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**Economic Commission for Europe****Committee on Housing and Land Management****Seventy-fourth session**

Geneva, 7 - 9 October 2013

Item 1 of the provisional agenda

**Adoption of the agenda****Annotated provisional agenda for the seventy-fourth session****(including the high-level Ministerial Meeting)**To be held at the Palais des Nations, Geneva, room XIX,  
starting at 10 a.m. on Monday, 7 October 2013**I. Provisional agenda**

1. Adoption of the agenda
2. Follow-up to the sixty-fifth session of ECE
3. Work of the Bureau of the Committee on Housing and Land Management
4. Strategy 2014-2020
5. Review of the implementation of the programme of work 2012-2013
  - (a) Sustainable housing and real estate markets
  - (b) Sustainable urban development
  - (c) Land administration and management
  - (d) Country profiles on housing and land management
6. Ministerial Meeting 2013
  - (a) Opening of the Meeting and adoption of the agenda
  - (b) Review of progress made and future challenges in housing and land management in ECE member States
  - (c) Adoption of the Strategy 2014-2020
  - (d) Closing of the Ministerial Meeting

7. Outcomes of the Ministerial Meeting
8. Programme of work for 2014-2015
9. Interdivisional and inter-agency activities
10. Other business
11. Election of the Bureau
12. Closing of the session and adoption of the report

## **II. Annotations**

*Monday, 7 October*

### **1. Adoption of the agenda**

The provisional agenda is based on decisions taken by the Committee at its seventy-third session (ECE/HBP/170) and on progress made since then in implementing the programme of work 2012-2013 (ECE/HBP/2011/1). The provisional agenda, which was approved by the Committee Bureau at its meeting on 19 February 2013, is presented to the Committee for adoption.<sup>1</sup>

### **2. Follow-up to the sixty-fifth session of ECE**

The Committee will be informed about the outcomes of the sixty-fifth session of the United Nations Economic Commission for Europe (ECE)<sup>2</sup> relevant to its work, including the outcome of the review of the 2005 reform of ECE. The Committee will be invited to consider this information when approving its programme of work for 2014-2015 (Item 8 of the provisional agenda).

### **3. Work of the Bureau of the Committee on Housing and Land Management**

The Chair of the Committee will report on the Bureau's work and the main decisions taken since the seventy-third session of the Committee (ECE/HBP/2013/1).

The Committee may wish to take note of this information.

### **4. Strategy 2014-2020**

At its seventy-third session, the Committee on Housing and Land Management decided to develop a Strategy for sustainable housing and land management in the ECE region for the period from 2014 to 2020, and present it to the Ministerial Meeting in 2013 for adoption. The Committee also approved a detailed plan for the further elaboration of the document presented at the seventy-third session. In particular, the Committee requested the secretariat to send a questionnaire to member States and other stakeholders, and, based on the replies, to prepare a report on "Challenges and Priorities in Housing and Land Management in the ECE Region" (ECE/HBP/2013/2). The Committee also entrusted the Bureau with the

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<sup>1</sup> At its seventy-third session, that took place in September 2012, the Committee approved the content of the annotated provisional agenda for the Ministerial Meeting, which is contained under Item 6 of this agenda. For more information, please see paragraph 29 of the report of the seventy-third session of the Committee (ECE/HBP/170) at:

[http://www.unece.org/fileadmin/DAM/hlm/documents/2012/ece\\_hbp\\_170.e.pdf](http://www.unece.org/fileadmin/DAM/hlm/documents/2012/ece_hbp_170.e.pdf)

<sup>2</sup> The Commission holds biennial sessions. Its sixty-fifth session took place on 9-11 April 2013.

development of the final version of the Strategy.<sup>3</sup> The Committee also held a preparatory meeting on 21-22 May in Geneva to finalize the draft Strategy (ECE/HBP/2013/3).

The report “Challenges and Priorities in Housing and Land Management in the ECE region” (ECE/HBP/2013/2), the outcome of the preparatory meeting (Informal notice 1) and the final draft Strategy (ECE/HBP/2013/3) will be presented to the Committee. The Committee will also take into account these documents when discussing the outcomes of the Ministerial Meeting (Item 7 of the provisional agenda) and its programme of work for the period 2014-2015 (Item 8 of the provisional agenda).

