

EaPGREEN

Partnership for Environment and Growth



This project is
funded by the EU

Practical aspects of SEA

Thursday, 5 November 2015, 17:00

Training of Trainers

3 – 6 November 2015, Kakheti, Georgia

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Overall design of SEA

Preparation of plan or programme

- Internally by responsible agency
- Outsourced (e.g. to urban studio)

Preparation of SEA

- Internally by responsible agency
- Prepared by environmental authorities
- Outsourced (to consultancy company)

Costs of SEA

Costs largely depend on

- How detailed is PP and number of its alternatives
- Data availability
- Length of the planning process

Most SEAs require 70-80 person days to complete (**UK study**)

Czech survey: about 50% of SEAs required about 2 – 10 person days time allocation from the planning authority side

Costs of SEA

Main costs usually associated with initial applications of SEA when

- appropriate approaches & tools have to be tested & developed
- basic data sets need to be compiled

Subsequent SEAs are less costly

- build on previous experience
- may require only standard analytical work & process management

Costs for SEA are marginal compared with costs of P/P implementation!!!

Budget for SEA – process management

- Costs of
 - Management of the procedure,
 - Client interface and inputs to the planning process,
 - Coordination of consultations,
 - Production of SEA report,
 - Responses to comments obtained
- Ideally two experts – Team Leader and Deputy Team Leader

Budget for SEA – costs of expertise

Costs of

- Detailed studies
 - Specialized consultations – Expert panels, problem solving workshops, etc.
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- Specialized experts are needed – optimally, the SEA team should have a ‘pool of experts’ that can be called upon

The costs and composition of the team can be determined during scoping by the planning authority and SEA team

Tendering SEA if P&P is outsourced

Single bid for PP elaboration and SEA

Planners and SEA experts have separate responsibilities and separate accountability

- Facilitates cooperation on:
 - Gathering and use of data
 - Integrating SEA inputs to the PP
 - Finalizing the assessment
 - Consultations with the relevant authorities and public

Tendering SEA if P&P is prepared internally

Separate bid for SEA

ToR needs to specify

- Steps and timeline of the PP elaboration
- Expected inputs by the SEA team

Important to agree and specify with the planning team on:

- Provision or gathering of data
- Feedback of the assessment results i.e. optimizing the PP based on the SEA inputs
- Consultations with other relevant authorities and public

General tasks for SEA team

1. To propose scope of SEA
 - Key issues (optimally in cooperation with the planning team)
 - Approach to assessments of priority issues (based on data and resources available)
 - Consultations
2. To manage assessment and to provide inputs to the planning process
 - Baseline analysis, evaluation of likely effects etc.
3. To facilitate consultations on specific issues of interest

General tasks for SEA team

4. To compile SEA Report
5. To prepare feedback on comments obtained
6. To fine-tune outcomes of the SEA and recommendations for decision-making

Overall coordination of SEA process???

Main SEA tasks and analyses	Proposed number of workdays for analysis	Proposed number of workdays for consultations	Possible constraints (e.g. lack of data)

Topics for discussion

- How demanding SEA can be in terms of
 - Mandays
 - Total time
 - Expertise
 - Data
- Are usually available resources for performing SEA adequate to expected scope of tasks and deliverables?
- If not, how SEA approach needs to be adjusted to available resources?
- What are the important issues to be reflected in ToR for SEA?