

Economic Commission for Europe

Meeting of the Parties to the Convention on Environmental Impact Assessment in a Transboundary Context

Fifth session

Geneva, 20–23 June 2011

Item 2 (b) of the provisional agenda

Organizational matters: adoption of the agenda

Meeting of the Parties to the Convention on Environmental Impact Assessment in a Transboundary Context serving as the Meeting of the Parties to the Protocol on Strategic Environmental Assessment

First session

Geneva, 20–23 June 2011

Item 2 (b) of the provisional agenda

Organizational matters: adoption of the agenda

Informal notes on the agenda

Preparation

Credentials

Your delegation should present its credentials to the secretariat before the fifth session of the Meeting of the Parties (MOP-5). This may be done on arrival in Geneva and no later than Wednesday, 22 June. However, the secretariat would appreciate receiving a copy of the credentials in advance by fax or scanned by e-mail; the fax number is +41 22 917 0107, the e-mail address is eia.conv@unece.org. Examples may be found on the Convention website (http://www.unece.org/env/eia/meetings/mop_5.htm).

Only delegations with correct credentials will be able to take part in any vote, to adopt decisions and to adopt the declaration. Credentials have a particular importance at this session as the Meeting of the Parties will be invited to adopt a decision interpreting a provision of the Convention (art. 14 on amendments).

Registration

All delegates need to register in advance, even those already in possession of a long-term badge for entry to the Palais des Nations. Registration forms should be returned by 15 May or, in the case of delegates requesting financial support, by 1 May 2011.

Statements

Ministers and other heads of delegation, as well as representatives of intergovernmental organizations and non-governmental organizations, may make statements during the high-level segment of the session, with a recommended time limit of three minutes. The full texts of the official statements will be circulated if sufficient numbers of copies are provided to the secretariat in the course of the session. Delegations are requested to register statements in advance of the session. The secretariat would also appreciate receiving a copy of each statement in one of the official languages of UNECE by Tuesday, 21 June, so that it may be

made available to the interpreters, thus ensuring that the statement will be interpreted correctly into the other official languages.

Presentations, posters and publications

If you are due to make a presentation, please send in a copy to the secretariat by Wednesday, 15 June, so that it may be made available to the interpreters. This does not preclude revision of your presentation before the meeting.

If you would like to display a poster or publications, please inform the secretariat by Wednesday, 1 June.

Documents

Please ensure that you bring with you all the documents—official and informal—that you will need. Full documentation is available on the Convention website at http://www.unece.org/env/eia/meetings/mop_5.htm. Documents will **not** be available in the meeting room.

Practical matters

The secretariat is unable to recommend hotels. To identify hotels with available rooms, you might try this website: <http://www.geneve-tourisme.ch/>.

If arriving in Geneva by air, you may obtain a free public transport ticket in the baggage reclaim area, just before the exit. Many hotels provide a free public transport pass valid for the duration of your stay. A route planner for public transport is available at <http://tpg.hafas.de/hafas/tp/query.exe/en?>

Electrical power plugs and sockets are unique to Switzerland within the UNECE region (type J, three-pin, 230 V, 50 Hz, as shown), though slim two-pin plugs (type C) will fit. However, there are very few power sockets in the meeting room: two sockets in the side walls and two sockets in the wall behind the podium.