## 5. Review of the implementation of the programme of work 2012-2013

The Committee will review the progress made in the implementation of the programme of work for the period 2012-2013, agreed upon at its seventy-second session (ECE/HBP/2011/1).<sup>4</sup>

### (a) Sustainable housing and real estate markets<sup>5</sup>

#### Sustainable Housing

The Committee will be presented with information on the development of a Framework Convention on Sustainable Housing.<sup>6</sup>

Moreover, the Committee will be informed about the status of national and regional training workshops on energy efficient and affordable housing in Albania, Armenia and Kyrgyzstan. Delegations of member States will be invited to inform the Committee if they are interested in organizing training workshops in their countries.

In this context, the Committee will also be informed on the status of the development of the National Action Plan for Energy-Efficiency Measures in the Residential Sector of Georgia. The draft National Action Plan is to be based on the recommendations of the ECE Action Plan for Energy-Efficient Housing (ECE/HBP/164). Delegations will be invited to inform the Committee if they are interested in having a National Action Plan prepared for their country.

To continue to provide ECE member States with high-quality and effective policy advice relating to energy efficiency, even in times of limited financial resources, the secretariat is creating an informal ECE Expert Network for Energy Efficiency in Buildings. The Committee will be informed about the objectives of this informal network and invited to nominate experts.

At its seventy-third session, the Committee approved the preparation of a publication on “Good Practices for Energy-efficient Housing in the ECE Region” and endorsed a concept note containing an outline for this publication.<sup>7</sup> The publication has been prepared jointly

<sup>3</sup> For more information, please see paragraph 24 of the report of the seventy-third session of the Committee (ECE/HBP/170) at:

[http://www.unece.org/fileadmin/DAM/hlm/documents/2012/ece\\_hbp\\_170.e.pdf](http://www.unece.org/fileadmin/DAM/hlm/documents/2012/ece_hbp_170.e.pdf)

<sup>4</sup> At its seventy-third session the Committee agreed to change the titles of the clusters of its programme of work and this changes to be reflected in the documents for its seventy-fourth session. Please see paragraphs 31 and 32 of the report of the seventy-third session of the Committee (ECE/HBP/170) at: [http://www.unece.org/fileadmin/DAM/hlm/documents/2012/ece\\_hbp\\_170.e.pdf](http://www.unece.org/fileadmin/DAM/hlm/documents/2012/ece_hbp_170.e.pdf).

<sup>5</sup> Previously named “Housing modernization and management”.

<sup>6</sup> Pending decision of the Executive Committee of ECE (EXCOM). At its seventy-third session, the Committee on Housing and Land Management requested EXCOM to approve the establishment of an Intergovernmental Negotiating Committee (INC) to start negotiations of a Framework Convention on Sustainable Housing. Please see paragraph 18 of the report of the seventy-third session of the Committee (ECE/HBP/170) at:

[http://www.unece.org/fileadmin/DAM/hlm/documents/2012/ece\\_hbp\\_170.e.pdf](http://www.unece.org/fileadmin/DAM/hlm/documents/2012/ece_hbp_170.e.pdf)

<sup>7</sup> The outline was presented at the seventy-third session as informal notice 7 and is available on the ECE website at:

with UN-Habitat and the City of Vienna, Austria. A meeting of the expert group established to peer-review the draft took place on 26 and 27 February in Vienna. The status of this publication will be presented to the Committee (Informal notice 2).

A thematic discussion panel will be held on the topic “Energy efficiency in housing” (Informal notice 3). Two keynote speakers will outline the principle challenges and opportunities to increase energy efficiency in multi-family housing blocks in transition countries.

The Committee is invited to discuss pressing issues related to the realization of energy efficient housing. Based on this information, the Committee will be invited to make recommendations for future activities in this programme area.

#### Real Estate Markets

According to the ECE guidelines (ECE/EX/2/Rev.1), the work of advisory groups and their renewal is to be decided by their parent body every two years. The mandate of the Real Estate Market Advisory Group was extended by the Committee at its seventy-second session, which took place in 2011.<sup>8</sup> The Committee will be invited to evaluate the work of the Advisory Group for the last biennium and to decide whether to extend its mandate for two more years.

To facilitate this decision, the Chair of the Advisory Group will present a report of the activities and accomplishments of the Advisory Group since the seventy-second session, including round tables, seminars, publications and other initiatives (ECE/HBP/2013/4). He will also present the draft terms of reference of the Advisory Group to the Committee for endorsement (ECE/HBP/2013/5).

