



UNITED NATIONS
ECONOMIC COMMISSION FOR EUROPE

Zagreb, 29-31 March 2011

*Training session on on-site inspections for Croatia, Serbia and
the former Yugoslav Republic of Macedonia*

Provisional agenda

29 March 2011

9:00-9.30	Opening and welcome statements
9:00-9:10	Welcoming statement by (representative of Croatia)
9:10-9:20	Welcoming statement by Mr. Gerhard Winkleman-Oei, Federal Agency of Environment, Germany
9:20-9:30	Welcoming statement by Ms. Virginia Fusé, secretariat
9:30-13:00	Session I: Safety reports, inspections and checklist
9:30-9:45	Inspections vis-à-vis safety reports, use of the checklist. Mr. Gerd Schulze, expert
9:45-10:00	Procedures for ensuring safety at hazardous industrial facilities - safety reporting and inspection regime in Croatia (representative of Croatia)
10:00-10:15	Procedures for ensuring safety at hazardous industrial facilities - safety reporting and inspection regime in Serbia (representative of Serbia)
10:15-10:30	Procedures for ensuring safety at hazardous industrial facilities - safety reporting and inspection regime in the FYR of Macedonia (representative of the FYR of Macedonia)
10:30-11:00	Coffee break

11:00-11:20	Evaluation of the safety report by Croatia with emphasis on the elements to be verified during inspections. (Representative from Croatia)
11:20-11:40	Evaluation of the safety report by Serbia with emphasis on the elements to be verified during inspections.. (Representative from Serbia)
11:40-12:00	Evaluation of the safety report by the fYR of Macedonia with emphasis on the elements to be verified during inspections. (Representative from the fYR of Macedonia)
12:00-13:30	Lunch
13:30-15:30	Work in Groups on the evaluation of safety reports using the checklist, identification of points to be clarified and improvement of the checklist
15:30-15:45	Coffee break
15:45-17:40	Session II: Preparing the visit to the facility
15:45-17:40	Work in groups to discuss the simulated inspection to the gas refinery
17:40-18:30	Wrap-up from the work in group from session I and II and preparation to the simulated inspection
17:40-18:30	Wrap-up by the rapporteures from group I, II and III on the outcome of the work in groups from session I and session II. Moderator Mr. Jan Roed, expert
18:30-18:40	A gas refinery: its functioning. (Representative from the company).
19:30	Dinner

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9:00-9:30	Travel to the central office of the INA d.d. company in Zagreb, Av. V. Holjevca 10.
9:30-10:00	Information on the visit (Hrvoje Buljan + Representative of INA d.d. Zagreb)
10:00-10,45	General presentation about INA on “Etan” Ivanić Grad (Representative of INA d.d. Zagreb)
10:45-12:00	Presentation on Safety system in INA d.d. and Safety report on the Etan Ivanić Grad (Representative of INA d.d. Zagreb)
12:00-13:00	Travel to the installation ETAN Ivanić grad
13:00-13:30	Sandwich lunch
13:30-15:00	Simulation of the on-site inspection
15.00-16:00	Discussion on the simulated on-site inspection
16:00-17:00	Travel back to Zagreb
19:30	Dinner

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9:30-12.30

Session IV: Results the on-site inspection

9:30-11:00	Work in groups to assess the simulation of an on-site inspection. Special attention to be paid to the assessment of the questions in the checklist and the conduct of inspection and on recommendations for inspectors.
11:00-11:30	Coffee break
11:30-12:30	Report by the rapporteures from group I, II and III
12:30-14:00	Lunch
14:00-16.00	Session V: guidelines for inspection and checklist for the evaluation of safety reports
14:00-15:30	Wrap up and discussion on the role of inspectors on the use of the checklist and on the guidelines for inspectors. Mr. Nikolay Savov, expert
15:30-15:45	The organisation of inspections in within an integrated approach
15:45-16:30	The way forward for the countries
	Closing of the training