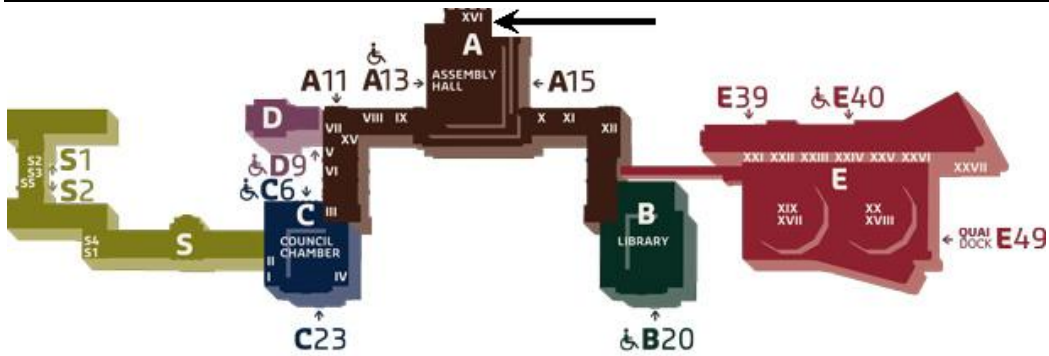
Practical arrangements

Access to the Palais des Nations

A map of the Palais des Nations (United Nations Office in Geneva) may be found on the website at <http://www.unog.ch/> (click on “Palais des Nations Map” below the calendar on the right). When first arriving, you should pass by the Pregny Gate to get your badge (bus stop Appia). Subsequently, you may pass instead by the Place des Nations Gate (bus stop Nations). Suitcases cannot be brought into the Palais des Nations; there may be limited storage space available at the Pregny Gate, but this cannot be guaranteed.

Meeting room

The meeting will take place in meeting Room (*Salle*) XVI, which is on the fifth floor of building A, behind the Assembly Hall. You may enter the building through entrances A13 and A15, the two entrances closest to Pregny Gate, and then climb the staircase 13 or 15 or take the lifts also numbered 13 and 15.



Language

The meeting will be held in the three official languages of UNECE (English, French and Russian), with simultaneous interpretation.

Meals and coffees

Meals may be purchased in the cafeteria on the ground floor, accessible by staircase 16 or lift A29 or A30. There is also a restaurant on the eighth floor of the Assembly Hall building, for which bookings must be made in advance.

It is expected that coffee will be served immediately outside the meeting room.

The Swiss Federal Office for the Environment invites delegates to a reception on Wednesday, 22 June, from 6.15 p.m. in *Le Pavillon du Restaurant Vieux-Bois*, which is on the left when leaving the Palais des Nations by Pregny Gate (street address: 12 avenue de la Paix).

Official documents

Copies of official documents may be obtained from room C.337, in building C, on the third floor, above entrance C6 and close to the Delegates' Lounge.

Internet access

Wifi access will be provided in the meeting room. Delegates may use computers in the Library that providing Internet access. See note above regarding the limited number of electrical power sockets.

Immediately before the meetings

Please hand in credentials and, if possible, any statements (in sufficient copies) between 1 and 3 p.m. on Monday, 20 June, in Room XVI.

Please arrive in the meeting room well in advance of the start time.

Bureau

The Bureau will meet in closed session on Sunday, 19 June.

Implementation Committee

The Implementation Committee will meet in closed session in the meeting room, Room XVI, on Monday, 20 June, from 10 a.m. to noon. Other delegates will not be permitted access to the meeting room while the Committee is in session.

European Union

The European Union is holding a coordination meeting, open only to European Union member States, on Monday, 20 June, in Room IX. Please contact the Presidency of the European Union to confirm arrangements.

“Two meetings, one sessional period”

Two meetings are being held in conjunction:

- The fifth session of the Meeting of the Parties to the Convention on Environmental Impact Assessment (MOP-5);
- The first session of the Meeting of the Parties to the Convention serving as the Meeting of the Parties to the Protocol on Strategic Environmental Assessment (MOP/MOP-1).

The two meetings will be held in one sessional period, in one meeting room. The MOP-5 and MOP/MOP-1 each have an agenda, but the two documents are quite similar. The Chair will help you by indicating repeatedly the agenda item and whether it is for the MOP-5 or for the MOP/MOP-1. Delegates are invited to remain in the room throughout.

The table overleaf indicates, for each agenda item, the tentative timing, documents to be referenced and key issues for delegates to consider.

At a convenient moment in the agenda, the secretariat will invite you to request publication of guidance documents mentioned in the workplan and of reprints of the Convention and Protocol, as necessary, because a mandate is needed for all publications.

