

**UNECE Convention on the Transboundary
Effects of Industrial Accidents**
Project under the Assistance Programme
Project on hazard and crisis management

PROVISIONAL AGENDA FOR THE SECOND MEETING OF

The Project Management Group

Within the project on hazard and crisis management in the Danube Delta

To be held on 14 September 2012 from 9.00 a.m. to 6.00 p.m.

At the premises of the Ministry of Ecology and Natural Resources of Ukraine
in Kyiv, Ukraine

The meeting will be held in English.

Participants

Project coordinators

1. Mr. Gavril Gilca (Republic of Moldova);
2. Ms. Svetlana Stirbu (Republic of Moldova);
3. Mr. Francisc Senzaconi (Romania);
4. Ms. Marilena Ghiu (Romania);
5. Mr. Vasyl Kvashuk (Ukraine);
6. Ms. Oksana Tarasova (Ukraine).

Project management team (project donors and secretariat)

7. Mr. Chris Dijkens (Netherlands);
8. Mr. Gerhard Winkelmann-Oei (Germany);
9. Mr. Nicholas Bonvoisin, Secretary to the Convention on the Transboundary Effects of Industrial Accidents;
10. Ms. Claudia Kamke, Associate Expert, Convention on the Transboundary Effects of Industrial Accidents.

Further participants (to be confirmed)

11. Mr. Dimytro Mormul, Deputy Minister, Ministry of Ecology and Natural Resources of Ukraine;
12. Mr. Oleg Shevshenko, Ministry of Ecology and Natural Resources of Ukraine;
13. Mr. Serhii Obodovskyi, Department of Civil Protection, Ministry of Emergency Situations of Ukraine;
14. Mr. Oleksandr Posmitnyy, Deputy Director, Department of Environmental Safety, Ministry of Ecology and Natural Resources of Ukraine (focal point);
15. Mr. Dimitry Mogylnyy, Head of the Division of Strategy for Development of Inland Water Transport and Infrastructure, Ministry of Infrastructure of Ukraine;
16. Ms. Mihaela Popovici, International Commission for the Protection of the Danube River.

Provisional agenda

1. Introduction and welcome of the participants (15min)

The meeting is expected to be co-chaired by the Chair of the Conference of the Parties, Mr. Chris Dijkens, and by a representative of Ukraine. The Co-Chairs will open the meeting and welcome the participants. Further welcome statements might be delivered by high-level representatives from Ukraine.

2. Review of the first project year and discussion on the lessons learned (1h 15min)

The secretariat will introduce the Danube Delta project and give an overview of the activities carried out so far. The group is expected to review the first project year, to discuss challenges and lessons learned, and to make adjustments to the project, should such be considered necessary. In this respect, the group may wish to discuss the following

(i) Effectiveness of the project's organisational structure

At the beginning of the project, both a hazard and a crisis management group have been created to bring together experts on hazard or crisis management in each of the groups. The project countries nominated, however, the same or nearly the same experts for both groups. The project management group should discuss possible changes in the organisational structure of the project, such as to merge both management groups into one project working group and determine the names of the participants.

(ii) Role of the national groups

The national groups, according to the agreed implementation plan, have the direct responsibility for preparing the substantive inputs and to ensure the adequate follow-up to the organized workshops under the project. In practice however, the national groups have focused mainly on the workshops, whereas the follow-up and the delivery of the agreed products and the exchange of the necessary information have been limited. The group may wish to discuss how to improve the work of the national groups in order to avoid delays in the preparations for forthcoming activities.

(iii) Identification of lead countries for certain activities

The project was designed to encourage the project countries to lead its activities. Furthermore, the lead should be transferred periodically from country to country. In practice however, there was only a limited willingness to take the lead and to provide substantive inputs for joint deliberations during the project activities. The project management group should discuss how the initially expressed desire to identify lead countries for specific project activities could be better implemented and to agree on the leadership for forthcoming activities.

(iv) Involvement of project partners

At the beginning of the project it was agreed that cooperation with partners, such as industry and international organisations, should be pursued as they could play a crucial role in achieving the project objectives and implementing the activities. The group may wish to discuss how to improve the involvement of project partners, such as the Black Sea Commission, the International Commission for the Protection of the Danube River,

the Programme for the Prevention, Preparedness and Response to Man-made and Natural Disasters in the ENPI East Region and the European Union.

(v) Impact of the project

For the project to have a lasting effect on hazard and crisis management, the project activities should be reflected in the working practices of the authorities and industry in the project countries. The project management group should discuss whether this is occurring and, if not, what actions could be taken under the project to strengthen the transfer of knowledge and methods to normal working practices.

(Coffee break: 10.30-11.00)

3. Identification of the way forward (1h 30min)

The secretariat will introduce the next activities to be carried out within the project. The group is then expected to decide on the next steps to be taken for their implementation, in particular with regard to the following activities:

(i) Joint visit to the ports of Izmail and Reni (Ukraine)

The group is expected to identify actions that need to be taken in preparation for the organisation of the joint visit in Ukraine. The group should further agree who will be responsible for which identified action, including deadlines, and when the joint visit should be carried out.

(ii) Table-top exercise

The group is expected to identify actions that need to be taken in preparation for the table-top exercise, including the elaboration of a scenario and the identification of a lead country. The group should further agree on who will be responsible for which identified action, including deadlines, as well as when and where the table-top exercise should be carried out.

(iii) Joint contingency plan for the Danube Delta

The group is expected to identify the information needed to start the elaboration of a joint contingency plan, including responsibilities for the provision of information, deadlines and a time schedule for the elaboration of the joint contingency plan.

(Lunch break: 12.30-13.30) – Detailed discussion on item 3 may continue after lunch.

4. Discussion on further project activities (3h)

4.1. Comparative analysis of the national legal frameworks

The group is expected to discuss possible cooperation with the International Commission for the Protection of Danube River for the elaboration of a comparative analysis of the national legal frameworks for hazard and crisis management in the project countries.

4.2. Inventories and hazard spot map for the Danube Delta region

The group is expected to discuss both the inventories and the first draft of the hazard map, and to agree on further steps for the preparation of a reliable inventory and adequate risk map.

4.3. Expert group for the elaboration of safety guidelines for oil terminals

The group may wish to be briefed on the first draft of the safety guidelines for oil terminals and the possibility to organise an expert workshop with wider participation to review and apply safety guidelines before publishing them.

4.4. High-level report to the project countries

At the kick-off meeting in Kyiv, high-level representatives from the project countries committed to implement the project and to monitor its implementation. The group may wish to discuss the structure and content of the high-level and agree on the next steps.

(Coffee break: 15.30-16.00)

4.5. Project interim report

The secretariat will introduce the project interim report. The group may wish to discuss the structure and content of the report and make recommendations on possible changes.

4.6. Financial review/outlook for the project

The secretariat will report on the financial situation regarding the Danube Delta Project, including new possibilities for funding. The group may wish to discuss further approaches and possibilities for funding, in particular for activities under the crisis management component.

4.7. Support of an international consultant for 2012/13

In the first year, the project was supported by a consultant (Zoi Environment Network). The group is expected to discuss the need for support in 2012/13 for the project countries and the secretariat in organising the main events as well as meetings of the management groups.

4.8. Date for the next Project Management Group meeting

The group should agree on the date for the third meeting of the Project Management Group.

4.9. Other business

The group may wish to discuss any other business before the meeting closes.

5. Closure of the meeting

The co-Chairs will summarize the main outcomes of the meeting. The meeting will be closed by the co-Chairs at 6.00 pm.