

UNECE Convention on the Transboundary Effects of Industrial Accidents

Expert Group on the elaboration of safety guidelines for oil storing and processing facilities

**PROVISIONAL AGENDA FOR THE MEETING OF
the Expert Group on the elaboration of safety guidelines
for oil storing and processing facilities
to be held on 14 March 2012 (beginning at 10.00 a.m.)**

The meeting will be held in English only.

Participants

1. Gerhard Winkelmann-Oei (German Federal Environmental Agency) – Chair (first meeting)
2. Frank Candreva (DNV Cleaner Energy and Utilities Belgium)
3. Gerd Hofmann (Regional Council Darmstadt)
4. Eddy de Rademaeker (European Federation of Chemical Engineers)
5. Richard Gowland (European Process and Safety Centre)
6. Alexander Moskalenko (GCE Group)
7. Alexey Isakov (GCE Group)
8. Frank Otremba (Federal Institute for Materials Research and Testing)
9. Ionell Andreescu (Danube Logistics)
10. Secretariat of the Convention on the Transboundary Effects of Industrial Accidents

Background

The establishment of an expert group for the elaboration of safety guidelines for oil storing facilities is an initiative to be implemented within the project on hazard and crisis management in the Danube Delta for Ukraine, the Republic of Moldova and Romania. The project aims at improving the cooperation between the three countries in the Danube Delta region through enhancing and, where possible, harmonizing the mechanisms and approaches for efficient and effective hazard and crisis management, in particular at oil storing and processing facilities.

To assist in improving the hazard and crisis management at the above-mentioned facilities safety guidelines should be developed by an international expert group. The safety guidelines, when elaborated, should help to improve the understanding, among the authorities and the operators in the project countries and other ECE countries, of the necessary safety standards that should be applied at the oil facilities and that should help to ensure incident free operation.

Items for the discussion

1. Introduction and welcome (30 minutes)

Welcoming statement by the Chair

Introduction of the participants (tour the table)

The Chair will introduce the overall objectives and tasks to be achieved by the expert group as well as the time frame and deadlines to be observed.

2. Safety standards for the prevention of industrial accidents at oil storing and processing facilities, including those with transboundary effects (1.5 hours)

Presentation on the checklist methodology (Gerd Hofmann)

The expert group is expected to discuss the good practice and safety standards for the prevention of industrial accidents at oil storing and processing facilities. They should also take stock of existing material and guidelines for oil facilities and identify deficiencies and challenges which might need to be addressed in the area of safety when designing, constructing, operating and decommissioning these facilities

The group may further wish to brainstorm how to assist, through guiding material (safety guidelines), authorities and operators of oil storing and processing facilities to improve the safety level at all phases of oil facilities life-cycle.

On the basis of the above discussions the group will decide which issues and aspects should be addressed and how they should be incorporated into guiding material.

(lunch break)

3. Format and outline for the safety guidelines (1.5 hours)

Presentation on ideas for a structure based on former UNECE safety guidelines (Gerd Winkelmann-Oei)

The expert group should discuss the format/layout of the safety guidelines and, based on that, develop an extended outline for the document.

(coffee break)

4. Next steps for the elaboration of the safety guidelines (1 hour)

The expert group should decide on how to share the responsibilities and tasks for the elaboration of the first draft of the safety guidelines for oil storing and processing facilities based on the extended outline. They should further elect the permanent Chair and agree on the deadlines as well as the date and venue for the next meeting.

5. Summary and closure of the meeting (15 minutes)

The meeting will be close at 16.15 p.m.