<i>Indicative timing</i>	<i>Agenda item</i>	<i>Documentation</i>	<i>Issues</i>
Monday 3–6 p.m.	MOP-5 item 1: Opening of the session	ECE/MP.EIA/2011/L.1 (Compendium of draft decisions forwarded for adoption by the MOP)	The MOP will be invited to adopt the decision V/1 on the amendment of rule 7 of the rules of procedure.
		<i>Reference document:</i> Rules of Procedure (decision I/1)	
	MOP-5 item 2: Organizational matters		
	(a) Election of the Chair of the MOP at its fifth session for the general segment		The Bureau recommends election of the Chair of the Bureau, Aleksander Vesic (Serbia), as Chair of the MOP-5 for the general segment.
	(b) Adoption of the agenda	ECE/MP.EIA/14 (Annotated provisional agenda for the fifth session)	
	(c) Report on credentials		Delegations should provide the secretariat with their credentials .
	(d) Status of the Convention and its amendments	ECE/MP.EIA/2011/INF.2 (Status of ratification of the Convention, its amendments and its Protocol)	Delegations may inform the meeting of planned ratifications of the Convention or its amendments.
	MOP/MOP-1 item 1: Opening of the session	ECE/MP.EIA/SEA/2011/L.1 (Compendium of draft decisions forwarded for adoption by the MOP/MOP)	The MOP/MOP will be invited to adopt decision I/1 on the adoption of the rules of procedure.
MOP/MOP-1 item 2: Organizational matters			
(a) Election of the Chair of the MOP/MOP at its first session for the general segment		The Bureau recommends election of the Chair of the Bureau, Aleksander Vesic (Serbia), as Chair of the MOP/MOP-1 for the general segment.	
(b) Adoption of the agenda	ECE/MP.EIA/SEA/1 (Annotated provisional agenda for the first session)		

ECE/MP.EIA/2011/INF.1
ECE/MP.EIA/SEA/2011/INF.1

Indicative timing	Agenda item	Documentation	Issues
	(c) Report on credentials		Delegations should provide the secretariat with their credentials .
	(d) Status of the Protocol	ECE/MP.EIA/2011/INF.2 (Status of ratification of the Convention, its amendments and its Protocol)	Delegations may inform the meeting of planned ratifications of the Protocol.
	MOP-5 item 3: Outstanding issues	ECE/MP.EIA/2011/L.3 (Draft decision on the review of compliance)	The MOP is expected to discuss and finalize draft decision V/4 on the review of compliance – <i>note the square brackets in paragraphs 19, 24 and 29</i> . Paragraph 20 of the draft decision may also need to be amended if the report of the European Union-funded project, to support Ukraine in its implementation of the Convention, is not available to the MOP.
	(a) Draft decision on the review of compliance		
	MOP/MOP-1 item 3: Outstanding issues	ECE/MP.EIA/SEA/2011/L.3 (Draft declaration)	The MOP/MOP is expected to discuss the draft declaration – <i>note the proposed addition of paragraphs 18, 19 and 20</i> .
	(a) Draft declaration		
	MOP-5 item 3 and MOP/MOP-1 item 3: Outstanding issues		
Tuesday, 10 a.m.–1 p.m.	(b) Draft decision on the adoption of the workplan	ECE/MP.EIA/2011/L.2 — ECE/MP.EIA/SEA/2011/L.2 (Compendium of draft decisions forwarded for adoption by the MOP, and the MOP/MOP, meeting in joint session)	The MOP and MOP/MOP are expected to discuss and finalize draft decision V/9-I/9 on the adoption of the workplan – <i>note the square brackets in the preamble and the numerous gaps in the workplan table</i> . The Bureau proposes deletion of any sub-activity for which there are no organizational arrangements, or that relate only to domestic EIA. It is essential that delegations be able to provide the information necessary to finalize the workplan.
		ECE/MP.EIA/2011/INF.3 — ECE/MP.EIA/SEA/2011/INF.3 (Informal assessment of the completion of the workplan)	
	(c) Draft decision on the budget, financial arrangements and financial assistance	ECE/MP.EIA/2011/L.2 — ECE/MP.EIA/SEA/2011/L.2 (Compendium of draft decisions forwarded for adoption by the	Delegations will be invited to pledge contributions to the trust fund for the Convention.
			The MOP and MOP/MOP are expected to discuss

