

Project on hazard and crisis management in the Danube Delta

**Hazard and Crisis Management Week,
including a table-top exercise and an evaluation workshop addressing complacency**

Chisinau, Republic of Moldova, 23 –26 March 2015

Draft Agenda

The workshop will be co-chaired by Mr. Gavril Gilca (Republic of Moldova) and Mr. Chris Dijkens (Chair of the Project Management Group).

DAY 1	23 March – Monday
09.00-09.30	1 Opening of the meeting and setting the scene <ul style="list-style-type: none">- Opening of the meeting by the co-chairs (5 min)- Welcome statement by Mr. Sergiu Palihovici, Minister of Environment (5 min)- Welcome statement by Mr. Mihail Harabajiu, Chief of the Civil Protection and Emergency Situation Department (5 min)- Introduction to the hazard and crisis management week by Mr. Nikolay Savov, Industrial Accidents Convention secretariat (5 min)- Presentation by Ms. Claudia Kamke, Industrial Accidents Convention secretariat, on setting the scene for crisis management and the table-top exercise (10 min)
09.30-11.00	2 National legal frameworks for crisis management in the Republic of Moldova, Romania and Ukraine <ul style="list-style-type: none">- Presentation by Ms. Mihaela Popovici (consultant) on the results of the comparative analysis of the national legal frameworks for crisis management in the Republic of Moldova, Romania and Ukraine (15 min)- Presentation by the Republic of Moldova, Romania and Ukraine on their

	<p>action plans to overcome the differences and/or gaps in the national legal framework for crisis management (15 min per country)</p> <ul style="list-style-type: none"> - Discussion and summary of conclusions (15 min) <p><i>Each presentation will be followed by a Q&A session.</i></p>
11.00-11.15	Coffee break
11.15-13.00	<p>3 Guiding principles and tools for harmonized contingency planning between neighbouring states for accidents affecting transboundary waters</p> <ul style="list-style-type: none"> - Presentation by Mr. Francisc Senzaconi (Romania) on the draft Joint Contingency Plan for the Danube Delta (15 min) - Presentation by Mr. Claes-Hakan Carlsson (Joint Expert Group on Water and Industrial Accidents (JEG), Sweden) on the checklist for contingency planning for transboundary waters (15 min) - Statement by Mr. Gerhard Winkelmann-Oei on good practice for contingency planning between neighbouring states, based on the example of Germany (15 min) - Presentation by Ms. Mihaela Popovici on the River Basin Management Plan for the Danube Delta and links to the draft agreement and Joint Contingency Plan (15 min) - Discussion and summary of conclusions (15 min) <p><i>Each presentation will be followed by a Q&A session.</i></p>
13.00-14.30	Lunch break
14.30-16.00	<p>4 Preparations for the table-top exercise</p> <ul style="list-style-type: none"> - Presentation by Svetlana Stirbu (Republic of Moldova) and the operator of Giugiuilesti oil terminal on the oil terminals/ports in the Danube Delta and possible emergencies that could occur (20 min) - Presentation by Ms. Mihaela Popovici on the objectives and the scenario for the table-top exercise, including instructions/templates for participants (20 min) - Presentation by Mr. Claes-Hakan Carlsson on testing the checklist for contingency planning for transboundary waters during the table-top exercise (20 min) <p><i>Each presentation will be followed by a Q&A session.</i></p>
16.00-16.15	Coffee break
16.15-17.30	<p>5 Preparations for the table-top exercise (continued)</p> <ul style="list-style-type: none"> - Assignment of roles, setting-up of groups, distribution of worksheets for the discussions and introduction to the facilitators by Ms. Claudia Kamke (30 min)

	<p>min, including questions)</p> <ul style="list-style-type: none"> - Informal meeting between the facilitators and the groups to discuss the assignment of roles, method of working for the next day and possible questions (30 min) - Questions by participants (15 min)
17.30-17.45	Wrap-up of day 1
18.30	Dinner
DAY 2	24 March – Tuesday
09.00-15.00 <i>(11.00-11.15 Coffee break and 13.00-13.45 sandwich lunch break)</i>	<p>6 Execution of the table-top exercise <i>(facilitated by international experts)</i></p> <ul style="list-style-type: none"> - Introduction to the organization of the day by Ms. Claudia Kamke (20 min, including questions) - Carrying out of the table-top exercise, based on the agreed scenario (approx. 4 hours) and in groups on the following topics: <ul style="list-style-type: none"> o Notification o Emergency management / response o Monitoring and assessment - 3 break-out sessions: (a) 09.15-11.00; (b) 11.15-13.00; (c) 13.45-15.00
15.00-15.45	<p>7 Preparation of findings and conclusions by the groups for the plenary discussion <i>(facilitated by international experts)</i></p> <ul style="list-style-type: none"> - Provision of general feedback by the participants and experts on the results of the table-top exercise within the groups (20 min) - Preparation of presentations for the plenary discussion
15.45-16.00	Coffee break
	EVALUATION WORKSHOP ADDRESSING COMPLACENCY <i>(Chaired by Mr. Chris Dijkens, Netherlands)</i>
16.00-17.30	<p>8 Plenary discussion on the evaluation of the table-top exercise and collection of feedback to improve the draft Joint Contingency Plan for the Danube Delta</p> <ul style="list-style-type: none"> - Presentation of the results from the table-top exercise by the national groups (15 min per country, plus 10 min discussion for each), including the following: <ul style="list-style-type: none"> o Steps to be taken to overcome the shortcomings at the national level; o Recommendations for improving the draft Joint Contingency Plan; o Feedback on the checklist for contingency planning for transboundary waters.