The Chair of the Advisory Group will also present to the Committee a proposed programme of work 2014-2015 (ECE/HBP/2013/6).

In addition, the Committee will be presented with an outline of the study on greening the real estate market (Informal notice 4) for its approval. The proposal to develop such a study was endorsed by the Committee at its seventy-third session.

The Committee will also be presented with the final draft of the study on real estate property and market risk evaluation for real estate backed financial products (Informal notice 5).

The Committee may wish to:

- (i) Recommend to EXCOM the extension of the mandate of the Real Estate Market Advisory Group for the next biennium;
- (ii) Endorse the terms of reference of the Advisory Group<sup>9</sup> and approve its programme of work for the period 2014-2015;
- (iii) Endorse the outline of the study on greening the real estate market;
- (iv) Endorse the final draft study on real estate property and market risk evaluation for real estate backed financial products;
- (v) Provide inputs and advice on future activities of the Advisory Group.

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[http://www.unece.org/fileadmin/DAM/hlm/sessions/docs2012/informal\\_notice\\_7.pdf](http://www.unece.org/fileadmin/DAM/hlm/sessions/docs2012/informal_notice_7.pdf). The document was endorsed by the Committee. Please see paragraph 61 of the report of the seventy-third session of the Committee (ECE/HBP/170) at:

[http://www.unece.org/fileadmin/DAM/hlm/documents/2012/ece\\_hbp\\_170.e.pdf](http://www.unece.org/fileadmin/DAM/hlm/documents/2012/ece_hbp_170.e.pdf).

<sup>8</sup> For more information, please see paragraph 62 of the report of the session (ECE/HBP/167) at:

<http://www.unece.org/fileadmin/DAM/hlm/documents/2011/ece.hbp.167.e.pdf>.

<sup>9</sup> If endorsed by the Committee, this document will be presented to EXCOM for approval

**(b) Sustainable urban development<sup>10</sup>**

A thematic discussion will be held under this item<sup>11</sup> on the topic of "Ageing and accessibility in cities" (Informal notice 6). Two keynote speakers will deliver presentations on current and future demographic trends in the wider European region. The discussion will emphasize the changing needs of an ageing society and how this development will affect housing demand and the accessibility of urban infrastructures. A moderator will facilitate the discussions. As an outcome, a summary of the discussion, containing recommendations, will be presented to the Committee for adoption.

**(c) Land administration and management<sup>12</sup>**

The Chair of the Working Party on Land Administration will report on the activities and the workshops carried out since the latest session of the Committee (ECE/HBP/2013/7), including the outcome of the eighth session of the Working Party, which took place on 18 March 2013 (ECE/HBP/WP.7/2013/6).

The Chair of the Working Party will also present the draft Survey on Benchmarking of Land Administration Systems (Informal notice 7), which was approved by the Working Party at its eighth session. The Committee is invited to endorse the draft publication.

On the basis of progress made by the Working Party, the Committee may wish to provide inputs and advice on future activities.

**(d) Country profiles on housing and land management<sup>13</sup>**

At its seventy-third session, the Committee agreed on the outline of a study reviewing the methodology used in preparing country profiles and asked the secretariat to prepare the draft study including guidelines for their preparation for the current session. The Committee will be informed about the main outcomes of the review and will be presented with the draft study (ECE/HBP/2013/8) for its approval.

The Committee will be provided with updates on the status of the country profiles on housing and land management. In particular, the Committee will be informed of the:

- (i) Status of the country profile on housing and land management of Ukraine (ECE/HPB/293);
- (ii) Steps taken to develop the country profile of the Republic of Moldova;
- (iii) Steps taken to develop the country profile of the Russian Federation;
- (iv) Croatia's request for a country profile;
- (v) Kazakhstan's request for a country profile.

The delegations of Kyrgyzstan and Tajikistan will report on the progress made in implementing the recommendations contained in their respective country profiles (ECE/HBP/157) and (ECE/HBP/163).

Delegations of all member States are invited to inform the Committee if they are interested in having a country profile prepared for their country. The Committee may wish to:

- (i) Elaborate recommendations on the development of the country profiles clarifying ECE's mandate in this regard;

<sup>10</sup> Previously named "Urban environmental performance".