Indicative timing	Agenda item	Documentation	Issues
		<p>MOP, and the MOP/MOP, meeting in joint session)</p> <p>ECE/MP.EIA/2011/1 — ECE/MP.EIA/SEA/2011/1 (Report on the budget and financial arrangements in the period since the fourth session of the MOP)</p> <p>ECE/MP.EIA/2011/INF.4 — ECE/MP.EIA/SEA/2011/INF.4 (Status of contributions to the trust fund)</p>	<p>and finalize draft decision V/10-I/10 on the budget, financial arrangements and financial assistance.</p>
	(d) Accession by Member States of the United Nations not members of the Economic Commission for Europe	<p>ECE/MP.EIA/SEA/2011/L.1 (Compendium of draft decisions forwarded for adoption by the MOP/MOP)</p>	<p>If any Member State of the United Nations not member of UNECE has expressed interest in acceding to the Protocol, the MOP/MOP will need to consider the adoption of draft decision I/11 on accession by the State concerned.</p>
	(e) Other draft decisions	<p>ECE/MP.EIA/2011/L.1 (Compendium of draft decisions forwarded for adoption by the Meeting of the Parties to the Convention)</p> <p>ECE/MP.EIA/SEA/2011/L.1 (Compendium of draft decisions forwarded for adoption by the MOP/MOP)</p> <p>ECE/MP.EIA/2011/L.2 — ECE/MP.EIA/SEA/2011/L.2 (Compendium of draft decisions forwarded for adoption by the MOP, and the MOP/MOP, meeting in joint session)</p>	<p>Delegations will be invited to comment on other draft decisions under consideration by the Meeting. Firstly those to be considered by the MOP:</p> <ul style="list-style-type: none"> • Draft decision V/2 on the interpretation of article 14 of the Convention (amendments) • Draft decision V/3 on the review of implementation – <i>note the square brackets</i> <p>Secondly, those to be considered by the MOP/MOP:</p> <ul style="list-style-type: none"> • Draft decision I/2 on points of contact, format for notification and focal points • Draft decision I/3 on capacity development • Draft decision I/4 on public participation in strategic decision-making <p>And thirdly, those to be considered by the MOP</p>

ECE/MP.EIA/2011/INF.1
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Indicative timing	Agenda item	Documentation	Issues
	(f) Nomination of officers and tentative calendar of meetings for the next intersessional period	<p>ECE/MP.EIA/2011/INF.5 — ECE/MP.EIA/SEA/2011/INF.5 (Informal list of nominations)</p> <p>ECE/MP.EIA/2011/INF.6 — ECE/MP.EIA/SEA/2011/INF.6 (Informal list of events planned)</p>	<p>and the MOP/MOP in joint session:</p> <ul style="list-style-type: none"> • Draft decision V/5–I/5 on establishment of a subsidiary body • Draft decision V/6–I/6 on application of the compliance procedure of the Convention to the Protocol – <i>note the proposed additions to the preamble</i> • Draft decision V/7–I/7 on reporting and the review of implementation • Draft decision V/8–I/8 on accession by Member States of the United Nations not members of UNECE – <i>note the proposed addition of an annex</i> <p>Delegations will be invited to review a list of nominations for:</p> <ul style="list-style-type: none"> • Members of the Bureau (Chair and Vice-Chairs); • Officers for the Working Group (Chair and Vice-Chairs); • Members of the Implementation Committee. <p>The MOP and the MOP/MOP will be expected to consider the endorsement of the nominations in turn.</p> <p>Delegations may wish to put forward proposals for hosting meetings.</p>
Tuesday, 3–5 p.m.	MOP-5 item 4: Seminar on 20 years of law and practice under the Convention	ECE/MP.EIA/2011/INF.7 (Information on seminar on 20 years of law and practice under the Convention)	Delegations will be invited to make short interventions from the floor in response to the expert presentations.

<i>Indicative timing</i>	<i>Agenda item</i>	<i>Documentation</i>	<i>Issues</i>
Tuesday, 5–6 p.m.	<p>MOP-5 item 5: Review of the workplan and of work done by the Working Group on EIA</p> <p>(a) Subregional cooperation and capacity-building</p>		<p>Delegations will be invited to report on subregional cooperation and capacity-building workshops held since the fourteenth meeting of the Working Group:</p> <ul style="list-style-type: none"> • Belarus, regarding completion of a pilot project and a series of workshops; • Finland and Sweden on a subregional cooperation meeting for the Baltic Sea area; • Georgia on a subregional cooperation and capacity-building workshop; • Kyrgyzstan, Tajikistan and Turkmenistan on seminars under the Water Convention that also included presentations on the Espoo Convention; • Russian Federation, regarding a Seminar to review the experiences in the application of the Espoo Convention to the Nord Stream project for other transboundary projects; • Turkmenistan on a capacity-building workshop under the Swiss programme on EIA in Central Asia and Azerbaijan; • Uzbekistan on a joint seminar between the Espoo and Industrial Accidents Conventions; • REC-CEE or the countries involved, regarding a workshop on capacity building for effective implementation of SEA and EIA laws in Bulgaria, Romania and Turkey, including a seminar on the EIA of large energy projects in the Black Sea subregion.