	- Summary of conclusions (15 min)
17.30-17.45	Wrap-up of day 2
18.30	Dinner
DAY 3	25 March – Wednesday
09.00-10.30	<p>9 Complacency in emergency planning and response – Past accidents and lessons learnt</p> <ul style="list-style-type: none"> - Presentation by Ms. Claudia Kamke on setting the scene for evaluation workshop addressing complacency (10 min) - Presentation by Mr. Chris Dijkens on complacency in the emergency planning and response phases of the safety chain (10 min) - Case studies on complacency issues, contributing to a past industrial accidents: <ul style="list-style-type: none"> o Presentation by Mr. Richard Gowland (United Kingdom) on lessons learnt from the Buncefield accident (15 min) o Presentation by Chris Dijkens (Netherlands) on lessons learnt from the Enschede accident (15 min) - Discussion and summary of conclusions by the Chair of the session (20 min) <p><i>Each presentation will be followed by a Q&A session.</i></p>
10.30-10.45	Coffee break
10.45-12.15	<p>10 Addressing complacency in emergency planning and response</p> <ul style="list-style-type: none"> - Presentation by Finland on approaches how to address complacency, based on a good practice example and lessons learnt (15 min) - Presentation on the role of the management in addressing complacency (Ms. Svetlana Stirbu, Republic of Moldova, tbc) (15 min) - Presentation on the importance of training, drills and table-top and field exercises in addressing complacency Mr. Francisc Senzaconi (Romania) (15 min) - Reflections from the project countries and JEG experts on how to avoid complacency at the oil terminals/ports within the Danube Delta (15 min) - Wrap-up of the discussion (10 min) <p><i>Each presentation will be followed by a Q&A session.</i></p>
12.15-13.45	Lunch break
13.45-15.00	<p>11 Safety management and safety culture and complacency issues in industrial accidents prevention</p>

	<ul style="list-style-type: none"> - Presentation by Mr.Nikolay Savov on Prevention of industrial accidents as required by the Industrial Accidents Convention (15 min) - Presentation by Mr. Gerhard Winkelmann-Oei, Germany, tbc on safety management and safety culture as addressed in the Safety Guidelines and Good Industry Practices for Oil Terminals (15 min) - Presentation by representative of the Giurgiulesti International Free Port , tbc on addressing complacency in the Major accident prevention policy and Safety management system of the company (15 min) - Presentation by Finland on Addressing complacency in industrial accidents prevention in (15 min) <p><i>Each presentation will be followed by a Q&A session.</i></p>
15.00-15.30	<p>12 Conclusions of the evaluation workshop addressing complacency</p> <ul style="list-style-type: none"> - Summary of conclusions by the Chair of the session (15 min) - Discussion (15 min)
15.30-15.45	Coffee break
15.45-17.15	<p>13 National legal frameworks for hazard management in the Republic of Moldova, Romania and Ukraine</p> <ul style="list-style-type: none"> - Presentation by Ms. Mihaela Popovici on the results of the comparative analysis of the national legal frameworks for hazard management (15 min) - Presentation of the national legal frameworks for hazard management and action plans to overcome the differences and/or gaps by the Republic of Moldova, Romania and Ukraine (15 min per country) - Discussion and summary of conclusions (15 min) <p><i>Each presentation will be followed by a Q&A session.</i></p>
17.15-17.30	Wrap-up of day 3
18.30	Dinner
DAY 4	26 March – Thursday
09.00-10.00	<p>14 Identification and mapping of hazardous activities within the hazard management</p> <ul style="list-style-type: none"> - Presentation by Mr. Nikolay Savov on identification of hazardous activities and the hazard spots map for the Danube Delta (15 min) - Presentation by Mr. Gerhard Winkelmann-Oei, Germany, on Strategy for Risk Management by applying checklists (15 min) - Discussion on identification of hazardous activities and the possible further

	<p>use of the hazard spots map for the Danube Delta (20 min)</p> <p><i>Each presentation will be followed by a Q&A session.</i></p>
<p>10.00-12.00</p> <p><i>(10.30-10.45 Coffee break)</i></p>	<p>15 Enforcement of hazard management requirements</p> <ul style="list-style-type: none"> - Presentation by Mr. Nikolay Savov on rating and prioritizing hazardous industrial activities (15 min) - Presentation by Mr. Chris Dijkens, Netherlands, on the IMPEL network approach towards Seveso inspections in the EU (15 min) - Presentation by the Republic of Moldova, Romania and Ukraine on their national inspection frameworks and prioritizing hazardous industrial activities (15 min per country) - Discussion and summary of conclusions (15 min) <p><i>Each presentation will be followed by a Q&A session.</i></p>
12.00-13.00	Lunch break
13.00-14.30	<p>16 Review of the draft trilateral agreement on hazard and crisis management</p> <ul style="list-style-type: none"> - Presentation by Ms. Mihaela Popovici on the draft trilateral agreement on hazard and crisis management (15 min) - Provision of feedback by the project countries on the draft agreement (30 min) - Discussion on the next steps towards finalizing and agreeing on the draft agreement at the national and trilateral levels (20 min) <p><i>Each presentation will be followed by a Q&A session.</i></p>
14.30-14.45	Coffee break
14.45-16.00	<p>17 The way forward and follow-up to the workshop</p> <ul style="list-style-type: none"> - Presentation by Ms. Claudia Kamke on next steps and planned activities within the Danube Delta Project (15 min) - Presentation by Mr. Nikolay Savov on proposed follow-up to the workshop and input for reporting under the Danube Delta Project (15 min) - Discussion on the way forward (20 min) - Summary of conclusions by the Chair of the session (15 min) <p><i>Each presentation will be followed by a Q&A session.</i></p>
16.00-16.30	Wrap-up of the Hazard and Crisis Management Week