

10th International Forum on Energy for Sustainable Development
“Translating Targets into Actions”
Bangkok, 7 - 8 October 2019
Guideline for Visa Support Process to Event Co-organizer

I. Visa requirements

1. Participants are **REQUIRED** to obtain an appropriate entry visa from the Royal Thai Embassy or the Royal Thai Consulate-General before entering to Thailand, **EXCEPT** for those nationals listed below:

Table 1. List of countries and territories entitled for visa exemption and visa on arrival

For Ordinary passport		
A. Visa exemption for a maximum of 14 days		
Cambodia		
Myanmar (International Airports only)		
B. Visa exemption for a maximum of 30 days		
Andorra	Israel	Philippines
Australia	Italy	Poland
Austria	Japan	Portugal
Bahrain	Kuwait	Qatar
Belgium	Laos	Russian Federation
Brunei Darussalam	Latvia	San Marino
Canada	Liechtenstein	Singapore
Czech Republic	Lithuania	Slovak Republic
Denmark	Luxembourg	Slovenia
Estonia	Macao, China	South Africa
Finland	Malaysia	Spain
France	Maldives	Sweden
Germany	Mauritius	Switzerland
Greece	Monaco	Turkey
Hong Kong, China	Mongolia	Ukraine
Hungary	Netherlands	United Arab Emirates
Iceland	New Zealand	United Kingdom
Indonesia	Norway	United States of America
Ireland	Oman	Vietnam
C. Visa exemption for a maximum of 90 days		
Argentina	Chile	Republic of Korea
Brazil	Peru	
For Diplomatic / Official Passport		
A. Visa exemption for a maximum of 30 days		
Bangladesh (Diplomatic Passport only)	China	Kazakhstan
Brunei Darussalam	Ecuador	Laos
Cambodia	Hong Kong, China	Macao, China
	Indonesia	Malaysia

Mongolia	Pakistan (Diplomatic	Vietnam
Myanmar	Passport only)	
Oman	Singapore	

B. Visa exemption for a maximum of 90 days

Albania	Georgia	Philippines
Argentina	Hungary	Poland
Austria	India	Romania
Belarus	Israel	Russian Federation
Belgium	Italy	Serbia
Bhutan	Japan	Seychelles
Brazil	Republic of Korea	Slovak Republic
Chile	Latvia	South Africa
Colombia	Liechtenstein	Spain (Diplomatic Passport
Costa Rica	Luxembourg	only)
Croatia	Mexico	Sri Lanka
Czech Republic	Montenegro	Switzerland
El Salvador	Morocco	Tajikistan
Estonia	Netherlands	Tunisia
France (Diplomatic Passport	Nepal	Turkey
only)	Panama	Ukraine
Germany	Peru	Uruguay

Visa on arrival (for a maximum of 15 days)

Bulgaria	Georgia	Papua New Guinea
Bhutan	India	Romania
China	Kazakhstan	Saudi Arabia
Cyprus	Malta	Uzbekistan
Ethiopia	Mexico	Vanuatu
Fiji	Nauru	

2. To apply for an appropriate entry visa to Thailand, participants are required to contact the respective Royal Thai Embassy/Consulate-General for accurate information regarding visa application procedures and required documents. The list of Royal Thai Embassy/Consulate-General can be found at www.thaiembassy.org. Participants from countries that do not have a Royal Thai Embassy/Consulate-General and not listed under visa exemptions (item I) should refer to guidance below at item II - Visa on arrival support process.

3. After inquiring the respective Royal Thai Embassy/Consulate-General, if participants are requested to submit a personalized letter of invitation to apply for an entry visa, event organizer should send the list of participants with personal information form (attached in page 4) to ESCAP at email escap-energy@un.org.

4. Participants holding UN Laissez-Passer (UNLP) travelling on official business to Thailand are also **REQUIRED** to obtain an appropriate visa before entering.

