

CONFERENCE OF EUROPEAN STATISTICIANS

Joint UNECE/EUROSTAT Work Session on Electronic Data Reporting
(Geneva, Switzerland, 13-15 February 2002)

Topic (i): Management, organisation and policy issues

**MANAGEMENT, ORGANIZATIONAL AND POLICY ISSUES:
Questions for the discussion**

- ?? Is Electronic Data Collection—Internet collection being integrated with other data collection methods in your organization? If yes, how is your organization integrating these processes?
- ?? Is Electronic Data Reporting (EDR) part of your production environment? How did your organization migrate the EDR from research to a production environment? Did the same staff conduct the research that now handles the production for EDR? Did your organization establish a new staff/office to handle EDR? If not, where within your existing organization does EDR reside?
- ?? Is your organization, primarily using EDR for businesses, institutions or household surveys?
- ?? How does your organization fund EDR research/development?
- ?? How is testing conducted for your EDR? Does your organization conduct usability or cognitive tests?
- ?? Does your organization outsource any of the EDR development work or is all the work conducted in house?
- ?? Does your organization outsource data collection, including EDR?
- ?? Does your organization have plans for upgrades in hardware or software? How is funding handled for these upgrades?
- ?? Does your government have any policies about collecting data via the Internet or on-line? Does your organization have any related policies, as well? Does your organization or government have any restrictions on using the web for data collection? If yes, what are they?
- ?? Have you expanded your hours of service or added additional staff to meet the additional requirements of EDR? Have you stopped conducting some operations and replaced them with EDR? Have you received feedback from your respondents about EDR and expanded service delivery?
- ?? What are your organization's strategies for adding new modes of collection such as EDR, especially in light of limited operational resources?
- ?? Has your organization developed any tools such as generalized instrument design tools for questionnaire development?
- ?? Does your organization have any IT policies about development tools or using Commercial Off the Shelf Software (COTS) packages?
- ?? Is metadata part of your organization's EDR plans? Is your organization's EDR system metadata driven? How is metadata used in your organization? Do survey developers promote its use or readily accept metadata as a given in developing EDR? Provide some background on its usage from a survey analyst perspective, survey developer and data users within your organization. Does management promote the central metadata repository in its strategic and tactical plans to help build a metadata driven EDR survey environment?
- ?? Does your organization use XML as part of your EDR solution?
- ?? How does your organization market EDR to your users/respondents?
- ?? How does your organization obtain feedback from your users/respondents? Do you conduct user satisfaction surveys? Do you exploit free comments which are answered within the web form? Please specify other means that you obtain feedback.
- ?? With the expansion of EDR, provide a vision of the future of data collection within your organization.
- ?? Can you share three of your most important lessons learned from your EDR experiences?