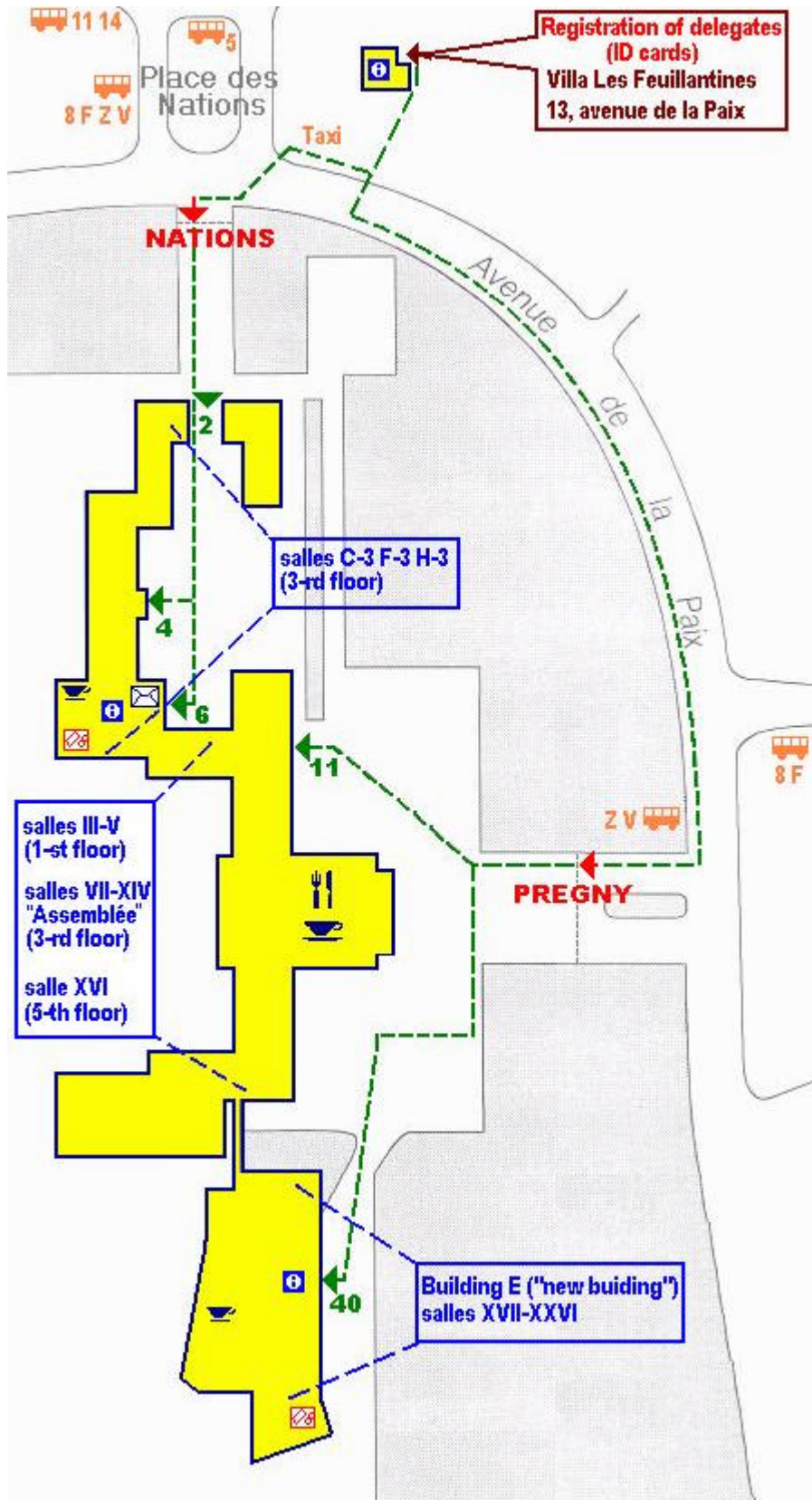
Two gates can be used for entering the UN premises: the pedestrian passage at Place des Nations (buses 5, 8 and 18, stop Nations) and the Pregny Gate (Avenue de la Paix, 14, buses 8 and 18, stop Appia).

VI. INFORMATION AND CORRESPONDENCE

All queries concerning the meetings should be addressed to:

Ms. Tiina Luige
UNECE/Statistical Division
Palais des Nations
CH-1211 Geneva 10
Switzerland

E-mail: tiina.luige@unece.org
Tel: (41 22) 917 1097
Fax: (41 22) 917 0040 or 9170546





UNITED NATIONS OFFICE AT GENEVA

Meeting Registration Form

Please Print

Date _____

Title of the meeting

UNECE Work Session on Statistical Output for Dissemination to Information Media (28-30 October 2002, Geneva, Switzerland)

Delegation of (country) or Organization

Participant

Mr. Family Name _____ First Name(s) _____
 Ms. _____
 Miss.

Participation Category

Head of delegation <input type="checkbox"/>	Observer (organization) <input type="checkbox"/>
Delegation member <input type="checkbox"/>	NGO <input type="checkbox"/>
Observer (country) <input type="checkbox"/>	Other (Please specify below) <input type="checkbox"/>
...	

Participating From / Until	
From _____	Until _____

Document language preference English French Russian

Official occupation (in own country) _____	Passport or ID Number _____	Valid Until _____
Official telephone N°. _____	Fax N°. _____	E-mail address _____

Permanent Official Address

Address in Geneva

Accompanied by Spouse Yes No

Family Name (Spouse) _____ First Name (Spouse) _____

On Issue of ID Card

Participant Signature

Spouse Signature

Date

Security Use Only

Card N°. Issued

Initials, UN Official

Division	Principal Subsidiary Bodies of the ECE	Fax No.
Office of the Executive Secretary	Economic Commission for Europe	+41 22 917 00 36
Statistical Division	Conference of European Statisticians	+41 22 917 00 40
Transports Division	Inland Transport Committee	+41 22 917 00 39
Trade Division	Committee on Trade Industry and Enterprise Development	+41 22 917 00 37
	Timber Committee	
Energy Division	Committee on Sustainable Energy	+41 22 917 00 38
Environment and Human Settlements Division	Committee on Environmental Policy	+41 22 917 01 07
	Committee on Human Settlements	
Economic Analysis Division	---	+41 22 917 03 09

