

## UNECE Convention on the Transboundary Effects of Industrial Accidents

### Expert Group for the Elaboration of Safety Guidelines for Oil Terminals

#### **PROVISIONAL AGENDA FOR THE SECOND MEETING OF The Expert Group for the Elaboration of Safety Guidelines for Oil Terminals**

to be held on 18 June 2012 from 9.30 a.m. to 5.30 p.m.  
in the Sokos Hotel Olympia Garden, Bataiskiy pereulok, 3A,  
190013 St. Petersburg, Russian Federation

The meeting will be held in English.

#### **Participants**

1. Alexander Moskalenko (GCE Group) – Chair (second meeting)
2. Gerhard Winkelmann-Oei (German Federal Environmental Agency)
3. Frank Candreva (DNV Cleaner Energy and Utilities Belgium)
4. Eddy de Rademaeker (European Federation of Chemical Engineers)
5. Frank Otremba (Federal Institute for Materials Research and Testing)
6. Alexey Isakov (GCE Group)
7. Secretariat of the Convention on the Transboundary Effects of Industrial Accidents

#### **Background**

The establishment of an expert group for the elaboration of safety guidelines for oil terminals is an initiative to be implemented within the project on hazard and crisis management in the Danube Delta for Ukraine, the Republic of Moldova and Romania. The project aims at improving the cooperation between the three countries in the Danube Delta region through enhancing and, where possible, harmonizing the mechanisms and approaches for efficient and effective hazard and crisis management, in particular at oil terminals.

To assist in improving the hazard and crisis management at the above-mentioned facilities safety guidelines are being developed. The guidelines, when elaborated, should help to improve the understanding, among the authorities and the operators in the project countries and other ECE countries, of the necessary safety standards that should be applied at the oil facilities and that should help to ensure incident-free operation.

## **Items for the discussion**

### **1. Welcome and introduction (09.30-09.45)**

The Chair (Alexander Moskalenko) will welcome the participants and introduce the objectives and tasks for the second expert group meeting.

### **2. Discussion of outputs from the first meeting (09.45-12.30)**

Summary of the outcome of the first expert group meeting (secretariat) – 5 min

Presentation on the headings from the Buncefield report (secretariat) – 10 min

Presentation on the matrix (Alexander Moskalenko) – 10 min

Presentation on the draft version (Gerhard Winkelmann-Oei) – 15 min

At their first meeting the expert group decided to work out a matrix and then a draft version of the future safety guidelines, based on the aspects of an oil terminal's life cycle and on the preliminary structure presented in the meeting minutes. Mr. Moskalenko and Mr. Winkelmann-Oei will introduce the respective documents. The expert group is expected to give feedback on the structure and content of the two documents and make suggestions on possible improvements. In particular, the group should have reached at the end of this session an agreement on the structure of the guidelines, including the introduction, the main body and a possible annex.

*(coffee break 11.00-11.15)*

*(lunch break: 12.30-13.30)*

### **3. Refinement of the draft version (13.30-16.00)**

Based on the agreement reached in the preceding discussion, the expert group is expected to further develop the draft outline/version through discussing the content of each section. It should further be decided which inputs would be included in which parts of the document, as well as identifying what would still be missing and would need to be produced.

*(coffee break 15.00-15.15)*

### **4. Next steps for the elaboration of the safety guidelines (16.00-17.15)**

The expert group should decide on how to share the responsibilities and tasks for the elaboration of the second draft of the safety guidelines for oil terminals based. They should further agree on deadlines for completion of the tasks, as well as the date, venue and the chair for the third meeting.

### **5. Summary and closure of the meeting (17.15-17.30)**

The meeting will be closed by the Chair at 17.30.