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## **Economic Commission for Europe**

Conference of the Parties to the  
Convention on the Transboundary  
Effects of Industrial Accidents

### **Working Group on Implementation**

**Twenty-second meeting**

Bootle, 26-27 November 2013

## **Annotated provisional agenda of the twentieth meeting**

**To be held in Bootle, at the Health and Safety Executive\*, from 10 am on 26  
November 2013 to 1 pm on 27 November 2013\*\***

### **I. Provisional agenda**

1. Opening of the meeting and adoption of the agenda.
2. Reporting on implementation.
3. Assistance Programme management.
4. Schedule of meetings.
5. Other business.
6. Presentation of the main decisions taken and closing of the meeting.

### **II. Annotations to the provisional agenda**

The Working Group on Implementation is expected to review the implementation of its plan of work for the period up to the next meeting of the Conference of the Parties, as decided at the previous meetings in January and in June 2013.

This provisional agenda was prepared by the United Nations Economic Commission for Europe (ECE) secretariat in agreement with the Chair and Co-Chair of the Working Group.

#### **1. Opening of the meeting and adoption of the agenda**

The Chair of the Working Group on Implementation will open the meeting and invite the Working Group to adopt its agenda as set out in the present document.

\* Redgrave Court, Merton Road, Bootle, Merseyside L20 7HS.

\*\* Members of the Bureau and the Working Group on Implementation are requested to confirm their participation to Convention secretariat, at the latest two weeks prior to the meeting.

## **2. Reporting on implementation**

The secretariat will report on the initiation of the seventh reporting round on the implementation of the Convention.

Given the number of newly elected members of the Working Group, to better proceed with the organisation of work for the assessment of national implementation reports, the secretariat will present a proposal for the organisation of work and division of tasks to be used by Working Group members when assessing national implementation reports.

Members of the Working Group might wish to reconsider whether to proceed with discussions concerning the systematisation of the assessment of national implementation reports. The discussion was started at the Working Group meeting in January 2013.

An update on the status of communication with the Russian Federation will be provided during the Joint meeting of the Bureau and of the Working Group on Implementation.

## **3. Assistance Programme management**

The Chair, supported by the secretariat, will report on the work of the small operational group that evaluated the self-assessment and the action plan received from Uzbekistan.

The secretariat will inform the Working Group about replies received by countries beneficiary of the Assistance Programme, to the email sent on behalf of the Group's Chair. The email requested the countries that participated to the "Workshop on the use of indicators and criteria for the implementation of the Strategic Approach (04-06 May 2011), Bratislava, Slovakia (Bratislava workshop) for information about the reasons for failing to submit self-assessments (or their revised versions) and action plans, after having committed to create and submit both documents. The Working Group members might wish to consider what steps to take to address the situation. They might also take advantage of the Joint meeting, taking place back-to-back with this meeting, to inform the Bureau about their findings and discuss with them the future actions.

The secretariat will report proposals received concerning the editorial review of the Benchmark document (Indicators and Criteria). The members of the Working Group will be requested to decide which would be the best option. The option chosen will then be communicated to the Bureau for the cost review.

The secretariat will introduce provisional list (compiled taking into account the programme of work and country needs) of proposed activities for 2014, including potential partners, timelines and estimated financial resources required to implement activities.. The members of the Working Group might wish to discuss the merit of the activities and to provide recommendations to the Bureau.

The Working Group might wish to consider the status that self-assessments and action plans should have in the beneficiary countries in order to allow an effective use of the instruments and, at the same time, ensure full support of the countries' authorities. (Topic previously inserted in the agenda for the June meeting. WGI members agreed to postpone the discussion to the November meeting due to lack of time.

The discussion on the following topics could take place during the Joint meeting of the Bureau and the Working Group on Implementation:

- Adoption of the Terms of reference for project proposals under the Assistance Programme;
- Report of activities organised or scheduled under the Assistance Programme: namely Croatia, Georgia, Kyrgyzstan, Serbia and the former Yugoslav Republic of Macedonia.

The Working Group will also evaluate any requested assistance on substance and provide guidance to the country concerned.

#### **4. Schedule of meetings**

The Working Group is expected to decide on the dates and locations of its next meeting in 2014, up to the eighth meeting of the Conference of the Parties.

#### **5. Coordination with other implementation and compliance mechanisms**

The secretariat will present the practice in other ECE Conventions concerning the involvement of NGOs in the work of the Conventions. The presentation is the follow-up of the decision at the previous meeting to request the secretariat to investigate how other Conventions make NGOs aware of meetings to be organised to ensure openness in their participation.

#### **6. Other business**

Members of the Working Group wishing to raise other business should contact the secretariat as soon as possible.

#### **7. Presentation of the main decisions taken and closing of the meeting**

The meeting is expected to agree on the main decisions taken. In addition, the Working Group might agree on a report to present to the Joint meeting of the Bureau and Working Group on Implementation taking place from the afternoon of the same day.

The Chair is expected to close the meeting at about 1 p.m. on 27 November 2013.

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