<sup>11</sup> Following the recommendations of member States to include thematic discussions in the Committee sessions. For more information, please see the report on the outcomes of the survey "Challenges and priorities in Housing and Land Management in the ECE Region" (ECE/HBP/2013/2).

<sup>12</sup> Previously named "Land registration and land markets".

<sup>13</sup> Previously named "Country profiles on housing".

- (ii) Discuss the impact of the country profiles on countries, including options for future monitoring of their implementation;
- (iii) Approve the draft study containing guidelines on the methodology for country profiles;
- (iv) Take note of the information provided and decide on the next countries to be reviewed.

*Tuesday, 8 October*

## **6. Ministerial Meeting**

### **(a) Opening of the Meeting and adoption of the agenda**

The ECE Executive Secretary will open the Meeting.

The provisional agenda is based on the decisions taken by the Committee at its seventy-third session (ECE/HBP/170).

### **(b) Review of progress made and future challenges in housing and land management in ECE member States**

Ministers will deliver statements about:

- (i) Challenges their countries have faced;
- (ii) Progress made in the area of housing and land management since 2000;
- (iii) Action being undertaken to improve the sustainability of housing and land management in their countries.

The focus of the statements will be on the country profiles for those countries that have undertaken such a study. All statements will be compiled in an electronic publication on the Ministerial reviews of the housing and land management situation in the ECE region and posted on the ECE website as an informal document.

The Meeting will also be presented with information on the development of a Framework Convention on Sustainable Housing in the ECE region.<sup>14</sup>

### **(c) Adoption of the Strategy 2014-2020**

The Meeting is expected to discuss and adopt the Strategy on Housing and Land Management for the period 2014-2020.

### **(d) Closing of the Ministerial Meeting**

The Chair of the Meeting will present the results of the discussions and circulate them in the form of a Chair's summary.

The Meeting will close at 18.00.

*Wednesday, 9 October*

## **7. Outcomes of the Ministerial Meeting**

The Committee will be invited to discuss the outcome of the in-depth discussions held at the Ministerial Meeting. In particular, the Committee will discuss the implementation of the Strategy 2014-2020 approved at the Meeting. The Committee may wish to consider developing an Action Plan to facilitate the implementation of the Strategy and request that the Bureau prepare a draft Action Plan to be discussed at the seventy-fifth session.

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<sup>14</sup> Pending decision of EXCOM

The secretariat will present an outline of the electronic publication on the Ministerial reviews of the housing and land management situation in the ECE region containing the Ministerial Statements (Informal notice 8). This outline was approved by the Bureau at its meeting on 22 May 2013. The Committee will be invited to approve this outline and invite the secretariat to finalize the electronic publication for the seventy-fifth session to take place in October 2014.

At its seventy-third session, the Committee requested the secretariat to collect national reports on the situation of housing and land management in member States to be compiled in a publication as part of the follow-up to the Ministerial Meeting.<sup>15</sup> As the secretariat has already collected data from member States for a comprehensive benchmarking study on land management (Informal notice 7), the topic of the national reports will be on housing and urban development. The draft outline of the publication (ECE/HBP/2013/9) will be presented to the Committee. This draft outline were approved by the Bureau at its meeting on 22 May 2013. The Committee is invited to:

- (a) Consider approving the draft outline (ECE/HBP/2013/9);
- (b) Agree to develop the draft publication for its seventy-fifth session.

## **8. Programme of work for 2014-2015**

The Committee will be presented with the results of the survey on “Challenges and Priorities in Housing and Land Management in the ECE region” (ECE/HBP/2013/2). In particular, the priorities identified will be discussed in the context of the programme of work 2014-2015 and the Strategy 2014-2020.<sup>16</sup>

The Committee will be presented with the Draft programme of work for 2014-2015 of the housing and land management component of the Housing, Land Management and Population subprogramme (ECE/HBP/2013/10), which it will be invited to adopt.

The Committee will consider its Biennial evaluation plan for 2014-2015 (ECE/HBP/2013/11) and the list of publications for 2014-2015 (ECE/HBP/2013/12). The Committee will be invited to adopt these documents.

The Committee will also be presented with information on the status of the Trust Fund on Human Settlements. Delegations will be invited to announce their voluntary contributions.

## **9. Interdivisional and inter-agency activities**

The Committee will be informed about a number of activities carried out in cooperation with other ECE subprogrammes, United Nations agencies or programmes, as well as other international organizations.