<i>Indicative timing</i>	<i>Agenda item</i>	<i>Documentation</i>	<i>Issues</i>
	(b) Exchange of good practices		The MOP will be invited to decide whether the informal list of cases compiled from various sources, and circulated for comments in 2010, may be published on the Convention website, with a clear indication that the list may be incomplete or inaccurate.
Wednesday, 10 a.m.–1 p.m.	MOP-5 item 6: Review of compliance, review of implementation and work done by the Implementation Committee	ECE/MP.EIA/2011/2 (Draft review of implementation regarding legal, administrative and other measures taken to implement articles 2–4 of the Convention) ECE/MP.EIA/2011/3 (Draft review of implementation regarding legal, administrative and other measures taken to implement articles 5–9 of the Convention, and regarding practical experiences) ECE/MP.EIA/2011/4 (Report on the activities of the Implementation Committee)	Delegations may wish to comment on the draft review of implementation or the Implementation Committee’s report on its activities.
	MOP/MOP-1 item 4: Review of the work done by the Meeting of the Signatories		
	(a) Institutional and procedural activities		
	(b) Other activities relating to the Protocol listed in the workplan		Delegations will be invited to report on workshops and other events promoting ratification and application of the Protocol: <ul style="list-style-type: none"> • Kazakhstan or CAREC, regarding a subregional training workshop on the Convention, and particularly the Protocol, for the countries of Central Asia.

<i>Indicative timing</i>	<i>Agenda item</i>	<i>Documentation</i>	<i>Issues</i>
Wednesday, 3–5 p.m.	MOP-5 item 7: Panel discussion on nuclear energy-related projects	ECE/MP.EIA/2011/5 (Background paper on the application of the Convention to nuclear energy-related activities) ECE/MP.EIA/2011/INF.8 (Information on panel discussion on nuclear energy-related projects)	Delegations will be invited to make short interventions (maximum 3 minutes) from the floor in response to the panel discussion providing specific examples of how the Convention has been applied to nuclear energy-related activities in their countries, once all panellists have spoken. The moderator will prepare a summary of the discussion to present in the high-level segment.
5–6 p.m.	MOP-5 item 8: Presentation on the Swiss-organized programme on EIA in Central Asia and Azerbaijan		The delegations of Azerbaijan, Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan and Uzbekistan will be contacted by Switzerland regarding interventions in this agenda item. The Swiss Federal Office for the Environment invites delegates to a reception immediately after this agenda item.
Thursday, 10 a.m.–1 p.m.	MOP-5 item 9 and MOP/MOP-1 item 5: Opening ceremony for high-level segment (a) Election of the Chair of the MOP at its fifth session during the high-level segment (b) Introductory speeches MOP-5 item 9 (c) Report on panel discussion on nuclear energy-related projects MOP-5 item 10 and MOP/MOP-1 item 6: Statements by Ministers and high-level representatives		<p>The Bureau recommends election of Ms. Hannele Pokka, Permanent Secretary, Ministry of the Environment of Finland, as Chair of the MOP-5 and MOP/MOP-1 for the high-level segment.</p> The MOP will be invited to consider possible follow-up actions to the panel discussion on the application of the Convention to nuclear energy-related activities. Delegations are requested to register statements in advance of the session. Delegations are reminded of the recommended time limit of three minutes for statements.