5. Furthermore, in line with security procedures for United Nations staff, travel notification through the Travel Request Information Process (TRIP) is required prior to any official travel to Thailand. Upon notification of travel on TRIP, United Nations staff members will automatically receive an updated security advice for United Nations visitors to Thailand. Please visit <https://dss.un.org> to apply for this travel notification. United Nations staff are required to complete both the “Basic Security in the Field” and “Advanced Security in the Field” training before travelling.

II. Visa on arrival support process

6. Ministry of Energy of Royal Thai Government will assist in visa on arrival **to countries that does not have Royal Thai Embassy/Consulate-General and not listed under visa exemption (item I)**, under following guideline:

- i. Event organizers will act as the focal point as well as to compile and submit following information from participants and submit to ESCAP at email: escap-energy@un.org. the following information must be submitted **strictly by 5 September 2019:**
 - a. Personal Information Form (attached, see page 4)
 - b. Copy of passport
 - c. Confirmed flight itinerary

II. **ALL DOCUMENTS AND INFORMATION PROVIDED (INCLUDING PASSPORT NUMBER AND FLIGHT ITINERARY) MUST EXACTLY MATCH WHEN PARTICIPANTS ENTER THE KINGDOM OF THAILAND. FAILURE TO PROVIDE CORRECT INFORMATION AND DOCUMENTS WILL CAUSE DENIAL TO ENTER THE KINGDOM OF THAILAND BY THAI IMMIGRATION BUREAU. INFORMATION CAN NOT BE CHANGED AFTER SUBMISSION TO MINISTRY OF ENERGY.**

- iii. Participants requesting visa on arrival support must register online at <https://meetings.unescap.org/auth/login.html> **by 2 September 2019.**

7. Confirmation of visa on arrival and visa support letter from ESCAP will be issued once confirmation is received from Ministry of Energy. These will be sent to event organizer focal point.

III. Visa on arrival application at on arrival at Suvarnabhumi International Airport

8. Once participants have received the confirmation of visa on arrival and visa support letter from ESCAP, they must ensure that:

(a) their passport details exact match the information provided to event organizer, and should be valid for at least 30 days;

(b) they have a valid address in Thailand, whether a hotel or apartment that can be verified.

(c) they have a confirmed return ticket to show that they are flying out of Thailand within 15 days of entry, as appropriate. Open tickets do not qualify. Participants may be asked to show flight ticket on entering Thailand or before boarding in their country of departure. If they do not possess a flight ticket to show that you will be exiting Thailand within the required timeframe, they will be most likely refused entry.

(d) Participants must complete a Visa-on-Arrival application form, which is available at the Visa-on-Arrival counter at Suvarnabhumi International Airport, and supply one recent passport-sized photograph and a fee of Thai Baht 2,000.

9. More information on the Visa-on-Arrival process can be found at <https://www.thaiembassy.com/thailand/visa-on-arrival.php>

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Participant Personal Information for Visa Support Form

Return the completed (typed) form and submit together with copy of passport and flight itinerary to your event organizer at **email: xxxxxxxxxxxx**

1. Participant:

First name	Middle name	Last name
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2. Present position:

3. Contact address:
(office)

4. E-mail:

6. Tel. (office):

7. Date of birth:
(dd /mm/yy)

8. Sex: Male Female

10. Type of Passport:

- Ordinary
- Official/ Government
- Diplomatic

11. Passport

Number:

Date of issue:

Issue by:

Valid until:

12. Nationality:

13. If requesting visa application support letter from ESCAP, please indicate in which embassy or consulate that you will apply for visa:

14. If your country does not have Royal Thai Embassy/Consulate-General (<http://thaiembassy.org/main/>) and not listed under visa exemption (<http://www.mfa.go.th/main/contents/files/services-20150120-100712-551809.pdf>)

please check: Yes

By completing this information form, you hereby agree that the only purpose of travel to Thailand is to attend the 10th International Forum on Energy for Sustainable Development and the Committee on Energy, to be held 7-11 October 2019 in Bangkok; and you will not engage in commercial or other otherwise prohibited activities under the visa category issued to you.

Acknowledge:

Signature

Date: