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Meeting of the Parties to the Protocol on  
Water and Health to the Convention on  
the Protection and Use of Transboundary  
Watercourses and International Lakes

**Working Group on Water and Health**

Eighth meeting

Geneva, 21 and 22 October 2015

Item 3 (a) of the provisional agenda

**Setting targets and implementing measures**

**INFORMAL DOCUMENT**

**Draft outline of the collection of good practices and lessons learned on target  
setting and reporting**

*Prepared by the secretariat*

At its third session (Oslo, 25–27 November 2013), the Meeting of the Parties to the UNECE-WHO/Europe Protocol on Water and Health entrusted the Task Force on Target Setting and Reporting to study the need to update the *Guidelines on the Setting of Targets, Evaluation of Progress and Reporting*<sup>1</sup> in the light of practice and lessons learned and, as appropriate, to publish an updated version of the document for the fourth session of the Meeting of the Parties.

At its eighth meeting (Geneva, 2 July 2015), the Task Force discussed that the Target Setting Guidelines proved to be a comprehensive tool that has been extensively used in the past five years and that applying the Guidelines in the process of target setting and reporting has allowed acquiring a wealth of experience on how to translate them into practice. The Task Force considered that this experience and knowledge could now be gathered and distilled to be made available to all Parties to the Protocol and other States considering accession. To this end, it agreed to hold an interactive exchange at the Workshop on collecting good practices on target setting and reporting (Geneva, 29 February–1 March 2015) and to prepare a draft version of the document on good practices on target setting and reporting for consideration at the ninth meeting of the Working Group on Water and Health (Geneva, 29–30 June 2016) before its final submission to the fourth session of the Meeting of the Parties to the Protocol (Bern, 14–16 November 2016).

The present document describes the proposed approach, draft outline and timeline for drafting the collection of good practices.

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<sup>1</sup> United Nations publication, Sales No. E.10.II.E.12. Available from <http://www.unece.org/env/water/publications/pub.html>

## **Objectives and proposed action by the Working Group**

The proposed collection will aim to demonstrate and illustrate good practices and lessons learned to take into account when setting and revising national targets and target dates in the framework of the Protocol on Water and Health and reporting on the progress achieved.

The collection will be developed to complement the *Guidelines on the Setting of Targets, Evaluation of Progress and Reporting*. Compared with the Target Setting Guidelines, it will comprise more detailed examples and practical recommendations. It could lay the groundwork for an update of the Target Setting Guidelines in the period 2017–2019, if so decided by the Meeting of the Parties.

The Working Group is invited to:

- (a) Review the concept and outline of the collection contained in this document and to provide comments on the content, outline and timeline for the collection as well as on the organization of the relevant workshop;
- (b) Propose by 30 November 2015 possible good practices to be included in the document;
- (c) Entrust the Task Force on Target Setting and Reporting to develop the document for its submission to the ninth meeting of the Working Group on Water and Health (Geneva, 29–30 June 2016) and subsequently to the fourth session of the Meeting of the Parties to the Protocol (Bern, 14–16 November 2016).

## **Proposed content of the collection of good practices and lessons learned**

The collection of good practices will consist of:

- a) Good practices, lessons learned and practical recommendations for the different steps of target setting and reporting processes under the Protocol;
- b) Specific case studies and examples to illustrate the good practices and lessons learned;
- c) Summary and conclusions.

### **– Possible outline**

The structure of the document could follow the logical/temporal process of setting targets and reporting, as recommended in the *Guidelines on the Setting of Targets, Evaluation of Progress and Reporting* and could therefore include *inter alia* the following sections:

1. Introduction (background, objectives, definitions, target audience)
2. Institutional arrangements for setting and implementing targets
3. Development of baseline analysis and prioritization of issues
4. Definition of draft targets, including:
  - Examples/cases studies of targets that have been set under different target areas
  - Financial and economic matters related to the setting of targets (including cost-benefit analysis)
  - Setting targets under the Protocol in EU countries
5. Public involvement in the process of setting targets
6. Official adoption, publication and promotion of the targets
7. Developing national action plans / programmes of measures to implement the targets set

8. Reviewing and assessing progress towards the achievement of the targets, revision of the targets and reporting
9. Raising political awareness, communication and promotion.

– **Case studies and examples connected to the good practices and lessons learned**

For each good practice / lesson learned, case studies and practical examples will be included in the document. Each case study or good practice will be presented in a short, concise way and should contain information on how it corresponds to the respective good practice(s).

If relevant and possible, examples of bad practices will also be included.

**Proposed timeline and approach to the development of the document**

<b>Indicative time frame</b>	<b>Activity</b>
21–22 October 2015, Geneva	Eighth meeting of the Working Group on Water and Health: <ul style="list-style-type: none"> <li>- establishment of a small drafting group</li> <li>- call for good practices and case studies (maximum 200 words to describe the good practice/lesson learned and the example/case study to illustrate it)</li> </ul>
30 November 2015	Deadline for submission of good practices and cases studies
January 2016 (date tbd)	Meeting of the drafting group to agree on good practices to be included and on the programme of the workshop
15 February 2016	Deadline for the submission of extended case studies agreed upon by the drafting group
29 February–1 March 2015, Geneva	Discussion of progress at the workshop on collecting good practices on target setting and reporting under the Task Force on Target Setting and Reporting, including identification of gaps / needs for additional good practices and case studies
March–June 2015	Compilation of the draft document, including second meeting of the drafting group (dates tbd)
29–30 June 2016, Geneva	Discussion of the draft at the ninth meeting of the Working Group on Water and Health
14–16 November 2016, Bern	Discussion of the final document at the fourth session of the Meeting of the Parties to the Protocol on Water and Health