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<i>Indicative timing</i>	<i>Agenda item</i>	<i>Documentation</i>	<i>Issues</i>
	MOP-5 item 11: Adoption of decisions		
(a)	Decisions to be taken by the MOP	<p>ECE/MP.EIA/2011/L.1 (Compendium of draft decisions forwarded for adoption by the MOP)</p> <p>ECE/MP.EIA/2011/L.3 (Draft decision on the review of compliance)</p> <p>ECE/MP.EIA/2011/2 (Draft review of implementation regarding legal, administrative and other measures taken to implement articles 2–4 of the Convention)</p> <p>ECE/MP.EIA/2011/3 (Draft review of implementation regarding legal, administrative and other measures taken to implement articles 5–9 of the Convention, and regarding practical experiences)</p> <p>ECE/MP.EIA/2011/4 (Report on the activities of the Implementation Committee)</p> <p>ECE/MP.EIA/2011/6 (Opinions of the Implementation Committee, 2001–2010)</p>	<p>The MOP will be invited to adopt:</p> <ul style="list-style-type: none"> • Decision V/2 on the interpretation of article 14 of the Convention on amendments • Decision V/3 on the review of implementation • Decision V/4 on the review of compliance
	MOP/MOP-1 item 7: Adoption of decisions		
(a)	Decisions to be taken by the MOP/MOP	<p>ECE/MP.EIA/SEA/2011/L.1 (Compendium of draft decisions forwarded for adoption by the MOP/MOP)</p>	<p>The MOP/MOP will be invited to adopt:</p> <ul style="list-style-type: none"> • Decision I/2 on the points of contact, format for notification and focal points • Decision I/3 on capacity development • Decision I/4 on public participation in

<i>Indicative timing</i>	<i>Agenda item</i>	<i>Documentation</i>	<i>Issues</i>
			<p>strategic decision-making</p> <ul style="list-style-type: none"> Decision I/11 on the accession by a Member State of the United Nations not a member of UNECE, <i>if required</i>.
	MOP-5 item 11 and MOP/MOP-1 item 7		
	(b) Decisions to be taken jointly	<p>ECE/MP.EIA/2011/L.2 — ECE/MP.EIA/SEA/2011/L.2 (Compendium of draft decisions forwarded for adoption by the MOP and the MOP/MOP, meeting in joint session)</p> <p>ECE/MP.EIA/2011/1 — ECE/MP.EIA/SEA/2011/1 (Report on the budget and financial arrangements in the period since the fourth session of the MOP)</p>	<p>The MOP and the MOP/MOP will be invited to adopt:</p> <ul style="list-style-type: none"> Decision V/5-I/5 on the establishment of a subsidiary body Decision V/6-I/6 on the application of the compliance procedure of the Convention to the Protocol Decision V/7-I/7 on reporting and the review of implementation Decision V/8-I/8 on the accession by Member States of the United Nations not members of UNECE Decision V/9-I/9 on the adoption of the workplan Decision V/10-I/10 on the budget, financial arrangements and financial assistance.
Thursday, 3–6 p.m.	MOP/MOP-1 item 8: Adoption of declaration	ECE/MP.EIA/SEA/2011/L.3 (Draft declaration)	The MOP/MOP will be invited to adopt the declaration .
	MOP-5 item 12 and MOP/MOP-1 item 9: Election of officers for the next intersessional period	ECE/MP.EIA/2011/INF.5 (Informal list of nominations)	The MOP and the MOP/MOP will be expected to elect officers of the Working Group, members of the Bureau, and members of the Implementation Committee.

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ECE/MP.EIA/SEA/2011/INF.1

<i>Indicative timing</i>	<i>Agenda item</i>	<i>Documentation</i>	<i>Issues</i>
	MOP-5 item 13 and MOP/MOP-1 item 10: Date and venue of next meetings		The MOP and the MOP/MOP will be expected to decide on the date and venue of the sixth session of the MOP to be held in conjunction with the second session of the MOP/MOP.
	MOP/MOP-1 item 11: Other business		Delegations wishing to propose points under this item are requested to inform the secretariat as soon as possible.
	MOP/MOP-1 item 12: Conclusion of the session		
	(a) Adoption of the outline report of the session		The MOP/MOP will be invited to adopt the draft report and authorize the secretariat to complete the report after the session under the guidance of the Bureau.
	(b) Closing of the session		
	MOP-5 item 14: Other business		Delegations wishing to propose points under this item are requested to inform the secretariat as soon as possible.
	MOP-5 item 15: Conclusion of the session		
	(a) Adoption of the outline report of the session		The MOP will be invited to adopt the draft report and authorize the secretariat to complete the report after the session under the guidance of the Bureau.
	(b) Closing of the session		