In particular, a thematic discussion on the topic of “Informal settlements” will be organized.<sup>17</sup> Two keynote speakers will be invited to make presentations. The discussions will be facilitated by a moderator and will be devoted to a draft proposal for a study on informal settlements (Informal notice 9), which could be developed in cooperation with the International Federation of Surveyors (FIG). The study is to be based on the outcomes of a workshop on “Spatial Information, Informal Development, Property and Housing” (Athens, 13 and 14 December 2012) organized by the Working Party, and will be a follow-up to the

<sup>15</sup> Please see paragraph 29 of the report of the seventy-third session of the Committee (ECE/HBP/170) at: [http://www.unece.org/fileadmin/DAM/hlm/documents/2012/ece\\_hbp\\_170.e.pdf](http://www.unece.org/fileadmin/DAM/hlm/documents/2012/ece_hbp_170.e.pdf)

<sup>16</sup> If approved by the Ministerial Meeting, the Strategy 2014-2020 will be guiding the work of the Committee in the future and should be taken into account when discussing the programme of work 2014-2015.

<sup>17</sup> Following the recommendations of member States to include thematic discussions in the Committee sessions. For more information, please see the report on the outcomes of the survey “Challenges and priorities in Housing and Land Management in the ECE Region” (ECE/HBP/2013/2).

publication "Self-Made Cities" (ECE/HBP/155). The results of the Committee's seminar on "Informal settlements" (Geneva, 23 April 2013) could also be taken into account when discussing specific recommendations for completing the study. The Committee will be invited to:

- (a) Approve the draft proposal for the study (Informal notice 9);
- (b) Invite other interested partners to contribute to its finalization;
- (c) Provide recommendations for its finalization.

Other interested organizations will be invited to present their work and proposals for cooperation on different projects, publications and events in the areas of energy efficiency, green economy, disaster preparedness, land management, real estate markets, and other themes relevant to the work of the Committee.

The Committee will take note of the information provided and will be invited to provide advice on how to further cooperate with other organizations and ECE subprogrammes.

## **10. Other business**

Any other issues may be raised by member States under this agenda item.

## **11. Election of the Bureau**

The Committee is expected to elect the Bureau for its seventy-fifth session.

Following the discussions of the Bureau at its meeting on 22 May, the session is invited to request the secretariat to develop Rules of Procedure for the Committee to be presented for approval at the seventy-fifth session. Such request follows the Decision A(65) - Outcome of the review of the 2005 reform of ECE, which limits the term of office of Bureau members to four years, should the Committee not have its own Rules of Procedure.

## **12. Closing of the session and adoption of the report**

The Chair will summarize the major decisions taken by the Committee.

The Committee will be invited to adopt its report on the basis of a draft prepared by the secretariat.

The Chair will close the session.



### III. Tentative Timetable

<i>Date</i>	<i>Time</i>	<i>Agenda Item</i>	
Monday, 7 October	10.00 – 10.10	1	Adoption of the agenda
	10.10 – 10.20	2	Matters arising from the ECE review and follow-up to the sixty-fifth session of ECE
	10.20 – 10.30	3	Work of the Bureau of the Committee
	10.30 – 12.00	4	Strategy 2014-2015
	12.00 – 13.00	5(a)	Sustainable housing and real estate markets
	15.00 – 15.30	5(a)	(cont'd)
	15.30– 16.30	5(b)	Sustainable urban development
	16:30 – 17.00	5 (c)	Land administration and management
	17:00– 18.00	5 (d)	Country profiles on housing and land management
Tuesday, 8 October	10.00 – 18.00	6	Ministerial Meeting 2013
	10.00 – 10.30	6(a)	Opening of the Meeting and adoption of the agenda
	10.30 – 13.00	6(b)	Review of progress made and future challenges in housing and land management in ECE member States
	15.00 – 17.00	6(b)	(cont'd)
	17.00 – 17.30	6(c)	Adoption of the Strategy 2014-2020
	17.30 – 18.00	6(d)	Closing of the Ministerial Meeting
Wednesday, 9 October	10.00 – 12.00	7	Outcomes of the Ministerial Meeting
	12.00 – 13.00	8	Programme of work for 2014-2015
	15.00 – 17.00	9	Interdivisional and inter-agency activities
	17.00 – 17.20	10	Other business
	17.20 – 17.40	11	Election of the Bureau
	17.40 – 18.00	12	Closing of the session and adoption of the report